



Meeting Minutes

District Managers Health and Safety Committee (DMHSC)

Date:	Start:	End:	Next Meeting:	Next Time:	Location:
June 8, 2026 (Rescheduled)	1:00 pm	2:00 pm	September 9, 2026 (Rescheduled)	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:

Central Repository Folder:

District Managers Health and Safety Committee (DMHSC)
Meeting Agenda #65

<\\appserv2\Districtwide Safety Committee>

Attendees:

X	Barrick, Emily – (CSM)	X	Prisecar, Ludmila - (CAN)
X	Cassidy, Paul – (SKY)	X	Ramirez, Gerardo – (CSM)
X	Colin, Cherie – (SKY)	X	Reyes, Thommy – (Dist)
n/a	Dean, Rob – (CSM)(On-Leave)		Rodriguez Antone, Megan – (CAN)
	Demissie, Yoseph – (Dist)	X	Rudovsky, Michele – (CSM) (Chairperson)
X	Garcia Vince – (Dist)	X	Tordesillas, Dennis – (Dist)
X	Glenn, Debra – (SKY)	X	Vangele, Jim – (SKY)
	Gutierrez, Robert – (Dist)	X	Warne, Maxwell – (SKY)
X	McLain, David – (Dist)	X	Wendt, Jason – (CAN)
	Melgoza, Ingrid – (Dist)(On-leave)		Wong, Rene – (CSM)
X	Minkin, Ben'Zara – (Dist)	X	Yoch, Owen – (CSM)
X	Pinkham, Karen – (CAN)	X	Dr. Melissa Moreno - Guest (DO)
		X	Dr. Richard Storti - Guest (DO)

Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS / Items of Importance

65.0	Crisis Response Model Recommendation 6/8/26: CSM Public Safety, CSM Counseling, and District Office of Emergency Management will collaborate to create a districtwide comprehensive plan on how to handle critical incidents on campus.	GR	5/21/26	OPN
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65.1	Simulations and Training Exercises 6/8/26: -A districtwide standard operating procedure for conducting life safety drills is being drafted. -When completed the document will be presented by Michele and Ben to the chancellor for approval.	GR	6/1/26	OPN
65.2	LHMP (Local Hazard Mitigation Plan) Update and communication plan for SMCCCD 6/8/26: The District Office of Emergency Management, in collaboration with every campus Public Information Office, are soliciting community feedback for the draft 2026 Local Hazard Mitigation Plan by the County of San Mateo Office of Emergency Management. An online draft has been made available for review. The public comment period is from May 15 to June 15.	GR (Updated to BZM)	6/1/26	OPN
65.3 (Added)	Update on Public Safety Rebranding Chancellor 6/8/26: -The Public Safety Department is being modified to an all-hazards model. SMCCCD is hiring a consultant to determine if such a model is suitable for the district. -Chancellor Moreno and Executive Vice Chancellor Storti will be meeting with Public Safety Department staff. The overarching goal is to provide optimal safety to students, staff, and visitors in all campuses. -At the June 24 Board meeting, the vacant Director of Public Safety position will be reclassified to a new position called Director of Risk Management, Security and Emergency Operations. Chancellor Moreno and Executive Vice Chancellor Storti will lead the hiring process. The new director will initially report to Chancellor Moreno. After the transitional period, Michele Rudovsky will take over as direct supervisor. -The Public Safety Department will continue developing standard operating procedures during the transitional period.	MM		
64.0	Emergency Preparedness Office Updates/Items: 6/8/26: <u>RFP Scope for EOP</u> -The Emergency Operations Plan (EOP) is thirteen years old and needs updating. A Request for Proposal (RFP) will be created for all campuses and Child Development Centers, Coastside facility, and future Student Housing. The new plan will need to be aligned with the Standard Emergency Management Systems. <u>Evac Chair Update</u> -A RFP committee is reviewing vendor proposals to inventory, maintain, and repair evac chairs in all district campuses.	BZM	6/3/26	OPN

	<u>Standard Operating Procedures (SOP) Committee Launch</u> -Team lead is Jason Wendt. -The goal is to formally standardize all Public Safety standard operating procedures. SOPs will be tied to SMCCCD Board policies and administrative procedures, and aligned with public safety industry best practices. <u>CAT ZOOM Meeting logistics</u> -Zoom links have been updated. Old links need to be deleted. -VPs to maintain and update CAT calendar. BZM to work on simplifying/consolidating multiple calendars into one.			
62.0	Integration of Management into the Building Captain Program 6/8/26: Item not discussed	GR/BZM	6/1/26 8/25/25	OPN
	Campus Health and Safety Committees Updates 6/8/26: <u>SKY</u> -Debra reported on the recent power and server outages. She added that poor cellphone signal at the campus area has made it very challenging to respond to such emergencies. -Ben is working on radio distribution to ensure that the right people have them. SKY will be assigned additional radios due to frequent power outages. <u>CAN / DW</u> -SMCCCD will be transitioning to Zoom phones by the fall semester. The transition will be a software upgrade rather than hardware. Zoom phones will be an extra communication tool to employees, in addition to their computer, desktop phone, etc. -Committee is unclear if Zoom calls can provide caller location ID during 911 emergency calls. Clarification by ITS needed. -Daman Grewal will be invited to the September meeting to provide an update. <u>CSM</u> Gerardo Ramirez expressed his gratitude for the support CSM has received while Rob Dean is out on leave. (Update: Rob has returned on June 22nd.)	VPAs		Ongoing
	Round Table 6/8/26: Item not discussed			Ongoing
RECURRING ITEMS				
	Emergency Action Plan (EAP) 6/8/26: Item not discussed	BZM		Ongoing

	Districtwide Building Captains Plan 6/8/26: Item not discussed	BZM		Ongoing
	District Employee Emergency Preparedness Training 6/8/26: Item not discussed	BZM		Ongoing
	PSPS forecast and Air Quality Index update 6/8/26: Item not discussed	BZM		Ongoing
OLD BUSINESS				
63.1	Evacuation Maps 6/8/26: Item not discussed	BZM/ Facilities Mgrs.	12/1/25	OPN
61.1	SMCCCD Power Outage Annex Draft 2025 review 6/8/26: Item not discussed	BZM	3/4/25	OPN
61.0	SMCCCD Safety Plan Approval Process 6/8/26: Item not discussed	BZM	3/4/25	OPN
60.0	Drone Usage on Campus 6/8/26: Item not discussed	MRA	12/2/24	OPN
59.0	Criteria for the locations of duress buttons 6/8/26: Item not discussed	MR	11/25/24	OPN
57.0	Workplace Violence Prevention Plan (WVPP) View plan . For feedback email wvpreport@smcccd.edu . 6/8/26: Item not discussed	MR	5/28/24	OPN