



Meeting Minutes

District Managers Health and Safety Committee (DMHSC)

Date:	Start:	End:	Next Meeting:	Next Time:	Location:
March 2, 2026	2:00 pm	3:00 pm	June 1, 2026	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Managers Health and Safety Committee (DMHSC) Meeting Agenda #64	\\appserv2\Districtwide Safety Committee

Attendees:	
<ul style="list-style-type: none"> X Barrick, Emily – (CSM) X Cassidy, Paul – (SKY) X Colin, Cherie – (SKY) Dean, Rob – (CSM) Demissie, Yoseph – (Dist) X Garcia Vince – (Dist) Gutierrez, Robert – (Dist) McLain, David – (Dist) Melgoza, Ingrid – (Dist)(On-leave) X Minkin, Ben’Zara – (Dist) X Pinkham, Karen – (CAN) X Prisecar, Ludmila - (CAN) 	<ul style="list-style-type: none"> Ramirez, Gerardo – (CSM) X Reyes, Thommy – (Dist) Rodriguez Antone, Megan – (CAN) X Rudovsky, Michele – (CSM) X Tordesillas, Dennis – (Dist) Tupper, Brian – (Dist) (Chairperson)(On-leave) X Vangele, Jim – (SKY) X Warne, Maxwell – (SKY) X Wax, Jonathan – (CSM) X Wendt, Jason – (CAN) X Yoch, Owen – (CSM)

Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS / Items of Importance				
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	<p>Emergency Preparedness Office Updates 03/02/26:</p> <ul style="list-style-type: none"> • <u>Violent Intruder Drill Debrief</u> -The February 24 Districtwide drill was consolidated into one morning and one evening drills. -The EAS functioned properly except at Skyline where there were a delay in notifications and speaker volume issues. -A new, passive approach was implemented. Students were not required to stop class activities to hide and barricade. Instead, students were asked at random to confirm if they have received the alert notifications. 	BZM	2/25/26	OPN
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	<p>-Door stops interfered with the ACAM system locking down doors.</p> <ul style="list-style-type: none"> • Local Hazard Mitigation Plan (LHMP) <ul style="list-style-type: none"> -The plan is done every five years by every county. SMCCCD is collaborating with San Mateo County and a contractor to review its Threat-Hazard Assessment Plan. <ul style="list-style-type: none"> ○ Student Housing Safety Compliance & EOP/COOP update <ul style="list-style-type: none"> -Student Housing will be included in the Emergency Operations Plan (EOP) of the Continuity of Operational Plans (COOP). • Spring 2026 Make-Up Building Captain training <ul style="list-style-type: none"> -New training scheduled on April 16 and 17, 2026 in the District Office Board Room. • DPS violent intruder response protocols <ul style="list-style-type: none"> -During a student and staff Violent Intruder Drill, DPS will be running a simultaneous drill to practice responding to a violent intruder. The DPS drill will include activation of Crisis Action Teams and Emergency Operations Centers. This drill will be written into Public Safety’s standard operations procedures. • First Aid Plan and Launch <ul style="list-style-type: none"> -New two-compartment First Aid boxes will be installed. The box will contain advanced bleeding control kits. <p><u>Items not discussed</u></p> <ul style="list-style-type: none"> • DPS CPR Certifications • DPS SOP Committee start date and scope • Radios/Scan/Duress Buttons • Commencement IAPs and expectations 			
	<p>Campus Health and Safety Committees Updates 03/02/26: <u>Cañada</u> -Committee met on January and February, and discussed communication procedures with DPS, Facilities, and Emergency Preparedness Office. -Reinforced traffic and safety awareness.</p> <p><u>Skyline</u> -Ad Astra report not showing all Saturday classes on campus. Public Safety has implemented a contingency plan to ensure that areas affected have proper access and are patrolled while issue with program is resolved. Ad Astra is going out of business. District Office working on replacement. -Dogs without leashes continue to be an issue. -Communications about construction on campus and parking are</p>	<p>VPAs</p>		<p>Ongoing</p>

	ongoing. -Building Captain program development is ongoing.			
	Round Table 03/02/26: No items			Ongoing
RECURRING ITEMS				
	Emergency Action Plan (EAP) 03/02/26: <u>Emergency Posters</u> -All waterfall emergency documents need to be replaced. -New emergency posters are being installed. New posters include the Big Five, medical emergency info and a QR code. -EAP webpage has campus maps and training modules.	BZM		Ongoing
	Districtwide Building Captains Plan See New Business section	BZM		Ongoing
	District Employee Emergency Preparedness Training See New Business section	BZM		Ongoing
	PSPS forecast and Air Quality Index update 03/02/26: Item not discussed	BZM		Ongoing
OLD BUSINESS				
63.1	Evacuation Maps 3/2/26: -BZM met with Facilities Managers to assess assembly areas. -Cañada is adding an assembly area near B7. -Skyline revised its campus map. Ben'Zara will connect with Cherie. -Facilities Planning project coordinators Lisa Roecks and Virna Rodas de Moran have been assigned to update evac maps. Updated maps will be posted physically and online when completed.	BZM/ Facilities Mgrs	12/1/25	OPN
62.0	Integration of Management into the Building Captain Program 03/02/26: Item not discussed	GR/BZM	8/25/25	OPN
61.1	SMCCCD Power Outage Annex Draft 2025 review 03/02/26: Item not discussed	BZM	3/4/25	OPN
61.0	SMCCCD Safety Plan Approval Process 03/02/26: Item not discussed	BZM	3/4/25	OPN
60.0	Drone Usage on Campus 03/02/26: Item not discussed	MRA	12/2/24	OPN

59.0	Criteria for the locations of duress buttons 03/02/26: Item not discussed	MR	11/25/24	OPN
57.0	Workplace Violence Prevention Plan (WVPP) View plan . For feedback email wvpreport@smccd.edu . 03/02/26: Item not discussed	MR	5/28/24	OPN