SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

District Health and Safety Committee (DHSC)

Date:	Start:	End:	Next Meeting	Next Time	Location:
March 14, 2022 (Rescheduled)	9:00 am	10:00 am	June 6, 2022	2-3 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Health and Safety Committee (DHSC) Meeting Agenda #49	\\appserv2\Districtwide_Safety_Committee

Attendees:

X	Barrick, Emily – (CSM)	X	Pinkham, Karen – (CAN)
X	Colin, Cherie – (SKY)	X	Prisecar, Ludmila - (CAN)
X	Dean, Rob – (CSM)	X	Pulido, Ana – (Dist)
	Demissie, Yoseph – (Dist)		Ramasamy, Kannan - (Dist)
X	Doctor, John – (SKY)	X	Reyes, Thommy – (Dist)
X	Elzey, Albert – (CAN)	X	Rodriguez Antone, Megan – (CAN)
	Fullerton, Joe – (Dist)	X	Rudovsky, Michele – (CSM)
X	Garcia Vince – (Dist)		Storti, Richard – (Dist)
X	Gutierrez, Robert – (Dist)	X	Tordesillas, Dennis – (Dist)
X	Hernandez, Ray – (Dist)	X	Tupper, Brian – (Chairperson)
X	McLain, David – (CSM)	X	Vangele, Jim – (SKY)
X	Melgoza, Ingrid – (Dist)		Yang, Jennifer – (CSM)
X	Minkin, Ben'Zara – (Dist)		Yoch, Owen – (CSM)
X	Joe Morello, Jr. - (SKY)	OL	Penaflor, Jeramy – (CSM) (On Leave)
X	Ochoa, Micaela – (CSM)		

Item	Description	Action by	First Noted	OPN/ CLO
NEW BUSINESS				
	Emergency Operations Plan (EOP) • Timeline for EOP vs BCP (Business Continuity Plan) -Objective is to have both plans completed by July 2023 • EOP Annexes-Power Outage under review -Current EOP is being revised in VEOCI: Annexes, Direction/Control & Coordination, and Organization &	BZM		Ongoing

	Assignments of Responsibilities -Developing COOP goals and objectives are the priority -Ben will meet with VPAs, ITS, DPS and Facilities to discuss plan content. Tabletop drills will be conducted at the division level.			
	Districtwide Building Captains Plan • Handbook -New handbook will be provided -Building Captain apparel for every campus and DO will be provided • Job Description -Ben discussed the job description, costs and benefits of offering pay incentives, and voluntary vs. mandatory recruitment • Training -Planning for more training in CPR, First Aid, AED, etc. This summer there will be a new building captain curriculum.	**BZM**		**Ongoing**
	District Employee Emergency Preparedness Training • Radio Testing SOP -DW radio testing reactivated every third Tuesday of the month • AED Replacement Strategy *(Vince Garcia)* -Current AED inventory is old. Goal is to obtain new AEDs through Grant Cycles for free. Ideal AED model is Physio Control LIFEPAK CR2. • Lockdown/Barricade moving forward -Ben will schedule lockdown barricade drills with VPAs and ICS 402 with Presidents' Cabinets. Micaela invited BZM to present at the Joint VP Council. -New opt-in emergency text messaging posters have been designed (posters for SKY and CAN need editing) ** Reference Document for all the above: \\appserv2\Districtwide_Safety_Committee\Committee meetings\2022_0314\March 14 District Health and Safety Meeting.pdf	**BZM**		**Ongoing**

	Campus Health and Safety Committees Update • Report from Skyline HSEPC Reference Document: *Actions Presented and Requested by AFT HSEPC Reps for Consideration by District Safety Committee (MS Word)* 3/14/22: -SKY HSEPC did not vote on the recommendations and were brought to DHSC per the request of AFT. DHSC will defer to Chancellor's Cabinet. Recommendations will be forwarded by Joe to Richard Storti, Mitch Bailey, and Aaron McVean.	**VPAs** **JMj**		**Ongoing**
	Round Table 3/14/22: Ray H. - COVID transmissions are winding down. The State is no longer requiring masks in K-12 schools. However, school district will be allowed to make their own independent decisions about masking.			

OLD BUSINESS				
47.3	**Standards on assigning emergency radios** 10/8/21: BM: Radios will only be issued to essential emergency employees: building captains, floor managers, Facilities, Public Safety, ITS, and other business services (SMAC, food services) JV: Proposed to have a cache of radios to loan out during special events like graduation. BM suggested that standard operating procedures will need to be created to help VPAs implement distribution, maintenance, and record keeping. BT and BM will meet separately to discuss building captain program. 3/14/22: See District Employee Emergency Preparedness Training	**MO**	**10/4/21**	**OPN**
46.0	**10 pt. Recovery Framework Model** 7/28/21: - July 28 BOT agenda will include: 1) Recovery framework and CalOSHA 2) Review and approval of vaccination process -BOT will consider policy requiring all students attending classes and employees to identify their vaccination status. Visitors not included. - https://covid-19.smccd.edu/accessing-campuses/ -Links to myturn.ca.gov are live. -Contracts with Walgreens signed. Links pending. -Pop-ups have Pfizer only. J&J TBD. 3/14/22: Item not discussed	**RH**	**7/6/21**	**OPN**

46.1	**COVID-19 Recover Plan and Safety Procedure** 10/8/21: RH: 1) Updating program prevention plan including adding testing procedures and updating vaccination approval procedures. To be completed by mid-October. 2) Bay Area health departments are lifting mask mandates. SMCCCD must meet Yellow (50 or lower) category requirements in order to remove masking mandate. 3) Drafting an Isolation Exposure Quarantine Decision Tree 3/14/22: Item not discussed	BZM/ RH	7/6/21	OPN

46.2	**Cal OSHA/CDC Considerations**
	https://www.dir.ca.gov/dosh/coronavirus/
	7/28/21:
	    1) https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html
	    2) California Updates: Requiring all workers, health care and high risk congregate setting workers to either show proof of vaccination or get tested once a week. However, State recommends to higher education to create its own masking policy.
	
	Additional information from Emily Barrick:
	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx
	
	3/14/22: Item not discussed
		BZM	7/6/21	OPN

46.3	**911 Zones replacement signage** 7/28/21: Vince Garcia: Waterfall docs to be discontinued and replaced by new 911 poster modeled after the Big 5. Posters still need to be produced. DPS will be responsible for changing posters. QR code to be available on DPS website. 3/14/22: Item not discussed	BZM	7/6/21	OPN
46.4	**PSPS forecast and AQI monitors update** 7/28/21: Joe Fullerton: Purple Air Monitors (outdoor) have been installed in all campuses in select buildings. Skyline monitor is currently experiencing power supply issue. https://sites.google.com/my.smccd.edu/smcccdsustainability/campus-as-a-living-lab/air-quality-and-campus-environment?authuser=0 JN: Air monitors conflict with COVID protocols which requires 100% outside air. 3/14/22: Item not discussed	BZM	7/6/21	OPN

44.2	**Smoking / Vaping** - Vaping indoors needs to be addressed – call DPS - Do we need signage? - Discussion about all campuses going "smoke free" 10/8/21: JMj: DPG Committee, which is chaired by Aaron McVean, voted on a policy with support from all college presidents (per MO) to eliminate all smoking areas in SMCCCD. Policy on hold because it needs administrative procedure for implementation. BT to follow-up with Aaron. MR: Item placed on hold. Will be revisited again in April 2022. 3/14/22: Item not discussed	ALL	11/7/19	ON HOLD
43.0	**Veoci Software** - Cloud based platform that provides EOC, COOP, and EM systems. Cost is ~ $25, 000 a year, and will save us substantially in time-line and personnel costs. BZM will schedule a webinar soon. - Software will provide a boilerplate and virtual interface. Many IHEs are using this software. 12/6/21: -Ben'Zara Minkin (BZM) provided a brief history of EOP and explanation of VEOCI's structure and functions. -VEOCI is an emergency management system / virtual operations center and is compatible with RAVE emergency alert notification system. -The EOP section of VEOCI includes: • Planning Section – Functional Annex and Hazard Annex ➢ Annexes are task and strategy driven – Roles ➢ Campus Captains – incident commanders ➢ VPAs – EOC directors 3/14/22: See EOP above	BZM	9/5/19	OPN