

**San Mateo County Community College District  
SMCCCD Measure "G" Oversight Committee Meeting**

**February 13, 2013  
4 p.m-5:30 p.m.  
District Office Board Room  
3401 CSM Drive  
San Mateo, CA 94402**

**MINUTES**

**Committee Member Attendance**

Corey Geiger	Phone
Lori Lutzker	Phone
John Sheldon (chair)	Present
Brian Sullivan	Present
Patricia Griffin	Present
Virgina Chang Kiraly	Absent
Meg Finones	Absent

**Others Present:** Executive Vice-Chancellor Kathy Blackwood; Executive Vice Chancellor James Keller; Cañada College President Lawrence Buckley; Skyline College President Regina Stanback-Stroud

**Call to order**

Chairman Sheldon called the meeting to order at 4:20 PM. Executive Vice Chancellor Blackwood introduced and welcomed Ms. Patricia Griffin, a new committee member.

**Review and Approval of Minutes from the October 18, 2012 Meeting**

	Finones	Geiger	Kiraly	Lutzker	Sheldon	Sullivan	Griffin
Motion		X					
Second						X	

Aye	5
No	0

**Motion Passed with corrections to minutes as discussed.**

**SCI (Independent Consultant) Report**

EVC Blackwood introduced the SCI Parcel Tax report. She explained that SCI is an outside consulting group, and it primarily reviews the number of parcels in the County; the number of exemptions and refunds made; and the parcel tax money collected from the County. It still needs amendment to reflect 2012/13 budget. Chairman Sheldon questioned if producing this report to the community is required as noted on the page 1, the Local Agency Parcel Tax and Bond Accountability Act (Government Code §50075.3.). EVC Blackwood will ensure compliance. Committee was not sure the report is overly useful. Committee will review the report and comments to be forwarded to EVC Blackwood.

### **2011-12 Report to the Community**

EVC Blackwood walked through suggested changes from Mr. Geiger. Mr. Geiger suggested inserting the words “learning acceleration program” after “Math Jam” and “Word Jam” to provide better understanding for the public; adding a third bullet point on the second page to be more specific; and adding a sentence or two on the veteran student services. EVC Blackwood said she will amend the report and send it to the committee via email for approval.

### **2012-13 College Plans (approved by Board in December)**

#### Skyline

Skyline College President Stanback-Stroud described Skyline College’s plans and the three main categories of 1) Instruction, 2) Student Services, and 3) Innovation. She stated that much of the funding will be used to continue the same plans as 2011/12. Chairman Sheldon said that there is some confusion regarding the 2012/13 plans versus 2011/12. President Stanback-Stroud said she can draw on carry-over funds for 2012/13 if expenses are more in line with 2011/12. Chairman Sheldon asked if the colleges would add carry-overs on the report at least as a footnote to explain that the carry-over will be utilized in 2012/13. EVC Blackwood said she will amend the report to show either use of carry-overs or the lower number of sections from 2011/12, and add a footnote to indicate carry-over on the report.

#### College of San Mateo

In President Claire’s absence, the Committee was asked to send comments and questions to EVC Blackwood.

#### Cañada College

President Buckley said that Cañada College added more sections but it had the effect of lowering efficiency as fewer seats in each section were filled. Cañada is developing a Strategic Enrollment Plan (SEP) to better use the funds in 2013-14. With Measure G money, Cañada College was able to spend \$309,000 to bring additional adjunct counseling to work on the SEP and developing better direction for students. For example, in 2009/10, 365 degrees and certificates were awarded. Focusing the last two years on tutoring and other services, the number was increased to 599 degrees and certificates awarded in 2011/12. President Buckley said Cañada continued the other services which were made possible with the Measure G money such as tutoring, College for Working Adults, Beating the Odds Program, and expanded library hours. He also talked about the successes with Math Jam and Word Jam; Math Jam has a good success rate while Word Jam is not quite as successful. He added that the Priority Enrollment

Program (PEP) uses student ambassadors to bring high school seniors on campus for assessment, tours, etc.

EVC Blackwood suggested that the colleges bring their 2013/14 plans to Board of Trustees as part of the budget in June and to the committee shortly thereafter.

**Public comments**

There were no members of the community in attendance.

**Schedule next meeting**

The next meeting will be held in July, 2013, and the committee will be polled for a specific date in April or May.

**Motion to Adjourn**

Discussion: None

	Finones	Geiger	Kiraly	Lutzker	Sheldon	Sullivan	Wyatt
Motion		X					
Second				X			

Aye	5
No	0
Abstain	0

**Motion Passed.**

Meeting adjourned at 5:15PM.