



SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT MEASURE G PARCEL TAX OVERSIGHT COMMITTEE ANNUAL REPORT TO THE COMMUNITY – 2013/2014

In June 2010, the residents of San Mateo County supported the San Mateo County Community College students by approving the Measure G parcel tax. In an economic climate of deep cuts to education funding, a struggling economy and record unemployment, more students than ever are looking to Skyline College, College of San Mateo and Cañada College to upgrade their job skills or prepare them to transfer to increasingly scarce spaces at the University of California, the California State University and other 4-year institutions. Measure G funding helps our colleges maintain the classes and services needed to support these students.

2013-14 was the final year of receiving Measure G funding. All three colleges determined to apply some of the funding to a fifth year without a levy and are working with existing funding to incorporate the successful new programs and some level of funding for classes into future year budgets.

Although not required by law, the San Mateo County Community College District Board of Trustees created an oversight committee to assure the community that Measure G funds are expended for the purposes approved by the voters and to see that none of the funds are used for administrator salaries or benefits. The committee consists of 7 members appointed by the SMCCCD Board of Trustees. The committee met twice during the fiscal year and discussed financial reports and college activity plans with district budget officials and college presidents and reviewed the 2012/13 report to the community.

The committee is pleased to submit its fourth annual report.

2013/2014 in Review

The revenues. When the new parcel tax was placed on the property tax bills in 2010-11, seniors who had missed the deadline to apply for an exemption ahead of the property tax bills were able to request a refund of taxes they had paid. These exemptions are good for the life of the parcel tax. The district processed \$28,050 in refunds for 2013/14. The net revenues received for 2013/14 after the exemptions and including interest income was \$7,080,146.

The expenditures. The Board of Trustees approved the college plans as part of the adoption of the 2013/14 budget. College administrators consulted with faculty and staff and developed individual college plans to respond to the uses as stated in the Measure G ballot language.

During 2013/2014 year, Measure G funds were used to

- Save or add 700 course sections
- Provide an additional class space for 28,000 students
- Add counseling and library services
- Provide peer mentoring
- Provide services for veterans, first generation students, foster youth and former incarcerated students
- Support math and reading programs to improve college success

Each of the colleges

- added class sections¹ that enable students to progress toward the completion of their majors, degrees, and certificates;
- maintained student support programs that ensure the presence of necessary counseling, tutoring and other forms of support that are fundamental to high levels of student success;
- supported innovative course programs that are relevant and recent such as increasing distance education offerings and student leadership opportunities;
- and supported programs that address identified student needs and thus enable the colleges to move forward toward meeting their mission and goals.

College activities. In September 2013, the colleges reported to the oversight committee the many activities that have been made possible due to Measure G funding. Additional sections¹ of English, math and science classes were added. Student support services like counseling, extended library hours, help for veterans and disabled students, and tutoring were funded. Short intensive courses such as Math Jam (<http://www.canadacollege.edu/stemcenter/mathjam.php>) or Word Jam (<http://canadacollege.edu/wordjam/>) and other programs to help students accelerate their progress through math and English courses were continued. This year the colleges used some of the funding to provide additional professional development for full and part time faculty to assist with learning communities and improve distance education offerings. Cañada College expanded their College for Working Adults program, adding another cohort. CSM awarded innovation grants for various programs that improve our connection to the community. Skyline College added projects that impact student success initiatives such as Supplemental Instruction and Math Jam. More detailed information is provided on each college's page.

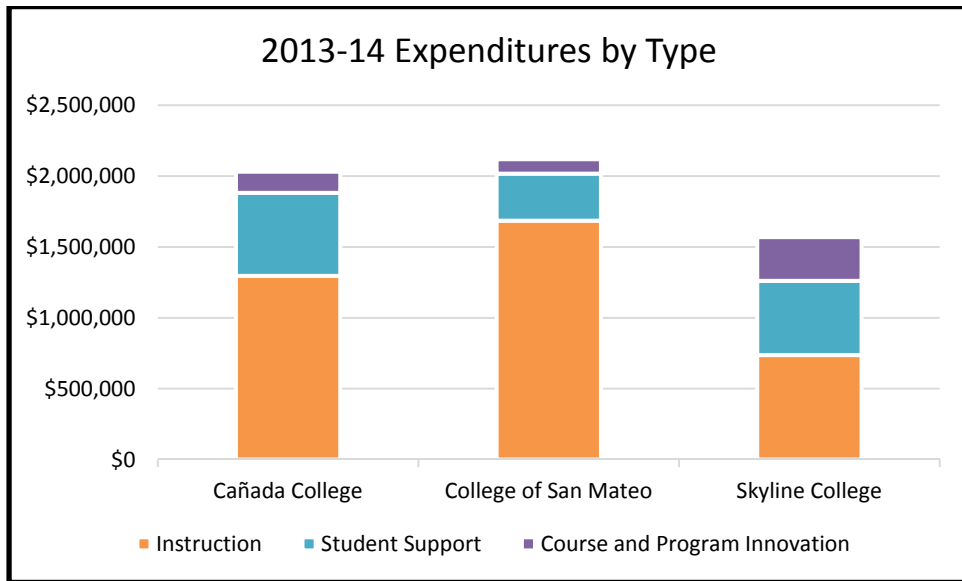
According to the Official Ballot language, Measure G funds will be used to:

- preserve job training programs in nursing, healthcare, computers, green technology, police and firefighting;
- maintain academic subjects including science, English and mathematics;
- keep libraries open and maintain library services;
- prepare students to transfer to four year colleges and universities;
- maintain academic counseling programs and other student services;
- attract and retain instructors;
- modernize classroom technology and computer labs;
- provide equipment and technology for science labs; and offer classes and labs necessary to meet student demand.

The college plans on the following pages summarize the vital activities supported by Measure G, link each of the activities to the language in the official ballot measure, and report the planned and actual expenditures for the 2013/2014 year along with planned expenditures for the remaining funds in 2014/2015. The 2013-14 plans were incorporated into the SMCCCD 2013-14 Final Budget Report that was adopted by the Board in September, 2013, and the 2014-15 plans were incorporated into the SMCCCD 2014-15 Final Budget report that was adopted by the Board in September, 2014.

¹ A section is an additional class of a particular course. For instance, a college might offer English 101 and have many sections of that class at different times and on different days. More sections of a class means it is available for more students.

In summary. The committee is gratified by the colleges' planning and implementation of the activities funded with Measure G tax dollars and the District's fiscal management of the funds. If you would like further information, formal financial reports and other items related to the activities of the Measure G Committee including meeting dates, agendas, and minutes are available on the Committee's website located at: www.smccd.edu under the "Business and Community" tab.



Resource Plan & Accomplishments/Activities	Planned Carryover Amount	Measure G Criteria	Planned Amount	Expended Amount
	2014-15		2013-14	
<p>Instruction Plan: One of the largest reductions the College had to make in 2009-2010 was in the number of course sections. Measure G allows the College to increase the number of sections offered to our students. This year we plan to fund about 120 sections using Measure G. These sections provide opportunity for students to take needed basic skills, general education and career technical education courses. Having this access to courses increases opportunity for students to complete educational goals. In addition to these extra sections, we are developing programs through Neighborhood College that can be offered both Bayside and Coastside. Some classes will be offered in hybrid formats. In addition, distance education has been increased to provide increased flexibility for students. We will be expanding workforce curriculum as well. We are continuing and expanding the College for Working Adults program (CWA) which allows working students to take classes at convenient times. Our first cohort of CWA students graduated in Spring 2014, some with multiple degrees.</p> <p>Accomplishments/Activities in 2013-14:</p> <ul style="list-style-type: none"> • Funded 181 sections that served approximately 5,000 students. • Continued funding to coordinate and improve basic skills, distance education and workforce development offerings. • Continued funding a Workforce Development Specialist • Continued offering College for Working Adults serving an additional 30 students 	\$927,700	*Restoring funding to offer an adequate number of classes & labs to meet growing student demand	\$1,194,261	\$1,295,602
<p>Student Support Plan: The additional student support will expand our library hours, increase the limited counseling services, address a critical need to improve the transferability of our courses to four year universities, expand our new student orientation program, provide necessary support for veterans and first generation students, increase the number of students who complete the FAFSA (Free Application for Federal Student Aid) and are eligible for financial aid, expand tutoring, and further develop student communication.</p> <p>Accomplishments/Activities in 2013-14:</p> <ul style="list-style-type: none"> • Continued academic counseling with drop-in appointments utilized by students and began phasing out the use of Measure G to new Student Success & Support Program funding • Continued the Peer Mentoring Program to assist first generation students • Continued with added services for veterans and financial aid students • Library and Learning Center continued with extended evening hours • Library continued to offer services available on Saturdays, to include Math tutoring and librarian services 	\$512,955	*Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs *Keeping libraries open and maintaining library services	\$816,068	\$585,966
<p>Course and Program Innovation Plan: The MATH JAM and WORD JAM programs, Workforce Development, Basic Skills Success Program, Leadership Development, and Faculty Professional Development are all programs to improve access and success for our students. The MATH JAM and WORD JAM programs have proven to significantly improve student success by providing pre-course intensive preparation.</p> <p>Accomplishments/Activities in 2013-14:</p> <ul style="list-style-type: none"> • Continued working to increase the number of associate degrees and occupational certificates awarded • Continued to fund PEP (Priority Enrollment Program) for our local high school seniors • Continued to provide funding for the MATH JAM to improve success rates in Math • Continued to provide funding for the WORD JAM to improve success rates in English 	\$135,835	*Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar & wind energy), police and firefighting *Preparing students to transfer to four-year colleges & universities *Maintaining Core Academics	\$289,671	\$148,935
Total Measure G	\$1,576,490		\$2,300,000	\$2,030,503



**College of San Mateo
2014-2015 Measure G Plan Summary**

Resource Plan	Planned Carryover Amount	Measure G Criteria	Planned Amount	Amount Expended
	2014-15		2013-14	
<p>Instruction Plan: The college has moved many of the programs and support staff that were previously funded by Measure G to the general unrestricted fund beginning in FY 2014-2015. The college will use Measure G funds to maintain its 2013-2014 level of course offerings and also continue to expand offerings in well-documented, high-demand areas that are consistent with SMCCCD Board core values. Library services will be maintained to meet student demand at peak times. Measure G funds will also be used to offer courses in the community, including at Hillsdale High School and Half Moon Bay High School.</p> <p>Key Activities/Accomplishments 2013-14:</p> <ul style="list-style-type: none"> Funded approximately 250 course sections in math, English, science, and high-demand Career and Technical Education disciplines, such as nursing. Added library staff hours Funded classified staff positions in instructional support areas 	\$410,323	<p>*Restoring funding to offer an adequate number of classes and labs to meet growing student demand.</p> <p>*Preserving job training programs in nursing, healthcare, computers, engineering, green technology, police and fire fighting.</p> <p>*Maintaining core academics including Science, English, and Mathematics.</p> <p>Keeping libraries open and maintaining library services.</p>	\$1,802,400	\$1,685,675
<p>Student Support Plan: The college has implemented many changes to its student support programs, including the counseling model to address the Student Success and Support Act (SSSP). Funding has been used to offer adequate counseling hours and provide appropriate classified staff support in high-demand areas.</p> <p>Major Activities/Accomplishments 2013-14:</p> <ul style="list-style-type: none"> The college was able to recognize a carryover from 2013-14 of student support monies because of state funding of Student Success & Support Program. The new counseling/advising model has been fully implemented. The College was able to maintain classified staffing in key areas that directly support students in special programs and services, including, but not limited to the Veterans Resource Center and the Disabled Student Services Program. Total associate degrees awarded increased by approximately 64% and certificates awarded increased approximately 68% from the prior academic year. An outreach event to the Asian Pacific Islander Community known as the MANA Conference was held in March with over 600 community participants. 	\$241,248	<p>*Maintain academic counseling programs and other student support programs to promote student achievement, graduation, and access to high-paying jobs.</p>	\$482,600	\$331,496
<p>Course and Program Innovation Plan: The college will continue to offer innovation grants to support program and course-based innovative efforts. Funds allocated in prior years for other innovative activities such as the Five in Five Initiative, Distance Education, and Scholarship of Teaching and Learning have not been fully exhausted. Thus, new funding will not be allocated to these activities until existing funds are fully spent.</p> <p>Major Activities/Accomplishments 2013-14:</p> <ul style="list-style-type: none"> The following innovation grants were awarded in the 2013-14 year: Makerspace Incubation Project; Paperless Writing Center; Students for Success, Learning Community for English 848; Bridging the Gap from Incarceration into Higher Education; Hillsdale High School English Spring Conference. 	\$75,526	<p>*Preparing students to transfer to four-year colleges and universities.</p> <p>*Preserving job training programs in nursing, healthcare, computers, engineering, green technology, police and fire fighting.</p>	\$15,000	\$102,413
Total Measure G Request	\$727,098		\$2,300,000	\$2,119,585



Skyline College 2014-2015 Measure G Plan Summary

Resource Plan	Planned Carryover Amount	Measure G Criteria	Planned Amount	Expended Amount
	2014-15			2013-14
<p>Instruction Plan: Class sections previously funded by Measure G will be supported by the general unrestricted fund beginning in FY 2014-2015. Measure G funding will allow Skyline College to support program and course innovation, expand access to quality programs through offerings in hybrid and online formats, and develop pathways to completion. Instruction supported programs include Early Childhood Education, distance education, Honors Transfer Program, and Learning Communities.</p> <p>Accomplishments/Activities in 2013-14:</p> <ul style="list-style-type: none"> Offered approximately 285 Career and Technical Education, basic skills and transfer class sections during fall 2013 and spring 2014. Provided Distance Education training for faculty; expanded distance education offerings across the curriculum. Supported growth in internships for Early Childhood Education. 	\$231,191	<p>*Funding to maintain core academics, including science, English and mathematics; preserving job training programs and preparing students to transfer to four-year colleges and universities.</p>	\$719,189	\$736,530
<p>Student Services Plan: Meet student demand in the areas of (1) registration and admission services so students may enroll in classes; (2) Educational Opportunity Program & Services and Transfer Center Services; (3) Counseling and Career services; (4) Financial Aid services; (5) Veterans outreach and support; and (6) expanded Library Hours and electronic library media. Begin transitioning Measure G funded activities and programs to the Student Success and Support Program, where allowed.</p> <p>Accomplishments/Activities in 2013-14:</p> <ul style="list-style-type: none"> Expanded assessment, orientation, counseling/advising and follow-up services to increase student access. Increased concurrent enrollment by 14% compared to prior year due to the development of a robust outreach department and increased communications with high schools. Developed and increased online resources for counseling/advising and financial literacy services. Implemented veterans programming to include workshops and the development of a Veterans Advisory committee. Developed and implemented a one-day matriculation process for new and returning students. Consolidated processing of outgoing transcripts. 	\$636,436	<p>*Provide academic counseling programs & other student services to meet increased student demand and promote student achievement, graduation & access to high-paying jobs *Keeping libraries open and maintaining library services</p>	\$430,811	\$524,382
<p>Course and Program Innovation (CPI): Skyline College developed and supports projects that directly impact student learning and success. Programs include Supplemental Instruction, Math Academy, Math Jam, Center for Innovative Practices through Hip Hop Education & Research, Reading Initiative, Weekend College and New and Hourly Certificated Faculty participation.</p> <p>Accomplishments/Activities in 2013-14:</p> <ul style="list-style-type: none"> Instituted change in Supplemental Instruction to allow for expanding capacity for tutoring more students. Provided training for faculty and college community pertaining to effectively serving foster youth. Provided orientation workshops for new part time faculty and support for part time faculty engagement in assessment and planning. Supported Math Academy students through tutoring and mentoring. Expanded capacity for outreach and recruitment for Career and Technical Education programs. Supported faculty development for learning communities; allowed for expansion of learning community offerings. 	\$466,812	<p>*Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar & wind energy), police and firefighting *Preparing students to transfer to four-year colleges & universities *Maintaining Core Academics *Attracting and retaining qualified instructors.</p>	\$1,150,000	\$308,048
Total Measure G Request	\$1,334,439		\$2,300,000	\$1,568,960