

ARTICLE 26: FULL-TIME CLASS ASSIGNMENT

26.1 FULL-TIME CLASS ASSIGNMENT:

26.1.1 The appropriate administrator will provide all full-time faculty a document to request assignments, modality, off-campus classes and schedule preferences for each subsequent semester prior to finalization of the class schedule.

26.1.2 The administrator shall not arbitrarily disregard the full-time faculty member's preferences. If the assignment request is denied, the full-time faculty member may submit a written request to the appropriate administrator who shall provide in writing the reasons for the denial.

26.2 REASSIGNMENT OF FULL-TIME FACULTY WITH CANCELED CLASSES

26.2.1 A full-time faculty member whose regular load has been decreased through cancellation shall consult with their immediate dean on the alternative(s) to complete the full-time faculty member's regular load within the academic year.

26.2.2 After consultation with ~~and agreement from~~, the affected full-time faculty member, the dean may assign any instructional assignment to the full-time faculty member in one of their FSA's in which they typically teach. Should no instructional assignment be available in the full-time faculty member's FSAs in which they typically teach, or other academic assignments for which the full-time faculty member meets minimum qualifications may be considered, if necessary to meet their regular load, with the agreement of the full-time faculty member.

26.2.3 In the situation where the above alternatives do not exist or are not chosen, the full-time faculty member shall work with the dean on a plan to make up the deficit within two (2) calendar academic years, starting with including the semester academic year following that follows the semester year when in which they were underloaded.