

BULLETIN

Facilities Planning & Operations

Date: **October 26, 2006**

Subject: **ENGINEER TRAINING PROGRAM SCHEDULE**

From: José D. Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations

Attendance by all Engineers and Facilities Managers is mandatory.

FY 06-07 ENGINEER TRAINING PROGRAM

TRAINING DESCRIPTION	DATE	TIME	LOCATION
Roofing Systems: Single-Ply Roofs (Carlisle Syntec)	07/28/06	12:45-2:15 PM	District Board Room
Indoor Environmental Quality (Linda da Silva)	08/25/06	12:45-2:15 PM	District Board Room
Access Controls (TeeCom)	09/15/06	12:45-2:15 PM	District Board Room
Fire & Life Safety (Siemens)	10/13/06	12:45-2:15 PM	District Board Room
Skyline College Buildings 6 and 7A Tour (Please come in PPE)	11/03/06	12:00-2:15 PM	Skyline College Bldg 5 Staff Lot 6
BMS Controls (Yamas) (mandatory for No. 2's and Staff Assistants)	01/26/07	12:45-2:15 PM	Skyline College Bldg 2 Rm 2122
Plumbing Systems: Automatic Sensors (Tony Gulli)	02/09/07	12:45-2:15 PM	District Board Room
Elevator Dysfunction First Response (Schindler)	03/09/07	12:45-2:15 PM	District Board Room
Lighting	04/13/07	12:45-2:15 PM	District Board Room
Electrical Systems (Jozsef Veres)	05/11/07	12:45-2:15 PM	District Board Room
HVAC, Part I - HHW Systems	06/08/07	12:45-2:15 PM	District Board Room

Optional Attendees:

Unless specified otherwise, Custodians, Groundskeepers, Staff Assistants and Supervisors of Custodial and Grounds Operations are invited to attend any or all of these training sessions. The training times have been scheduled to coincide with Engineer work shifts, and to best allow both day and swing shift to attend at their option. Should any optional attendees wish to attend a training session, prior arrangements with their immediate supervisor to modify that day's working hours will be necessary. Release time for day shift staff who wish to attend Engineer training will not be provided, in an effort toward fairness in making optional career advancement training accessible for all Facilities employees.