



SAN MATEO COUNTY
COMMUNITY
 COLLEGE DISTRICT

Meeting Agenda

2016 Public Safety Services Study Committee

Date:	Start:	End:	Next Meeting	Next Time
October 3, 2016	1pm	2pm	October 17, 2016	1pm

Purpose:	Location:
Monthly Meeting to review best practices for Public Safety at all 3 Colleges	District Office Board Room

Attendees:	
X Kathy Blackwood, SMCCCD Executive Vice Chancellor X José D. Nuñez, SMCCCD Facilities & Public Safety X Michelle Marquez, CAN VP Admin Services X Jan Roecks, CSM VP Admin Services X Angelica Garcia, SKY VP Student Services (via phone)	X Dennis Zheng, BOT Student Trustee Zach Bruno, SKY Faculty X Michelle Schneider, CSM Staff (CSEA) (via phone) X Bill Woods, SMCCCD Director of Public Safety Rob Dean, CSM Chief Public Safety Officer X Tom Maloney, Emergency Preparedness Consultant X Carina Warne, SMCCCD Facilities & Public Safety X Dylan O’Shea, Associated Students Skyline College X Ann Amir, Associated Students Cañada College X Cindy Streitenberger, Associated Students Cañada College Maria Guadalupe "Lupe" Serratos, Associated Students College of San Mateo

Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS				
6.0	All Campuses - Site Visits & Open Forum Debrief - General Feedback <ul style="list-style-type: none"> • Faculty, Staff and Students are unsure about Public Safety roles, responsibilities and expectations i.e. “can they arrest?”, “what do they do?” • Need more staff • Need more diverse staff • Need more staff training • Faculty, Staff and Students need more Emergency Preparedness training i.e. Lockdown Drills – what to do? And Building Captain Training • Lacking community engagement/relationship building i.e. “know your officers” 	ALL	10/3/16	OPN

	<ul style="list-style-type: none"> • Students like Public Safety coming to their classrooms for a quick 5-10 minute intro • Suggestions regarding Blue Lights for help and assistance, and more lighting in parking lots 			
6.1	Next Steps – Draft Repot <ul style="list-style-type: none"> - Draft Report is due from MH at the end of November - KB would like to take the draft report to campus Shared Governance meetings, Student Government meetings, and District Participatory Governance for review. - KB will check with BOT and Chancellor if we can make a change to the schedule and take the report to the 2/8 Study Session and take action at the regular BOT meeting on 2/22. - JN will ask Steven Healy if the draft report can be finished any sooner than end of November. 	KB	10/3/16	OPN
OLD BUSINESS				
1.5	Communications to Campus Community 10/3/16: KB to send reminder email that the survey is still open. Each campus will forward KB’s email to all students via GWAMail.	KB	3/7/16	OPN
1.7	Website 4/4/16: <ul style="list-style-type: none"> - Website is live: http://smccd.edu/publicsafetystudy/ - Also available via the District webpage: http://www.smccd.edu/accounts/smccd/ 10/3/16: <ul style="list-style-type: none"> - CW will add the Survey Link to the PSSS Website - Will be added to campus websites as well 	CW	3/7/16	OPN
	Roundtable			