

Minutes  
April 25, 2007  
San Mateo, California

**The meeting was called to order at 6:10 p.m.**

**Board Members Present:** President Hausman, Vice President-Clerk Holoher (arrived at 6:40 p.m.), Trustees Mandelkern, Miljanich and Schwarz, and Student Trustee Young

**Others Present:** Chancellor Galatolo, Executive Vice Chancellor Keller, Skyline Vice President Adrian, CSM Vice President Sonner, Cañada Interim President Mohr, and Districtwide Academic Senate President Kapp

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**MINUTES**

It was moved by Trustee Miljanich and seconded by Trustee Mandelkern to approve the minutes of the Study Session of the Board of April 11, 2007. The motion carried, all members voting "Aye."

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

**Teaching and Learning Series – Writing Across the Curriculum (07-4-3C)**

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

Chancellor Galatolo addressed the issue of emergency procedures in light of the tragic event at Virginia Tech. He said the District and the Colleges have performed mock emergency situations and have coordinated procedures with local agencies. To communicate with students during an emergency, options are:

- Students' personal email – addresses of 88% of students are available
- Calling system – limited because there are not enough telephone lines
- Cell phones – work is being done on the ability to use text messaging
- Carillon system – for mass communication

To communicate with faculty and staff, methods include email, voice mail and web sites. The District is also studying surveillance systems and lockdown procedures.

Chancellor Galatolo announced that the College Vista project has been named a Merit Award winner, and is now in competition with four others for the Merit Award grand prize. He commended the work done by Director of Community and Government Relations Barbara Christensen.

Adding to her written report, Skyline President Morrow informed the Board that the Balanced Scorecard will be the topic at a future Study Session.

Adding to his written report, College of San Mateo President Claire provided photos taken at the Earth Day Beach Cleanup in Half Moon Bay, organized by Professor Minu Mathur. Expanding on the written report on former Yan Yan Mao, President Claire said that he is hearing of many students who have benefitted from concurrent enrollment and who attend College of San Mateo because of their experience.

Expanding on his written report, Cañada President Mohr said that there are plans to extend the Kinder Camiñata program; something similar will be done for middle school students next year. President Mohr also noted that the Middle College will expand by 30 students next year and 30 more the year after. The additional cost for textbooks will be absorbed by the high school district. There is outreach to charter schools to expand awareness of the Middle College.

#### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

#### **NEW BUSINESS**

#### **APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (07-4-2A)**

It was moved by Trustee Mandelkern and seconded by Trustee Miljanich to approve the actions in Board Report No. 07-4-2A. The motion carried, all members voting "Aye."

#### **APPROVAL OF CONSENT AGENDA**

The Consent Agenda consists of the following Board Reports:

- |          |  |
|----------|--|
| 07-4-2CA | Approval of Community Education Youth Program, Summer 2007                           |
| 07-4-3CA | Approval of Community Education College of San Mateo Baseball Camp, Summer 2007      |
| 07-4-4CA | Approval of Community Education Soccer Camps, Summer 2007                            |
| 07-4-5CA | Declaration of Surplus Property  |
| 07-4-6CA | Ratification of Third Quarter District Warrants, 2006-2007                           |
| 07-4-7CA | Approval of Voluntary International Student Insurance Program, 2007-08               |
| 07-4-8CA | Renewal of Agreements with American Institute for Foreign Study (AIFS), 2007-08      |
| 07-4-9CA | Approval to Amend Cell Site Use Permit with Verizon Wireless at College of San Mateo |

Trustee Mandelkern asked if the insurance coverage described in Board Report 07-4-7A was available to domestic students as well as international students. Executive Vice Chancellor indicated that the insurance offered to domestic students is a different policy. Chancellor Galatolo added that he believes more comprehensive coverage is required for international students. He said that staff would research the issue and report back to the Board. After this discussion, it was moved by Trustee Schwarz and seconded by Trustee Mandelkern to approve the Consent Agenda. The motion carried, all members voting "Aye."

#### **Other recommendations**

#### **AUTHORIZATION TO AMEND PROGRAM STABILIZATION AGREEMENT FOR CIP II (07-4-100B)**

It was moved by Trustee Schwarz and seconded by Vice President Holober to approve authorization to amend the Program Stabilization Agreement. Vice Chancellor José Nuñez acknowledged the following people who were in attendance:

Vice Chancellor Nuñez said that over the last three years, approximately \$300 million worth of work has been completed for CIP I under the Project Labor Agreement (PLA). The Agreement has guaranteed efficient, high quality construction and timely completion. Vice Chancellor Nuñez invited Bill Nack of the Building and Construction Trades Council of San Mateo County, AFL-CIO, to address the Board. Mr. Nack said that with the District's PLA, a partnership was developed and labor harmony ensued. He thanked the Board for their support. He said that the Council supports the amendment and that the District will enjoy projects of the highest caliber for the additional construction under CIP II. Vice President Holober expressed his support for the amendment and noted that the District is spending funds in ways that honor working in the community and ensuring workers a living wage. He added that the District's PLA is widely known to be a model for other districts. Trustee Mandelkern added his support, commenting that the quality of work done on projects under the PLA would compare favorably with any in the state or country at two- or four-year institutions. After this discussion, the motion to approve carried, all members voting "Aye."

### **CONTRACT REJECTION FOR CONSTRUCTION BID PACKAGES FOR CAÑADA COLLEGE BUILDINGS 16 AND 18 MODERNIZATION (07-4-101B)**

It was moved by Trustee Miljanich and seconded by Vice President Holober to approve rejection of the bid packages as described in the Report. Vice Chancellor Nuñez told the Board that this was a three phase project and it was anticipated that it would be completed in 18 months. However, it was not attractive to the construction community and not enough bids were received; therefore, it will not be brought to the Board for approval at this time. The project will be put out for bid again as a one hard-bid project which should make it more attractive to contractors. Swinerton Construction Manager Leigh Sata said the project can still be finished at the same time as scheduled because the buildings will be vacated. Chancellor Galatolo said that in planning a phased construction, the District was attempting to conduct an expansive remodel of laboratories and science classrooms at the same time as conducting classes in the buildings. The lesson learned is that the buildings need to be vacated during construction. President Mohr said that Vice Chancellor Nunez called for a meeting immediately upon finding problems with the bids. They met with Science faculty and staff as well as Swinerton Management representatives. The faculty and staff have been extremely cooperative, indicating a willingness to vacate the buildings. The faculty has been assured that the project will go forward and not be mitigated in any way. Trustee Mandelkern asked about the cost impact of the unplanned swing space that will be required. Vice Chancellor Nuñez said it is unknown at this time. Faculty have suggested ways to minimize the need, including sharing labs, modifying experiments and using virtual labs.

Trustee Mandelkern asked why there was such a wide spread between bids, as shown on the Report. Vice Chancellor Nuñez said that when bids, which might be lower, have missing documents, they become non-responsive. It is illegal to ask non-responsive bidders to provide missing documentation.

After discussion, the motion to reject the bid packages as described in the Report carried, all members voting "Aye."

### **INFORMATION REPORTS**

None

### **STATEMENTS FROM BOARD MEMBERS**

Vice President Holober attended Professor Janatpour's art lecture at College of San Mateo. Vice Holober asked the Board if they would be interested in placing on the agenda for the next meeting an action item regarding private postsecondary and vocational education. He said there are currently two bills moving

through the legislative on this issue. The Board agreed and Vice President Holober will prepare the information.

Trustee Mandelkern said there are additional software solutions regarding emergency procedures, such as the ability to use pop-ups on any network in order to get people's attention. Trustee Mandelkern reported on his attendance at the Progress Seminar. He said that he was given positive reaction to the proposed faculty and staff housing and that members of the Redwood City Council would like to have a joint meeting with the District. Chancellor Galatolo said the work is proceeding with the Town of Woodside to get the proposed property site annexed to Redwood City.

Trustee Schwarz noted that last week was designated "Week of the Child" and children at the Child Development Center led a parade around campus, followed by a speech by President Claire.

#### **COMMUNICATIONS**

None

#### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 8:30 p.m.

The Board reconvened to Open Session at 9:25 p.m.

#### **CLOSED SESSION ACTIONS TAKEN**

President Hausman reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B.

#### **ADJOURNMENT**

It was moved by Trustee Schwarz and seconded by Trustee Mandelkern to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:26 p.m.

The next meeting of the Board will be a Study Session on May 9, 2007 in the District Board Room.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the May 9, 2007 meeting.

Richard Holober  
Vice President-Clerk