

**San Mateo County Community College District
SMCCCD Measure "G" Oversight Committee Meeting**

**June 26, 2012 4:00 p.m-5:30 p.m.
Bldg. 4, Room 4343
Cañada College
4200 Farm Hill Blvd.
Redwood City, CA 94062**

MINUTES

Committee Member Attendance

Meg Finones	By Phone
Virginia Chang Kiraly	Absent
Corey Geiger	Present
Lori Lutzker	By Phone
John Sheldon (chair)	Present
Brian Sullivan	Present
Jim Wyatt	Present

Others Present: Executive Vice-Chancellor Kathy Blackwood; CSM President Mike Claire; Cañada College President Jim Keller; Skyline College President Regina Stanback Stroud

Call to order

Chairman Sheldon called the meeting to order at 4:15 PM

Review and Approval of Minutes from the February 12, 2012 Meeting

Discussion: Mr. Sheldon pointed out that there is a typo on the minutes on the 6th paragraph of the page 2 "understate" should be "understand".

	Finones	Geiger	Kiraly	Lutzker	Sheldon	Sullivan	Wyatt
Motion						X	
Second	X						

Aye	6 (Kiraly not present for this vote)
Noe	0

Motion Passed with corrections to minutes as discussed.

Report to the Community 2010-11

Executive Vice Chancellor (EVC) Blackwood presented the report to the committee. She indicated that the report looks substantially different. The first two pages of the report are narratives that explain what Measure G is, how it was passed and highlights specifically the goals the colleges have met, and also provides links where the public can go to get more financial information. The report also discusses how the colleges distributed the funds. The remaining pages (the college reports) are similar to what

was presented to the committee at the previous meeting, but included some of Mr. Sheldon's helpful suggestions, such as eliminating jargon such as DSPS and EOPS to make the report clearer for the public. The financial report attached to the previous draft report has been posted on the committee's public website.

Chairman Sheldon said that the report reflects many of the comments the committee discussed at the previous meeting, but remained open to additional suggestions. Mr. Corey asked if the committee had heard any feedback from the community. EVC Blackwood answered that it had not yet been published because she wants the committee's approval first. EVC Blackwood said if the committee is satisfied the present format, she will produce the 2011-12 report, which has a similar format and will have it ready in a reasonable time.

President Stroud suggested that since 2011-12 will close within a month or two, the 2010-11 and 2011-12 reports should be published simultaneously. EVC Blackwood was inclined to publish the 2010-11 report now since the report is presently overdue, and present the 2011-12 report at the next meeting. Chairman Sheldon suggested publishing the 2010-11 report as soon as possible.

Mr. Sullivan pointed out that there is a discrepancy on the college reports. For instance, on the summary page of Canada College, it states "spending" is \$48,000 and "plan" is \$340,000. He said that an explanation of these terms should be made for the public. President Keller explained that spending started late because this was the first year of collecting the parcel tax, and reimbursements were made categorically. President Stroud said this issue can be found at other colleges as well. EVC Blackwood mentioned that there were some discussions in the narrative and in the footnotes about the fact that implementation and expenditures during the first year did not begin until late in the fiscal year. Mr. Geiger suggested that the footnote be included on every page. Mr. Sullivan suggested changing the bullets in the reports so that they are uniform and consistent.

Chairman Sheldon asked if the report could be released in a week or two. EVC Blackwood answered that she will review the report once more before it is released, and it will be published on the website. EVC Blackwood stated she would check with Barbara Christensen, Director of Community and Governmental Relations, to do a press release. President Stroud could bring a notice out about the website to the president's council and other community meetings.

Mr. Geiger applauded the college presidents for going through trouble to quantify the results to give

public a better idea of the return on their investment. Mr. Geiger went on to state that the front page summaries provided discrete quantitative results of money spent, which is an important thing to see, particularly, in this current environment.

Chairman Sheldon asked if the 2011-12 fiscal year will have a greater amount of funds. EVC Blackwood said that the amount of expenditure and plan will be larger due to the funds leftover from 2010-11 which were then allocated conservatively in the first year, and any funds which had not been allocated were allocated in 2011-12. Therefore, allocations in 2011-12 were larger by a fair amount.

Chairman Sheldon suggested that a summary be given for each year illustrating funds collected and spent to give the public a better idea of expenditures for each category.

EVC Blackwood said that we have the quarterly report of March 31 which is not included in today's materials, but the report shows what has been collected and how it was spent and were posted on the website.

Summary of the changes on the report:

- Insert footnotes on each college page
- Uniform fonts on all pages
- Fix formatting so it is consistent on all pages.
- Post on the website and email to the committee members.
- Make bullets in the first box one liner.

College Presidents' Comments

Chairman Sheldon asked if presidents have items to discuss. President Stroud said the information is unchanged from the last time. Chairman Sheldon and EVC Blackwood said presidents this should be on every agenda.

Public comments

There were no members of the community in attendance.

Schedule next meeting

EVC Blackwood asked the committee if the committee would like to meet quarterly or semi-annually, and suggested holding a meeting in September to prepare the next 2011-12 annual report on schedule.

Mr. Sheldon asked when the District will have the audit report. EVC Blackwood answered that the audit information for this fiscal year ends June 30th, and it will not be available until December. President Keller and Chairman Sheldon suggested holding the next meeting in September to prepare the 2011-12 annual report. Mr. Sheldon asked if the Board will approve the budget for Measure G fund for 2012-13. EVC Blackwood answered that the board will approve it in September as part of the District budget. President Keller said the Board approves the budget in September and the spending plan in December. President Keller said that because Cañada gets together with the staff right after school starts and reconfirms what the college plans are going to be based on the enrollments and other factors, the plan is usually brought back in December to the Board. President Stroud also mentioned Skyline College pushed the schedule ahead so that Skyline wouldn't be constantly behind to implement the plan; therefore, Skyline preferred to develop the Measure G plan for the following year early and get the Board approval before November. President Keller said that Cañada has experienced changes in staffing which makes difficult to put the plan early. He expressed that it is more of expenditure timing than it is for the programing issue, and colleges need to think about exit strategies as well. EVC Blackwood said that the Board meeting which will approve the budget is September 19. She asked if Cañada is agreeable to bring the plan to the September meeting before seeking approval of the Board at a later time. President Keller agreed.

Mr. Sheldon suggested that the committee hold a meeting after September 19. He stated that he did not think that the election will impact on the budget as much as other districts since the District is now Basic Aid.

EVC Blackwood explained what Basic Aid is to the group. The State sets the revenue limit – the size of the “bucket”. The bucket is filled with student fees, local property taxes and finally, if needed, state apportionment. The bucket gets bigger or smaller depending the State budget cuts or augmentations. Lately, the bucket has been getting smaller due to the financial crisis the State has been facing over the last several years. The bucket has shrunk enough that our local property taxes and the student fees fill the bucket without any State funding. This means that the District no longer depends on State funding. It means even if Governor's Tax Initiative (Prop. 30) doesn't pass in November, the District's funding won't be cut. The District still has a smaller bucket, but it won't have budget cuts due to the State's problems. The parcel tax (Measure G) is separate from the bucket. It is not affected by the state revenue limits. The District still has budget problems, but the District looks better than other state community colleges. Those colleges will experience 7.5 % cut if Prop. 30 fails. Foothill/De Anza will cut 150 positions; CCSF will close down some campuses. The District has become the 4th Basic Aid district

out of 72 districts state wide. It doesn't mean the District is wealthy. K-12 schools get approximately \$8,500/student while community colleges receive around \$5,500/student, and the nationwide average is \$12,000/student for K-12. Lack of funding is a major problem for the community colleges in California. President Claire reiterated that the community colleges are extremely efficient when the most private high schools pay \$17,000 or more for tuitions.

Mr. Sullivan asked if the District is audited by an outside auditor and if there is a report or audit information of Measure G separately. EVC Blackwood answered that the District is audited by an outside auditor, and Measure G information is included in the audit report. The audit information will not be available to the public until the Board approves it in December.

Motion to Adjourn

Discussion: None

	Finones	Geiger	Kiraly	Lutzker	Sheldon	Sullivan	Wyatt
Motion		X					
Second						X	

Aye	5(Kiraly not present for this vote)
Noe	0
Abstain	0

Motion Passed.

Meeting adjourned at 5:15PM.