

District Shared Governance Council (DSGC)
March 5, 2007
Minutes

Members Present:	Linda Allen	Ulysses Guadamuz
	Carla Campillo	Katharine Harer
	Georgia Clark	Nick Kapp, Co-Chair
	Alain Cousin	Cassie Kitchens
	Patty Dilko	Jing Luan, Co-Chair
	David Feune	Jane McAteer
	Sebastian Grillo	Luis Padilla
	Jeanne Gross	Stephanie Samuelsen

The meeting was called to order at 2:20 pm by Council Co-Chair Jing Luan.

Alain Cousin announced that he would be leaving after the approval of minutes.

Approval of Minutes

Vice Chancellor Luan gave the committee members a few extra minutes to review the minutes. After reviewing the minutes dated February 5, 2007, Jane McAteer moved to approve the minutes; it was seconded by Sebastian Grillo and Cassie Kitchens. All members voted “Aye” to approve the minutes except one who abstained because he was not present at the March 5th meeting.

Comments

Vice Chancellor Luan asked Alain Cousin if he had any comments before he left. Alain responded by saying that the students were appalled by the lack of involvement they had in the CIP II at CSM in the formulation of bridging documents. Alain Cousin spoke with CSM officials and he was assured there would be plenty of opportunity in the future for student input.

Alain also mentioned that a resolution is being discussed at the State Senate in reference to student government’s participation in student affairs.

There were no other public comments.

Accreditation Update and Mission Review

Vice Chancellor Luan asked the College Senate Presidents for an update on their accreditation. Carla Campillo reported that Skyline College has their draft online for public viewing and comments. It went to Senate Council for approval last week. Patty Dilko reported that Canada College is close to putting their draft online. They hope to finalize their mission statement at their retreat on Friday. There was no update for College of San Mateo.

Cathy Hasson from Skyline College developed the functional map. The final copy is ready to be reviewed at the Chancellor’s Council.

The board will hopefully receive the self-study one month before approval due to size of the documents. During the first June Board session, the three self-studies will be reviewed and approved by the Board.

Today is the third time for the District Shared Governance Council to review the District Mission Statement. It was reviewed by the Board of Trustees at its recent retreat, but it must be presented again to the District Shared Governance Council for action. Vice Chancellor Luan asked the council to close the item of reviewing the District Mission Statement. Nick Kapp asked if this would mean to change the review date of the Mission Statement. For clarification, the District Mission Statement will show REVIEWED 2007 – not revised 2007

Sebastian Grillo questioned why we were voting individually in terms of ayes and no's instead of A, B, C, D, or E. Vice Chancellor Luan reviewed the rules and regulation, District Shared Governance Process, 2.09-4. The council members were polled again regarding the approval of reviewing the District Mission Statement. Consensus has been reached; there were no E's.

District Strategic Plan Discussion

Vice Chancellor Luan said he was asked to develop an integrated master plan which includes working with all constancies throughout the District. The plans must be consistent with our mission and complementary to each of the three colleges' plans.

Vice Chancellor distributed copies of the State Strategic Plan for California Community Colleges that will help the entire state move forward. This is a good place to start thinking on what we would like to do. The District Strategic Plan will be the product of the planning activities in our District this year. The College plans will help the District plan rise into place.

All three colleges have developed their strategic plans and drafts will be completed by summer. By the time the visiting team comes, we will be draft compliant and able to work the team's recommendation into their plan. The plans will be finalized in Spring 2008.

A taskforce will be formed to help with a large amount of data support, providing general guidance, and it will meet at least monthly. The suggestion was made to hold listening sessions with parents, business leaders, teachers, counselors, high school Principals to gather a variety of information to work into our plan.

We know that we are not getting enough high school graduating class members and we are taking a serious look on how to change this. Nick commented that we have to look at everything, not just high school students.

When the planning process is ready, it will be posted on a public site as a working document in process.

Next month, Vice Chancellor Luan will have more details for you to take back and talk to your constituent groups. He will continue to give the Shared Governance Council a monthly update.

Faculty Staff ID's

Nick Kapp was under the impression that not many wanted to pursue the idea of Faculty Staff ID's. After talking to the Academic Senate at Skyline, he feels there may be more interest than he thought. Nick will draft a proposal of his ideas with specific information regarding photos in the directory and having individual photo ID's for identification purposes.

It will be brought back for discussion.

Proposed District Policies, Rules and Regulations

Nick Kapp expressed that the Rules and Regulation need to be reviewed occasionally. Some R & R's don't even have dates. He added that he is not recommending that they be changed, but to make Managers aware and to bring forward when noticed.

Rules and Regulations 2.09 – District Shared Governance Process is reviewed yearly by the Chancellor's cabinet.

Vice Chancellor Luan asked the council if they would like to keep discussing items or would they like to adjourn the meeting early. Co-Chair Nick Kapp seconded the motion to end the meeting early.

The meeting was adjourned at 3:25 pm.