

District Shared Governance Council (DSGC)
September 17, 2012
Minutes

Members Present: Co-Chair Diana Bennett, Peter Bruni, James Carranza, David Clay, Linda Martinez, Bailey Girard, Teeka James, Paige Kupperberg, Leigh Anne Shaw, Tony Gulli

Members Absent: Co-Chair Harry Joel, Charles Jones, Jose Sanchez

Others Present: Barbara Christensen

The meeting was called to order at 2:16 p.m.

Review and Approval of Minutes of May 7, 2012

It was moved by Ms. Kupperberg and seconded by Mr. Girard to approve the minutes of the May 7, 2012 meeting. The motion carried, with no abstention and the remainder of Council members voting "Aye."

Statements from the Public on Non-Agenda Items

None

Board Policies

The following policies were presented for first reading and generated no discussion;

Policy 2.02, Chancellor of the District

Policy 6.01, Philosophy and Purpose

Policy 7.41, Disabled Students Programs and Services

Policy 7.43, Financial Aid Programs

Policy 8.33, Auxiliary Services

Policy 8.47, Study/Travel Tours (Copy of this policy was not provided to Council members prior to meeting, document was sent via email after the meeting.)

The following policies were presented for first reading and generated discussion:

Policy 2.28, Safety; Injury and Illness Prevention Program:

Council members agreed to delete the text "at all times" in item #4. With review of item #5, Professor James asked if the District has the right to legally require a victim to report an incident/crime. Ms. Christensen will seek further information regarding this question and will get back to the Council.

Policy 2.34, Computer and Network Use:

This policy had been approved by the Council in May 2012. Item #1 was added as recommended by CCLC. Ms. Christensen explained that similar language is also in the policy on use of communication devices in Chapter 8. Professor James asked if there is a definition for "District Business?" Ms. Christensen suggested clarifying this term, however Council members agreed that clarification was not necessary.

Policy 8.40, Risk Management:

Ms. Christensen noted the addition of item #3. Professor James asked for clarification of the type of insurance. Ms. Christensen clarified it as "health insurance".

Policy 8.55, Conference Attendance and Travel:

Ms. Christensen explained this policy only required the first three items and the rest of the language was to be moved over to procedures. Co-chair Bennett commented that there was discussion a few semesters ago about separating out policy from procedure. Professor James asked if this policy is applicable to all District employees and if the language had been compared with the final AFT contract's (though not ratified by the Board) new language regarding professional development that deals with travel expenses. Professor James recommended Vice

Chancellor Joel review to make sure policies are aligned. Mr. Girard asked if a certain distance of travel was required in order to be reimbursed. Ms. Christensen explained the policy applies to any conference attended as part of an employee's work for the District.

Closing Remarks

These policies will be on the agenda for action at next month's meeting. Director Christensen commented review of all policies and regulations should be completed soon. Next steps entail linking the policies with their respective procedures on the web.

Statements from Council Members/Agenda Building

None.

Adjournment

The meeting was adjourned by consensus at 2:42 p.m.