



**District Participatory Governance Council Agenda**  
**Monday, October 4, 2020, 2:15 p.m.**

**Zoom Link:** <https://smccd.zoom.us/j/87953939309?pwd=ckRPQklsL0RVakhSVDU2eVFjc1c2Zz09>

1. **Call to Order/Establish Quorum (5 minutes)**
2. **Action Item**
  - A. **Brown Act Resolution (5 minutes)**
3. **Statements from the Public on Non-Agenda Items (5 minutes)**
4. **Welcoming Remarks from Chancellor Claire (5 minutes)**
5. **Introduction of Members (10 minutes)**
6. **Opening Remarks from Co-Chairs and Review of District Participatory Governance (DPGC) Roles and Responsibilities (20 minutes)**
  - A. **Review BP 2.08 – District Participatory Governance Process**  
**The Council consensus voting method – thumbs-up/thumbs-down**  
  
**3 – I support the recommendation completely**  
**2 – I support the recommendation with reservations**  
**1 – I cannot support the recommendation**  
  
A recommendation will be forwarded to the Chancellor when 60% of members present are at any one level. Any member of DPGC can submit a brief rationale for his or her vote which will accompany the recommendation to the Chancellor and the Board of Trustees.
  - B. **Review of Board Policy Review Matrix (10 minutes)**
7. **Action Items (10 minutes)**
  - A. **Review and Approval of Minutes from April 5, 2021 Meeting**
  - B. **Review and Approval of Minutes from the May 3, 2021 Meeting**
8. **Information Items (10 minutes)**
  - A. **Board Policies for First Review**  
Draft - Preamble, Vision, Mission, Values (BP 1.01 – District Mission)  
BP 8.XX – Undocumented Student Fee Waiver
  - B. **Board Policies for Second Review**  
None
9. **Closing Remarks/Agenda Building (5 minutes)**
10. **Adjournment**

**CHAPTER 1: Board of Trustees  
BOARD POLICY NO. 1.01 (BP 1200)**

**BOARD POLICY  
San Mateo County Community College District**

**Subject:** BP 1.01 District Mission  
**Revision Date:** 5/12; 5/19  
**Policy Reference:** ACCJC Accreditation Standard I.A

1. The mission of the San Mateo County Community College District is:

**PREAMBLE**

The Colleges of the San Mateo County Community College District, Cañada College, College of San Mateo, and Skyline College, recognizing each individual's right to education, provide the opportunities and settings which enable students to develop their minds and their skills, engage their spirits, broaden their understanding of social responsibilities, increase their cultural awareness and realize their individual potential. The District values the unique characteristics of our students, and is committed to meeting our students where they are and to providing them the quality education and support services that best support their individual needs and circumstances. The District actively participates in the economic, social, and cultural development of San Mateo County. In a richly diverse environment and with increasing awareness of its role in the global community, the District is dedicated to maintaining a climate of academic freedom to ensure that students are exposed to a variety of opinions, ideas, cultures and people, have regular interaction with those from similar and differing experiences and backgrounds, and are encouraged to maintain and include familiar and important cultural symbols that reflect their heritage and aspirations. The District actively participates in the continuing development of the California Community Colleges as an integral and effective component of the structure of public higher education in the State.

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**MISSION**

In an atmosphere of collegiality and shared responsibility, and with the objective of fostering social justice and sustaining open access for students and being responsive to community needs, the Colleges of the San Mateo County Community College District will fulfill the following mission with excellence:

- Provide a breadth of educational opportunities and experiences which encourage students to develop their general understanding of human effort and achievement; and
- Provide lower division programs to enable students to transfer to baccalaureate institutions; and
- Provide career education and training programs directed toward career development, in cooperation with business, industry, labor, and public service agencies; and
- Provide foundational learning opportunities required for successful completion of educational goals; and
- Provide a range of student services to assist students in attaining their educational and career goals; and
- Provide self-supporting community education classes, contract education and training and related services tailored to the human and economic development of the community; and
- Provide leadership in aligning educational programs and services offered by all local educational institutions and community service organizations; and
- Celebrate the community's rich cultural diversity, reflect this diversity in student

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enrollment, promote it in its staff, and maintain a campus climate that supports student learning and success.

To fulfill this educational mission, the District is committed to effective institutional research that supports the evaluation and improvement of programs, services, and student outcomes. Participatory governance is practiced through processes that are inclusive with regard to information sharing and decision making, and that are respectful of all participants. The District plans, organizes and develops its resources to achieve maximum effectiveness, efficiency, equity, transparency, and accountability.

As the demand for attaining a higher education continues to grow, and as the world in which we operate continues to evolve in its complexity, the District is actively committed to supporting the educational process according to the primary tenets of social justice. The District believes that social justice is practiced when we openly challenge injustice and value diversity. It exists because all people share a common humanity and therefore have a right to equitable treatment and support for their human rights, and are entitled to a fair allocation of community resources. When the tenets of social justice are fairly applied, people do not experience discrimination or prejudice nor is their welfare/well-being constrained in any manner.

2. The Mission of the District shall be regularly reviewed each year through the participatory governance process and more thoroughly no less than every three years through the engagement of the Board of Trustees and the students, faculty, staff, administrators of the colleges and District.

**CHAPTER 2: Administration and General Institution  
BOARD POLICY NO. 2.08 (BP 2510)**

**BOARD POLICY  
San Mateo County Community College District**

**Subject:** BP 2.08 District Participatory Governance Process  
**Revision Date:** 3/13; 1/17  
**Policy References:** Education Code Section 70901.2; Title 5 Sections 53200-53206, 51023.5 and 51023.7; ACCJC Accreditation Standards IV.A and IV.D.7

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1. In order to provide an opportunity for students, staff, and faculty to participate effectively in District governance, the Board of Trustees of the San Mateo County Community College District hereby establishes a District Participatory Governance Council (DPGC).
2. Nothing in this policy shall be construed to impinge upon the due process rights of students, faculty or staff, nor detract from any negotiated agreement between collective bargaining representatives and the Board of Trustees.
3. The Board respects agreements between the Academic Senate and collective bargaining representatives as to how they will consult, share or delegate among themselves the responsibilities that are or may be delegated to the Academic Senate by the Education Code or Title 5.
4. Governance is defined as those institutional structures and processes for decision-making and communications that engage students, staff, faculty, and administrators relative to the mission and values of the District.
5. The Board of Trustees is committed to a participatory governance system which ensures faculty, staff and students the right to participate effectively in district and college governance and the opportunity to express their opinions at the campus and District levels and to ensure that these opinions are given every reasonable consideration.
6. The purpose of the District Participatory Governance Council is to advise the Board of Trustees, through its designee, the Chancellor, on the following matters:
  - a. Procedures for faculty, staff, and management hiring and equal employment opportunities
  - b. Periodic review of the District Participatory Governance Council policy
  - c. Planning for Districtwide professional development activities
  - d. District budgeting, finance and planning
  - e. Changes to or the addition of locally determined student fees
  - f. Educational and facilities master planning processes
  - g. Board policies that directly affect faculty, staff and students of the District, as determined by the District administrator responsible for Board Policies, in conjunction with the DPGC co-chairs. All other Board policies will be brought to the DPGC as information items.

In addition to these items, any Council member may, after consultation with the DPGC co-chairs, place informational or advisory items on the agenda.

BP 2.08 District Participatory Governance Process (Continued)

7. The DPGC makes decisions democratically by polling appointed members to determine if general agreement has been reached, based upon the following levels of responses:
  - a. I support the recommendation completely.
  - b. I support the recommendation with reservations.
  - c. I cannot support the recommendation.

A recommendation will be forwarded to the Chancellor when 60% of members present are at any one level. Any member of DPGC can submit a brief rationale for his or her vote which will accompany the recommendation to the Chancellor and the Board of Trustees.

8. The District Participatory Governance Council membership is twenty (20) representatives with (5) representatives from Faculty, Administration, Classified, and Student constituencies, and specifically includes:
  - a. Faculty (5): the District Academic Senate President, the three Academic Senate Presidents of each college or designees, and the AFT president or designee.
  - b. Administration (5): one Manager appointed by the President of each college, one appointment from the District office chosen by the Chancellor, and one non-represented member. The non-represented member is appointed by the Chancellor and represents non-union associated employees and can be either classified or administrative.
  - c. Classified (5): the CSEA President or designee, the AFSCME president or designee, and three additional classified representatives appointed by CSEA.
  - d. Students (5): the three Associated Students Presidents or designees from each college, the Student Trustee, and one at-large member.
  - e. Council Chair: The Council will be served by co-chairs, namely, the District Academic Senate President and the District administrator appointed by the Chancellor in (b.) above.

9. Term of Appointments: Membership appointments for students are for one semester and may be continued from semester to semester. Membership appointments for all other constituent groups are for one year and may be continued.

10. A quorum for a meeting is as follows:

- a. Presence of fifty percent plus one of current members, and
- b. At least one representative from each site (District office and the three colleges), and
- c. At least one representative from each constituency (faculty, administration, classified staff, and students).

11. The Board recognizes the Academic Senate as the official body representing faculty in participatory governance (Title 5, 53200) and the “the right of Academic Senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards”. In academic and professional matters, the Board will rely primarily on faculty expertise through the established Academic Senate processes. The Academic Senate is expected to provide an opportunity for

BP 2.08 District Participatory Governance Process (Continued)

students and staff to participate effectively in the formulation and development of policies and procedures that have or will have a significant effect upon them. (See Policy 2.05 for the delineation of authority agreement between the Board and the Academic Senates.) “Academic and professional matters” include the following:

- a. curriculum, including establishing prerequisites and placing courses within disciplines;
  - b. degree and certificate requirements;
  - c. grading policies;
  - d. educational program development;
  - e. standards or policies regarding student preparation and success;
  - f. district and college governance structures, as related to faculty roles;
  - g. faculty roles and involvement in accreditation processes, including self-study and annual reports;
  - h. policies for faculty professional development activities;
  - i. processes for program review;
  - j. processes for institutional planning and budget development; and
  - k. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate. (Title 5 §53200.c)
12. The Board recognizes the Associated Students organizations as the official bodies representing students and considers students to be full participants in participatory governance on all items pertaining to their interests. District and college policies and procedures that have or will have a “significant effect on students” include the following (Title 5, §51023.7,4 (b):
- a. grading policies;
  - b. codes of student conduct;
  - c. academic disciplinary policies;
  - d. curriculum development;
  - e. courses or programs which should be initiated or discontinued;
  - f. processes for institutional planning and budget development;
  - g. standards and policies regarding student preparation and success;
  - h. student services planning and development;
  - i. student fees within the authority of the district to adopt; and
  - j. any other district and college policy, procedure, or related matter that the district governing board determines will have a significant effect on students.
13. The Board recognizes CSEA as the official body representing classified staff and considers classified staff to be full participants in participatory governance on all items pertaining to their interests (Education Code §70901.2). The selection of classified representatives to serve on District and/or College committees, task forces, or other governance groups shall be made by CSEA with the expectation that all classified staff will be considered in the process of selecting representatives (Title 5 §51023.5).
14. A copy of the complete and updated text of the District participatory governance policy shall be maintained in the Office of the Chancellor.

BOARD POLICY

San Mateo County Community College District

**Subject:** BP XX.XX Non-Resident Tuition Waiver Eligibility

**Revision Date:** XXXX

**Policy References:** CA Education Code Section(s) 68000, 68130.5, 76140, 76140.5

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As set out in California Education Code [CA Ed Code 76140](#): “(a) A community college district may admit, and shall charge a tuition fee to, nonresident students, except that a community college district may exempt from all or parts of the fee any person described in paragraph (1), (2), (3), or (6), and shall exempt from all of the fee any person described in paragraph (4) or (5):

(1) All nonresidents who enroll for six or fewer units. Exemptions made pursuant to this paragraph shall not be made on an individual basis.”

Per the permissive exemptions allowed by Education Code Sections 76140 and 76140.5, the Board of Trustees of the San Mateo County Community College District establishes the following criteria for the waiver of non-resident tuition:

1. Nonresident students enrolling for 6 or fewer units will have their non-resident tuition fee waived if they meet the following criteria:

1. Have a permanent address in San Mateo County AND

a. Permanence in the county shall be established following standards set forth in CA Ed Code Sections 68000-70902 Uniform Student Residency Requirements applied to residency in San Mateo County specifically.

2. Students working toward eligibility for AB540 status as defined by [CA ED Code 68130.5](#):

“(a) A student, other than a nonimmigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, shall be exempt from paying nonresident tuition at the California State University and the California Community Colleges if the student meets all of the following requirements:

(1) Satisfaction of the requirements of either subparagraph (A) or subparagraph (B):

(A) A total attendance of, or attainment of credits earned while in California equivalent to, three or more years of full-time attendance or attainment of credits at any of the following:

(i) California high schools.

(ii) California high schools established by the State Board of Education.

- (iii) California adult schools established by any of the following entities:
  - (I) A county office of education.
  - (II) A unified school district or high school district.
  - (III) The Department of Corrections and Rehabilitation.
  - (iv) Campuses of the California Community Colleges.
  - (v) A combination of those schools set forth in clauses (i) to (iv), inclusive.”

- 2. All students who qualify for the non-resident tuition fee waiver will also qualify for the waiver of the Capital Outlay Fee.

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BOARD POLICY

San Mateo County Community College District

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**Revision Date:** XXXX

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2. Students working toward eligibility for AB540 status as defined by Education Code 68130.5”

1. “(a) A student, other than a nonimmigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, shall be exempt from paying nonresident tuition at the California State University and the California Community Colleges if the student meets all of the following requirements:

(1) Satisfaction of the requirements of either subparagraph (A)...:

(A) A total attendance of, or attainment of credits earned while in California equivalent to, three or more years of full-time attendance or attainment of credits at any of the following:...

(iv) Campuses of the California Community Colleges.

2. All students who qualify for the non-resident tuition fee waiver will also qualify for the waiver of the Capital Outlay Fee.

## **Proposed Resolution**

**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

**WHEREAS**, the continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings;

**NOW, THEREFORE, BE IT RESOLVED** that there is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19 and as a result of that emergency, meeting in person would present imminent risks to the health or safety of attendees of in-person meetings of this legislative body within the meaning of California Government Code section 54953(e)(1).



**District Participatory Governance Council Minutes  
Monday, April 5, 2021, via Zoom**

**Members Present:**

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Adrian Afif, Juanita Celaya, Tarana Chapple, Jacqueline Escobar, Fernando Estrada, Thomas Gower, Monica Malamud, Joe Morello, Joe Nguyen, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Carlos Ungo, Val Tyler, and Jonathan Wax

**Members Absent:**

Karen Engel

**Others Present:**

Roxanne Brewer (Recorder), Mitch Bailey (Vice Chancellor/Chief of Staff), Kate Browne (Professor/Academic Senate President 2021-2022 & DPGC Co-Chair), Bernata Slater (Chief Financial Officer), Peter Fitzsimmons (District Budget Officer), Rich Rojo (Interim Director of Public Affairs)

**1. Call to Order/Establish Quorum**

The meeting was called to order at 2:19 p.m. and quorum was met.

**2. Statements from the Public on Non-Agenda Items**

None

**3. Action Items**

**A. Review and Approval of Minutes from the March 1, 2021 Meeting**

It was moved by Ms. Malamud and seconded by Ms. Tedone to approve the minutes of the March 1, 2021 meeting, the motion passed unanimously.

**B. Board Policies for Final Review**

*The following policies were presented for approval; polling resulted in the majority of the members at the (a) level ("I support the recommendation completely"), the recommendation **will be forwarded** to the Board of Trustees for action.*

**BP 6.05 - Academic Calendar**

The following changes to BP 6.05 were suggested by Council members.

- In #2, change to read, *'The number of days that defined the academic year shall be 175 days of instruction, examinations, and flex days. The academic year does not include summer or other intersessions'.*
- In #4, change *'with'* to *'in'* consultation
- In #5, change *'with'* to *'will'* identify
- In #8, change *'made public'* to *'made public'*

**BP 8.74 - Exemptions and Waivers from Fees**

- Add dual enrollment throughout the policy as needed.

**BP # (Not Assigned) - Combining BP 2.35 –Use of District Communications System and BP 2.36 – Policy on Use of Student E-Mail Addresses**

- Will create a new policy number as BP 2.35.5 – Use of District Communications Systems

**4. Information Items**

**A. FY 21-22 Budget Review**

**(Reference: PowerPoint presentation titled: 2021-22 Budget-In-Progress Updated 4/5/21)**

Presented by: Bernata Slater, CFO & Peter Fitzsimmons, District Budget Officer

Ms. Slater, with support from Mr. Fitzsimmons, presented to the Council the updated Budget-In-Process for FY 2021-22. Ms. Slater answered clarifying questions regarding the 50% Law. Ms. Malamud appreciates the Districts efforts that are being made to meet the 50% Law; she put in context, that the recovery rate to get there is much slower than the seventeen years it took to get where we are at now.

**B. BP 1.10 - Duties and Responsibilities of the Board**

Mr. Bailey said that he was Co-Chair of DPGC a couple of years ago with Leigh Anne Shaw and he thought having this meeting in Zoom format was a good idea and that we might want to continue this format once we return after the pandemic.

Mr. Bailey reported to the Council that the Board of Trustees has been publicly discussing BP 1.10 – Duties and Responsibilities of the Board. Mr. Bailey reviewed the edits with the Council. This policy relates only to the Board and it will not be brought to the Council to review.

Mr. Bailey said the District will be engaging a consultant from the Community College League of California to review all of the District’s policies beginning on July 1, 2021. The consultant will review our policies to make sure we have language in our policies that are required by law and will also make other suggested changes as needed. Mr. Bailey will be the repository for this information and will work with Dr. McVean and the new Co-Chair, Kate Browne (FY 2021-2022) who will bring the updates to the Council for review. It was noted that some policies are reviewed annually and some are on a 6-year rotating schedule.

**C. Board Policies for Second Review**

**BP # (Not Assigned) - Policies for the Hiring and Evaluation of Temporary Full Time Faculty**

The Council discussed the Policy for the Hiring and Evaluation of Temporary Full Time Faculty. If you or your constituents have any questions, concerns, or suggested modifications, please send an e-mail to Dr. McVean and Mr. Wallace, copy Ms. Brewer.

Council feedback:

- What happens when this policy goes into effect, what will be the consequences if any of the colleges are not in compliance?
- Concerns regarding Ed Code and clarity around the rules
- Which positions will be continuing in this particular compacity?
- Who will manage/monitor this policy?
- Having the colleges respond appropriately when the policy goes into effect
- Timing/Implementation of this policy

- Ed Code says 'may' be given credit vs. 'will' receive credit is a difference from Ed Code and is a conscious choice by the Academic Senate.
- Grant funded positions are not clarified in this particular policy
- Involve HR regarding internal controls and employee classifications

Dr. McVean said that discussions around this policy have brought forth attention to the language within the policy. Violation of policy; whether done on purpose or not, is under the Board's purview. Mr. Wallace suggested that the Senate Presidents talk with their President and VPIs about these policies.

**D. Board Policies Requiring Additional Review**

**BP 2.27 – Policy on Smoking**

Dr. McVean said no additional changes since last month have been made to BP 2.27 – Policy on Smoking. Please make sure your talk with your constituents regarding this policy, we would like to move this policy forward during the Council's May meeting.

**BP 8.66 - Solicitation of Funds**

Dr. McVean is working with Mr. Bailey regarding clarification language on this policy.

**E. Board Policies for First Review**

None

**5. Closing Remarks/Agenda Building**

None

**6. Adjournment: 4:22 p.m.**



**District Participatory Governance Council Minutes  
Monday, May 3, 2021, via Zoom**

**Members Present:**

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Juanita Celaya, Tarana Chapple, Karen Engel, Monica Malamud, Joe Morello, Joe Nguyen, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Val Tyler, and Jonathan Wax

**Members Absent:**

Adrian Afif, Jacqueline Escobar, Fernando Estrada, Thomas Gower, and Carlos Ungo

**Others Present:**

Roxanne Brewer (Recorder), Kate Browne (Professor/Academic Senate President 2021-2022 & DPGC Co-Chair), Chili Montian (Student Representative, CAN)

**1. Call to Order/Establish Quorum**

The meeting was called to order at 2:19 p.m. and quorum was met.

**2. Statements from the Public on Non-Agenda Items**

None

**3. Action Items**

**A. Review and Approval of Minutes from the April 5, 2021 Meeting**

Approval of the April 5, 2021 minutes will be approved at the next DPGC Meeting in Fall 2021.

**B. Board Policies for Final Review**

**BP # (Not Assigned) - Policies for the Hiring and Evaluation of Temporary Full Time Faculty**

It was moved by Dr. Engel and seconded by Ms. Tedone to move forward with discussion on the policy for the Hiring and Evaluation of Temporary Full Time Faculty, the motion passed unanimously.

Dr. McVean reviewed the redlines and made clarifications on the policy for Hiring and Evaluation of Temporary Full Time Faculty. After discussion among Council members, it was agreed to remove the redlines on page 1, #3 and replace with the following language, *'The hiring procedures for Temporary Full Time Faculty positions shall include discipline faculty and follow the guidelines for Faculty Hiring as outlined in Administrative Procedure 3.15.3'*.

Ms. Malamud felt uncomfortable with the added language since the information was sent out on Friday and these are significant changes that could have further implications. Dr. McVean and Mr. Wallace both reiterated that a lot of the redlined changes followed Ed Code language. Ms. Browne said that the Academic Senate has been asking that the language be changed so it would be in line with Ed Code.

Mr. Wallace suggested that in section III, page 4 to add the following language as #2, *'The hiring procedures for Temporary Full Time Faculty positions shall include discipline faculty and follow the guidelines for Faculty Hiring as outlined in Administrative Procedure 3.15.3'*.

Dr. McVean said he is fine if the Council would like to wait and take another read before voting on moving the policy forward, some Council members felt an urgency on this policy; Dr. McVean said the topic was open for discussion. Ms. Browne clarified that if a motion is not taken for a vote today, it would be fall of 2021 before a policy could be put in place. Mr. Wallace suggested that we move forward with a vote.

*The policy for the **Hiring and Evaluation of Temporary Full Time Faculty** was presented for approval; polling resulted in the majority of the members at the (a) level (“I support the recommendation completely”), one Council member voting (b) level (“I support the recommendation with reservations), and one Council member voting (c) level (“I cannot support the recommendation), the recommendation **will be forwarded** to the Board of Trustees for action.*

### **BP 2.27 – Policy on Smoking**

It was moved by Ms. Shonette and seconded by Ms. Malamud to move forward with discussion on the policy for the Policy on Smoking, the motion passed unanimously.

Dr. McVean reviewed the redlines and made clarifications on the Policy on Smoking. In prior Council meetings, discussion took place about putting a no smoking policy in place. Before moving forward with enforcement, the Council wanted to communicate this message by having an informational/education campaign, as well as, providing resources and training around smoking sensation. The advice the Council received from the Skyline College Group working on the ‘*Only the Fog Grant*,’ was to not move forward with any type of enforcement for up to 2-years (some places have taken even longer), their suggestion was to focus on signage, education, training and promotions before getting into any type of enforcement. Dr. McVean said that recognizing that people want to know what is going on, it was decided to develop what the enforcement would be through an administrative procedure. The policy would be that there is no smoking or tobacco use which would then create an opportunity for development of the administrative procedure which would include enforcement. At this point in time, the Housing Corporation Board would not be subject to this policy; if this policy is approved, Mr. Bailey would bring the no smoking policy to the Housing Corporation Board for discussion.

Dr. McVean said this is a behavioral change, if you see someone smoking on campus, there is nothing you can do without the procedure in place. Several Council members felt that the policy and procedure go hand in hand and it puts staff in a tough position. Discussion was held among the Council members about their concerns of having a policy in place out without an administrative procedure to enforce the policy.

A motion for a nested amendment was made by Mr. Morello and seconded by Ms. Malamud to remove the strikethrough on #7 and leave in the language stating, ‘*Failure to comply with the policy on smoking will be treated in the same manner as other violations of the District Rules and Regulations and may result in disciplinary action.*’ Polling resulted in the majority of the members at the (a) level (“I support the recommendation completely”), with one Council member voting (b) level (“I support the recommendation with reservations”), the amendment to the policy language was passed.

Concerns were brought up about using the word, ‘*may*,’ what does that mean and how is that enforceable? Dr. McVean clarified that the ‘*may*,’ in the policy ties together with the administrative procedures that will be put into place. Dr. McVean said that the policy would not be taken to the Board of Trustees for approval until the administrative procedures are put in place. Clarification was made by

Dr. McVean that the Council would be able to review the administration procedures but would not be voting on them.

*The **Policy on Smoking, BP 2.27** was presented for approval; polling resulted in the majority of the members at the (a) level ("I support the recommendation completely") and one Council member voting (b) level ("I support the recommendation with reservations), the motion passed. This policy will not be taken to the Board of Trustees until the administrative procedures have been written and reviewed.*

#### **4. Information Item**

##### **A. Board Policies Requiring Additional Review**

None

##### **B. Board Policies for Second Review**

None

##### **C. Board Policies for First Review**

None

#### **5. Closing Remarks/Agenda Building**

BP 8.66 - Solicitation of Funds – Additional feedback forthcoming, policy will be brought back to DPGC during a future meeting.

A brief discussion was held on Council term limits and who may be returning as Council members in the fall of 2021.

It was recommended to get the DPGC meeting materials earlier so the Council has time to review.

#### **6. Adjournment – 3:49 p.m.**





SMCCCD Antiracism Council

Reimagining our  
Policies & Procedures

# SMCCCD Preamble

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The San Mateo County Community College District is committed to racial equity and antiracism. Each of the three colleges – Cañada College, College of San Mateo, and Skyline College – is working to strengthen and radically reimagine our commitment to racial justice through our strategic antiracism initiatives and our obligation to support the unique needs of all students, especially hyper-marginalized students.

As a District, our colleges unapologetically engage in learning and teaching about the harmful and violent impacts of systemic racism, anti-Blackness and other forms of oppression within our communities. This critical engagement will continue to inform us of our policies, practices, and procedures.

We are leaders in this work by ensuring our education and culture are critical, anti-racist, and justice centered. Furthermore, our commitments are rooted in supporting our students and communities-at-large. This transformational foundation in racial equity and justice is paramount to the continued development and enrichment of our communities, our region, and the California Community Colleges overall.

# SMCCCD Vision & Mission

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## **Vision**

The San Mateo County Community College District strives to create truly liberatory educational experiences for all members of San Mateo County communities to flourish by eradicating institutional racist policies and practices.

## **Mission**

The mission of the San Mateo County Community College District is to achieve racial equity and economic justice in teaching, learning, and workforce development in order to strengthen the vitality and health of the communities we serve.

# SMCCCD Values

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## ANTIRACIST & JUSTICE-CENTERED COMMUNITY

We ensure that our culture and education is critical, transformative, and builds a District and campus community that resists individual and systemic anti-Blackness and racism. We are guided by theory and intellectual rigor to help us build towards an antiracist community. By centering antiracism and justice, we ensure that we root out ALL forms of oppression in our educational system.

# SMCCCD Values (continued)

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## TRANSFORMATIVE RESOURCE ALLOCATION

We commit to improve resource allocation decisions, systems, practices, and policies for Black, Indigenous, and People of Color (BIPOC) and our entire community. When we address these inequities, all members of the community benefit. The district and college campuses commit to transformational decision making which seeks out multiple perspectives and provides space for voices that have been historically silenced. We do this by creating a culture that uplifts and centers the voices and experiential knowledge of our District and Campus communities, specifically the voices of groups who have been minoritized.

# SMCCCD

## Values

(continued)

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### LIBERATORY PRACTICES FOR ECONOMIC HEALTH

We rebuild, strengthen, and implement, through a reimagining of our policies and practices, the resources and systems that support self-sufficient and self-actualized communities (building more free communities) through a critical exploration of the systemic impact of capitalism, patriarchy, and racism in our communities.

**SMCCCD Antiracism Council**  
**Draft Preamble, Vision, Mission, Values**  
**8/09/2021**  
**8/24/2021**  
**9/29/2021**

**SMCCCD Preamble**

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**SMCCCD Vision**

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**SMCCCD Mission**

The mission of the San Mateo County Community College District is to achieve racial equity and economic justice in teaching, learning, and workforce development in order to strengthen the vitality and health of the communities we serve.

## SMCCCD VALUES

- **ANTIRACIST & JUSTICE-CENTERED COMMUNITY:** We ensure that our culture and education is critical, transformative, and builds a District and campus community that resists individual and systemic anti-Blackness and racism. We are guided by theory and intellectual rigor to help us build towards an antiracist community. By centering antiracism and justice, we ensure that we root out ALL forms of oppression in our educational system.
- **TRANSFORMATIVE RESOURCE ALLOCATION:** We commit to improve resource allocation decisions, systems, practices, and policies for Black, Indigenous, and People of Color (BIPOC) and our entire community. When we address these inequities all members of the community benefit. The district and college campuses commit to transformational decision making which seeks out multiple perspectives and provides space for voices that have been historically silenced. We do this by creating a culture that uplifts and centers the voices and experiential knowledge of our District and Campus communities, specifically the voices of groups that have been minoritized.
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