

SMCCCD Strategic Planning Taskforce
June 25, 2008
12:00PM – 2:00PM
ITS Conference Room

Meeting Notes

Members absent are indicated by (X)

Arias	Juan (X)
Ball	Jeremy
Campillo	Carla
Claire	Michael X
Dilko	Patty
Galatolo	Ron (X)
Guadamuz	Ulysses
Harrison	Susan (X)
Hernandez	Ray (for Carla)
Kaidor	Matthew (X)
Kapp	Nick (X)
Leiva	Adolfo
Luan	Jing
Mohr	Tom X
Morrow	Vicki
Murphy	Joan
Partlan	Martin
Scott	Bart (X)
Sewart	John (X)

SMCCCD Strategic Planning Taskforce Meeting
Wednesday, June 25, 2008
2:00 – 4:00pm
ITS Conference Room
Agenda

1) Review Meeting Notes from (May 12, 2008)

2) Review Timelines

Jing said he couldn't vouch for the accuracy of the projected next round of systemwide update of the Student Equity Plan. He said it is tentative for 2009-10.

Below is a list of the following items with revisions:

Page iii, item 9 timeline is changed to August-September, 2008—Continue with district-wide briefings and listening sessions. Item 10 is changed to October 2008—Board of Trustees First Reading of SMCCCD Strategic Plan. Item 11 is changed to November 2008—Board of Trustees Second Reading and Approval of SMCCCD Strategic Plan.

Table of Contents has been populated.

Page xiv, Board of Trustees was added but will change again once it goes for review and approval because it will be 2008-09 slate of Board of Trustees.

Page x, Jing added Mission Statements and also talked about placing a district Vision Statement.

Page xiv, Under 2.2 *Student Success and Retention, Recommendation a*. Identify gaps in student educational achievements and develop strategies that narrow and eliminate these gaps in conjunction with successful initiatives. Strike out "Basic Skills Initiative and First Year Experience." and put in something broader, which the group agreed was a good idea.

Page xvi, under 3.1 *Jobs, Careers and Global Education*, recommendation c. Group agreed to base on Skyline's suggestion, "Strengthen course offering service and workplace opportunities prepare students for the demands of the contemporary workforce".

Page xvii, Under 4.2 *Attracting And Retaining Faculty and Staff*, additions were made to the Recommendations based on Skyline's suggestion.

Page xviii, 4.4 *Changing Technology*, recommendation a. Implement college and district Technology Plans which support teaching and learning, and streamline the operational governance processes of the district and the colleges.

Page xx, 5.1 *Accountability Expectations* recommendation c. Provide extensive, integrated and coordinated research and planning efforts allocation framework to support the improvement of teaching and learning. 5.2 *Meeting Community Needs*, strike out recommendation b. and replace with Skyline's suggestions verbatim.

Jing walked the group through revisions prior to today's meeting. Several places had major changes all backed up with data sources and rationale. A question was raised if we should search for the high school dropouts and recruit them as part of our basic skills efforts.

Page 11 adopt data from Sustainable San Mateo County. Jing added the chart on top of page 12 which shows the drop of CTE classes from 340 to 249. Question was raised on the accuracy of data on English Learners. Jing mentioned that he would double check the data source, which was the CA Dept of Ed.

Page 13, Jing said that after discussing with researchers, it was decided to add Summer enrollment into the computation for “take rate” from high school students. In the past, it was just Fall and Spring.

Page 21, Basic Skills Enrollments chart needs to be defined. The coding for Basic Skills enrollment had been an issue so Jing could not be sure about its accuracy. Mike pointed out that with respect to high schools, the number of drop out should also be reflected. Jing said that this is found on page 9. Tom added that the drop out rate is generally much higher than recorded.

Page 22, ESL Enrollments chart needs to be defined.

Page 22, Skyline representative asked about the definitions of “international students” and all agreed to use the current numbers in the chart but specify that it refers to Residency code 8, which include both international students processed by us and by other colleges but come to study in our district.

Page 23 has to do with Financial Aid and Jing wanted to add Loans and Federal Work Studies.

Page 28, there was a question raised on the data from the paragraph about Student Equity, particularly on the statement “50 or more of financial aid goes to Spanish population”. Jing suggested collapsing them in general categories. For now, it was suggested to stay at the district level in terms of the financial awards. Questions were raised on the purpose of communicating with this information, as it shows only how much resource is going to each racial group. It was suggested to include all financial aid data, if available, and not laying it out by racial groups. .

Page 29, a chart has been inserted.

Page 30, the transfer chart has been updated showing the statewide transfer numbers. A question was raised about the coherency of the transfer numbers and discussion ensued. It was understood that transfer numbers are the basic data for various transfer rates and analysis of transfer preparedness.

Page 35, Jing will revise the unemployment chart.

Page 43, Jing added some salary information to address a recommendation about altering competitive salary schedule.

Page 49 Under 4.6 *Safe Campus*. This was primarily proposed by Pres. Morrow and President Mohr via email. Page 49 references the source of the campus crimes statistics reports compared to Bay 10. It was suggested to mention related topics like Hazardous Material Management, Site Services.

3) Discussion

a. Communication & Feedback sessions (Internal/External)

Jing passed around copies of feedback from Skyline.

b. Preliminary brainstorm: District Plan and College Plan Integration

Meeting adjourned at 4:00 p.m.