

SMCCCD Accreditation Coordination Meeting

Sequoia Room

Tuesday, May 22, 2007

3:00 – 4:30pm

- 1) Introductions (all, as needed)
- 2) Approve minutes from April 17, 2007 (all)
- 3) Status Reports from co-chairs (Steering Committee Co-chairs)
- 4) Function Map and all other materials/reference final check (Jing Luan)
- 5) Confirming self-study timelines related to the board:
  - a. “June 13th Study Session: Self-studies Presentation & Review (see description of this event). All 3 colleges will make oral presentations to the board describing the process, what was found, and recommendations/plans. No hard copy will be produced.
  - b. Hardcopies to board July 11 and
  - c. Formal approval by board July 25 per District Accrd Coord Cmt.
- 6) Preparation for presentation of self-studies to the board at June 13<sup>th</sup> Study Session (The potential presenters)
- 7) Future meetings (particularly for rehearsal of presentation and visitation preparation)
- 8) Other