

SMCCCD Accreditation Coordination Meeting

Sequoia Room

Tuesday, April 17th, 2007

2:00 – 3:30 pm

- 1) Introductions (all, as needed)
- 2) Approve minutes from Feb 28, 2007 (all)
- 3) Status Reports from co-chairs (Steering Committee Co-chairs)
- 4) Use of evidence/references/write-ups provided from the district (Sue Harrison, Jing Luan, Harry Joel)
 - a. Reference materials (Sue Harrison)
 - b. Org chart (Sue Harrison)
 - c. Standard IV (Jing Luan, Sue Harrison, Harry Joel)
 - d. District website and Web links (Eric Raznic)
- 5) Function Map Review and Edits (Jing Luan)
- 6) Roundup of all needed materials from the district that shall go into the self-studies (all)
- 7) Confirming self-study timelines related to the board:

“Third draft copies of all 3 colleges will be available online for viewing on beginning of May. The board will be specifically invited to look at the third draft. Send hard copies to Board members to review at least 2 weeks before the June 13th Board meeting. Seek approval of documents at the June 13th Board meeting.” (Feb 28th minutes)
- 8) Preparation for presentation of self-studies to the board at June 13th Study Session (The potential presenters)
- 9) Future meetings (particularly for rehearsal of presentation and visitation preparation)
- 10) Other

