

## SMCCCD Accreditation Coordination Meeting

District Office

Wednesday, Feb 28th, 2007

3:30 – 4:30pm

- 1) Introductions (all, as needed)
- 2) Approve minutes from Oct 26, 2006 (all)
- 3) Status Reports from co-chairs (co-chairs)
- 4) Use of evidence/references/write-ups provided from the district (Sue H., Jing)
- 5) Function Map Review and Edits (Jing)
- 6) Roundup of all needed materials from the district that shall go into the self-studies (all)
- 7) Self-study timelines related to the board
- 8) Preparation for presentation of self-studies to the board
- 9) Future meetings (particularly for rehearsal of presentation and visitation preparation)