

SMCCCD Accreditation Coordination Meeting

Board Room

Monday, Oct 8, 2007

8:30 – 10:00

Theme: Logistics

- 1) Pre-visits (Colleges and DO)
 - a. Updates
 - b. Issues/Questions from these pre-visits
- 2) Logistics and Readiness for Visitation Week (Oct 22 – 25) (Colleges/DO)
 - a. Team rooms
 - b. Parking
 - c. Document bins
 - d. Documents needed from DO
 - e. Team member attendance of the Board meeting on Oct 24
- 3) Communication (Colleges/DO)
 - a. External
 - b. Internal
- 4) Function Map
- 5) Other