

SMCCCD CurricUNET Steering Committee Meeting (Webinar)

Friday, April 30, 2010

8:00 –9:00 am

Notes

Present: Maria, Laura, Steve, Jing, Susan, Ada, Sharon, Jenny, Jose,

1. Review Minutes from April 12, 2010

Group focused on the action items. Jing remarked that ITS, CurricUNET and Jing will meet to discuss CurricUNET and Banner updates. Jing mentioned that lots of people are confirming their attendance for the trainings, but may do a reminder.

2. Continue demo and testing of working version of system (Steve, All)

Jing asked Steve to demo the creation of a new course. It takes 3 steps. Start with the “Create a Course” icon. Jose asked if we are reviewing the similarities and differences in COR of the 3 colleges.

ACTION ITEM: Steve will send the document showing the differences among the 3 colleges by May 5 for discussion at the May 14 meeting.

ACTION ITEM: Steve agreed to use the Honors form on sharepoint to develop a flag in CurricUNET.

3. Technology mediated component (All)

Currently, it is showing as a check box of “Distance Education” in CurricUNET that will prompt for additional input. The District Colleges have a specific form in use as a supplemental form and all three colleges use similar process to approve a course. Susan and Jing stated distance education needs a separate review/approval and Susan stated that SLOs may be part of the review/approval for meeting accreditation standards.

ACTION ITEM: Steve will provide a vanilla version of DE module including elements and process allowing the 3 colleges to comment and modify.

ACTION ITEM: Bring the topic of distance education SLOs to District Joint VP Council for discussion.

4. Program Review module (Jing, Steve)

Steve demonstrated the program review module. Jing remarked that the district purchased the off-the-shelf module without additional programming fees for customization. The SLOs portion is for program level only and it only records if SLOs has been done, not “doing” the SLOs, which will be using TracDAT.

ACTION ITEM: Bring to the senate for review and discuss approach of rollout of the Program Review module.

5. FLCs in CurricUNET (Jing)

Jing relayed the recommendation from the District Joint VP Council that FLCs (faculty load credit) should appear in CurricUNET. Jose suggested put it in the unit/hour page of the report. Group agreed.

6. Communication between CurricUNET and TracDAT

Meeting will take place to discuss how often, if discreet dates are needed, technical solution.

Jing stated that he will invite individuals from both CurricUNET and TracDAT to join the call.

7. Finalize trainings for spring and fall

Next Call (Friday, May 14, 8-9am)