

District Shared Governance Council (DSGC)
April 16, 2007
Minutes

Members Present:	Linda Allen	Katharine Harer
	Carla Campillo	Nick Kapp, Co-chair
	Georgia Clark	Jing Luan, Co-chair
	Patty Dilko	Jane McAteer
	David Feune	Luis Padilla

Guest: Jennifer Hughes
Kathy Blackwood

The meeting was called to order at 2:30 pm by Council Co-chair Jing Luan.

Jing stated that there are only two meetings left. At this time we were unable to form a quorum. Jing proposed to put aside action items and share information with those present and send the others the same information. The members present agreed.

Review and Approval of Minutes

Minutes were distributed and approval was carried forward until next meeting.

PROCEDURAL

Public Comments

None

INFORMATION

Accreditation Update – Function Map, District Policies, Board Review Date

Council Co-chair Jing Luan distributed copies of the function map. He pointed out that the darkened areas are where changes have taken place. Jing Luan said that this is not an action item, only to keep the committee aware. The Presidents are in agreement with this alignment.

The Board of Trustees has approved the Mission Statements for the 3 Colleges and the District. Nick found it interesting that the Board of Trustees commented that the Mission Statements for the 3 Colleges are slightly different because they are unique and do different things.

The Board will be invited to review and comment on the self-study drafts, which will be online beginning the first week in May. The Board will be given hardcopies of the 3 college self-studies two weeks later.

Revision to Board Policy 7.35 Academic Standards

Vice President Jennifer Hughes distributed copies of the 7.35 Academic Standards. About two years ago, there was an audit finding regarding our policy of course repetition. The problem arose when a student had a substandard grade or failed twice, and wanted to take the course for a third time. Jennifer gave the group an overview of the changes shown on the draft. To be compliant with Title 5, legal services recommended that we immediately implement the correct interpretation of Title 5. Programming has been made in Banner to correct this problem.

Nick Kapp asked if Faculty, Counselors and Ed Policy Committees are aware of this. Jennifer said that they were the first group notified and they have been very involved in the process. Nick stated that he would like this to go before the Academic Senate through Ed Policy Counsel. Carla Campillo would also like this to go before the Academic Senate through Ed Policy.

At the same time, the Deans of Enrollment Services found that there is no such thing as a leave of absence, only military withdraws. Medical withdrawals are not a provision in the Ed code. Students can still petition but there will be no notation of a leave of absence on the transcript. They will not be able to maintain catalog rights.

Katharine Harer and Jing Luan commended Jennifer Hughes on her work.

Parking Fees & Student Health Services Fees

Chief Financial Officer Kathy Blackwood passed out a fact sheet for parking fees. The proposed increase would be \$40 for Fall and Spring semester and \$2 daily. Summer fees would remain the same. Low-income students will not be affected by the proposal. SMCCCD has nearly the lowest parking permit fee in the Bay Area. Parking fees have not changed for five years. Kathy explained that there is not enough money in the parking fund to pay for maintenance, security and utilities. This is being subsidized by the general fund.

The VPSSs have taken this to their Student Bodies; CSM students are opposed, Skyline and Canada are OK with this. Kathy Blackwood urges council to go back to your respective groups and discuss. We will take action on this item at our May 7 meeting.

This proposal is to increase the Student health service fee by \$1. We are mandated by the State to provide health services and we cannot charge what is cost us for health services. Whether or not we increase the fee, the state will not reimburse us for it.

Kathy is open to when this should be implemented, but we are losing money if we don't raise it. She agrees that it is very difficult to go back and collect the extra dollar for summer session.

Jing Luan urged the council members to talk to their constituencies group and bring it back for consensus on May 7. Nick Kapp suggested that maybe in the future we could discuss this issue early in the year. This way if the State says you may raise your fee we will be prepared.

*Back for action in May – both items

District Strategic Plan Update – Prospectus & Taskforce

Co-chair Jing Luan distributed a copy of the presentation which he made to the Board members at last Wednesday's study session. Jing told the council that he would give them a monthly update on the SMCCCD Strategic Plan as they will have to vote on the plan 2008-2014. We strive to become the best student centered teaching institutions. This plan will be evidence based. Nick Kapp will be Co-chairing this taskforce with Jing.

Review of DSGC Membership

Co-chair Jing Luan explained that he is not attempting to modify the 2.09 R & R, but there are times when he is not sure who is serving on the council. Co-chair Nick Kapp explained that due to different scheduling that it is impossible to make all meetings, especially for the Students. Katharine Harer suggested that they have one person who could sit in as a substitute. Nick Kapp explained that when different people were coming and going it took longer to come to decisions. Jing discourages using replacements or substitutes to keep the group consistent, citing Policy 2.09. Nick suggested that we poll people to see who will be attending on May 7. Jing suggested that in the worst-case scenario, if there as no quorum, we would seek consensus by email.

ARCC (Accountability Reporting for Community Colleges)

Jing Luan will move this item to the next meeting.

Faculty Staff ID's

No new information

Proposed District Policies, Rules and Regulations Review (Group)

Co-chair Nick Kapp asked if they need another meeting later in May to discuss the May revise.

Linda had a question about the Equal Opportunity Employment Committee. Nick explained that this is the group that would look at Rules and Regulations and diversity. We might want to invite Harry Joel to a future meeting to discuss the EOEC.

Jennifer Hughes stated that there should be a more systematic approach for reviewing Rules and Regulations.

Other

Meetings will remain on the 1st Monday of the month except for September which will be held on Monday, 9/17 due to the Labor Day Holiday.

The next meeting will be on Monday, May 7.

The meeting was adjourned at 4:15 pm.