



**SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT**

**District Shared Governance Council (DSGC)
Summary of Meeting, December 5, 2005**

Members Present:

Linda Allen
Carla Campillo
Georgia Clark
Gary Dilley
Thomas Diskin
David Feune
Ulysses Guadamuz
Harry Joel
Charles Jones
Nick Kapp
Cassie Kitchens
Peter Monrroy
Martin Partlan
Melissa Raby
Stephanie Samuelson

Also Present:

Kathy Blackwood
Debbie Carrington
Dan Kaplan
Terry Watson

The meeting was called to order at 2:15 p.m.

Part b, "Resource Allocation Presentation by Kathy Blackwood," was added to item 5 of December 5, 2005 agenda with consensus.

The November 7, 2005 minutes were approved.

Kathy Blackwood, SMCCCD Chief Financial Officer, mentioned that last spring, District Shared Governance Council had approved the concept of 2005-2006 SMCCCD Resources Allocation Model. "Now I am here to get your approval for the actual numbers of 2005-2006 budget allocation," Said Kathy.

Kathy explained that the District Committee on Budget and Finance allocated budget to each campus based on a 3-year average of FTE. "SMCCCD is not a Basic Aide District anymore, so additional funding will be provided based on each college's growth and square footage increase, in Facilities' case," explained Kathy.

Finally, Kathy Blackwood mentioned that the District Budget Committee would discuss budget allocation as a form of incentive for colleges, in their next meeting. "We also want to make sure that this new model is a flexible enough for our 3 colleges as well as the District Office changing needs," said Kathy.

No Action was taken by DSGC on Kathy Blackwood's proposed budget, approved by the District Committee on Budget and Finance. AFT presented written reservations about the Resource Allocation Model. The District Shared Governance Council will vote on 2005-2006 actual budget in few months.

Harry Joel suggested that Shared Governance Council would be an appropriate committee to review Human Resources side of the District Rules and Regulations, many of which have not been reviewed since 1980's. Many of the District HR Rules and Regulations are outdated and the Accreditation is coming up, so it will be a good time for DSGC to review the Rules and Regulations and submit their suggestions to the Chancellor.

Nick Kapp thought that it would be good to review the District Rules and Regulations all together, not just the Human Resources side and ask managers for their input.

Mutual Respect Task Force was formed at the end of the meeting.

Members of Mutual Respect committee:

Linda Allen
Gary Dilley
Richard Follansbee
Harry Joel
Charles Jones
Cassie Kitchens

"Mutual Respect Task Force will have one meeting in December, before DSGC's next meeting on February 6, 2006," said Harry.

Future agenda items will include report from Mutual Respect Task Force, and review of the District Rules and Regulations.

The meeting adjourned by consensus at 3:00 p.m.

The next meeting will be held on February 6, 2006, at 2:15 p.m.