



SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT

To: District Shared Governance Committee
From: District Committee on Budget and Finance
Date: November 15, 2005
Re: Resource Allocation Model

Since the Spring of 2003, the District Committee on Budget and Finance has been exploring the development of a new resource allocation model. The Committee has reviewed different models and has discussed desired components of models for our District. In addition, the Committee has met with administrative staff from the areas of Instruction, KCSM, and Facilities to further explore various programs in our District and to address how all programs could best be served by a new resource allocation model.

During Spring 2005, the Committee selected and refined the resource allocation model. This model was presented to a large number of campus and district constituencies and was brought to DSGC on May 2, 2005. The DSGC approved the model. DCBF has since worked on the model and put in real numbers and percentages for allocations. This Fall, presentations with the actual numbers and recommended percentages were made to the following groups:

September 13 Skyline Managers
September 29 Skyline Budget Council
October 4 Cañada Cabinet
October 24 CSM Budget Committee
October 25 Skyline Managers
November 3 Cañada College Council/Budget & Planning
November 8 CSM Academic Senate
November 10 Cañada Academic Senate

At the District Committee on Budget & Finance meeting of November 15, 2005, the Committee heard the feedback from the visits. Following discussion, the Committee finalized its recommendation to the District Shared Governance Committee. The Committee feels that this model addresses the needs of the District for a fair, equitable, predictable and stable model. The Committee reserves the right to recommend changes to the model as circumstances warrant and as we look at more information. The Committee has a high degree of trust among its members and feels confident that the final details of the model can be agreed to in a collegial manner.

Worksheet A

Resource Allocation: if it were implemented for 05/06 with FTES Adjusted for Cañada for Summer 2003 and adjustments were made for negotiated salary increases and an allowance was made for unallocated resources.

1. Review Base Allocation and FTES Allocation (should be 80%/20% of funding). If a college should receive additional funding based on the review, allocate that.

Current Allocations are:

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
04/05 Site Allocations	\$ 16,606,064	\$ 10,168,806	\$ 23,479,252	\$ 5,818,129	\$ 4,034,713	\$ 29,440,978	\$ 89,547,942
04/05 FTES	6,970	4,061	8,941				19,972
03/04 FTES	7,128	4,211	9,597				20,936
02/03 FTES	7,596	4,095	9,562				21,253
3 yr average	7,231	4,122	9,367				20,720
Percent of total	35%	20%	45%				

Allocate 80% of the existing funding to each college's base

Base Allocation \$ 13,284,851 \$ 8,135,044 \$ 18,783,401
 (80% * \$16,606,064)

Allocate 20% of the existing funding to each college based on the 3 yr average of FTES

FTES Allocation \$ 3,507,707 \$ 1,999,623 \$ 4,543,495
 (35% * \$10,050,824)

Add the two amounts together and compare to 04/05 Site Allocations

Total \$ 16,792,559 \$ 10,134,667 \$ 23,326,896
 Change from Site Alloc \$ 186,494 \$ (34,138) \$ (152,356)

Adjustment #1 is the increases from the Site Allocations. No college gets a decrease.

Adjustment #1 \$ 186,494 \$ - \$ -

2. Allocate any increase in Central Services costs.

Based on 05/06 Budget

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
Increased Costs						\$ 1,478,837	\$ 1,478,837

7. Allocate any remaining funds across the board (plus or minus).
Assume the district received 0% growth and 4.23% revenue COLA from the state. Hold aside unallocated resources.

Calculate new base revenue and what is left after allocations 1 through 6.

District Base Revenue	\$ 89,547,942	04/05 FTES	20,870	(Funded, includes NR & Appren)
4.23% COLA	\$ 3,586,965	05/06 FTES	19,972	(Estimated actual, after deducting borrowed FTES)
Growth	\$ -	Funded Growth	-	
Other Revenues	\$ 1,134,249	Unalloc. Res.	680,970	
05/06 Resources	\$ 94,269,156			
Increase	\$ 4,721,215			

(B)

Less allocations:

1. Adjustment #1 \$ 186,494
2. Central Svcs \$ 1,478,837
3. Square Footage \$ -
4. Growth \$ (431,800)
5. DO & Facilities \$ (67,325)
6. Special Allocations \$ 3,242,364

Available for allocation \$ 4,408,571

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
04/05 Site Allocations	\$ 16,606,064	\$ 10,168,806	\$ 23,479,252	\$ 5,818,129	\$ 4,034,713	N/A	\$ 60,106,963
% of Total	28%	17%	39%	10%	7%		
Adjustment #7	\$ 86,376	\$ 52,893	\$ 122,126	\$ 30,263	\$ 20,986	\$ -	\$ 312,644

8. Final allocations

Sum the 04/05 Site Allocations with all of the adjustments.

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
04/05 Site Allocations	\$ 16,606,064	\$ 10,168,806	\$ 23,479,252	\$ 5,818,129	\$ 4,034,713	\$ 29,440,978	\$ 89,547,942
1. Adjustment #1	\$ 186,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186,494
2. Fixed Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,478,837	\$ 1,478,837
3. Square Footage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4. Growth	\$ (353,498)	\$ 168,868	\$ (247,170)	\$ -	\$ -	\$ -	\$ (431,800)
5. DO & Facilities	\$ -	\$ -	\$ -	\$ (49,991)	\$ (17,334)	\$ -	\$ (67,325)
6. Special Allocations	\$ 739,179	\$ 410,111	\$ 948,422	\$ 245,334	\$ 149,318	\$ 750,000	\$ 3,242,364
7. Adjustment #7	\$ 86,376	\$ 52,893	\$ 122,126	\$ 30,263	\$ 20,986	\$ -	\$ 312,644
Total Increase	\$ 658,551	\$ 631,872	\$ 823,378	\$ 225,606	\$ 152,971	\$ 2,228,837	\$ 4,721,215



2005-06 Site Allocations (1A)

	Canada	CSM	KCSM	Skyline	Chanc Office	Total
2004-05 Final Allocation	10,168,806	22,726,131	753,121	16,606,064	9,852,842	60,106,963
Summer 03 AFT overload 3%	183	8,267		6,179		14,629
Summer 03 AFT adjunct 13.07%	3,369	65,602		53,774		122,745
Summer 04 AFT overload 3%	1,405	8,604		6,643		16,652
Summer 04 AFT adjunct 7%	15,633	40,175		34,932		90,740
2004-05 Adjusted Final Allocation (12/6/04)	10,189,396	22,848,779	753,121	16,707,592	9,852,842	60,351,729
Classified Transfer - S. De Gracia	0	(45,734)	0	0	45,734	0
LSI and Step Increases (3/3/05)	99,383	170,945	0	151,266	75,620	497,214
2005-06 Preliminary Allocation (3/4/05)	10,288,779	22,973,990	753,121	16,858,858	9,974,195	60,848,943
AFSCME 2.5% COLA (3/16/05)	0	0	0	0	60,002	60,002
CSEA & Non-Rep. 2.5% COLA (3/18/05)	70,946	131,313	18,694	109,155	120,913	451,021
LSI & Step Adjustments (3/21/05)	7,386	6,258	10,371	4,391	19,040	47,446
Classified LSI Change eff. 1/1/05	2,571	4,549	0	5,154	20,273	32,547
AFT 2.75% COLA (incl. 3.75% for column 8)	117,532	359,956	0	232,714	0	710,201
AFT Step/Column Adjustments	18,426	24,877	0	24,900	0	68,203
Executive Stipends	8,028	8,028	4,032	8,028	29,892	58,008
Adjusted 2005-06 Preliminary Allocation	10,513,668	23,508,971	786,218	17,243,199	10,224,315	62,276,371
AFT Adjunct/Overload 2.75% COLA	63,143	119,034	0	92,836	0	275,013
Bay 10 Salary Survey (Payroll & KCSM)	1,210	0	6,926	2,250	2,939	13,326
Board & Chancellor COLA	0	0	0	0	11,370	11,370
Parking Adj's. (positions previously in Fd.1)	897	6,523	0	6,958	8,870	23,248
Total Increase	410,111	908,398	40,023	739,179	394,652	2,492,364
2005-06 Final Allocation	10,578,917	23,634,529	793,145	17,345,244	10,247,494	62,599,328
					4,184,031	Facilities
					6,063,463	District Office

Managed Hiring
Salary/benefit expenses charged to Managed Hiring fund in 2005-06 for R. Gulli (3%), K. Reite (53%), B. Honerlah (100% 7/1/05-12/31/05),
Linda Davy (100%) & Rosemary Ybarra-Garcia (100%).



No Borrowing

San Mateo County Community College District FTES Analysis

	<u>Actual 1995-96</u>	<u>Actual 1996-97</u>	<u>Actual 1997-98</u>	<u>Actual 1998-99</u>	<u>Actual 1999-2000</u>	<u>Actual 2000-2001</u>	<u>Actual 2001-2002</u>	<u>Actual 2002-2003</u>	<u>Actual 2003-2004</u>	<u>Actual 2004-2005</u>
College of San Mateo										
Resident										
Fall & Spring	6,932	6,631	7,135	7,756	7,611	7,263	7,336	8,041	8,059	7,561
Summer	<u>626</u>	<u>625</u>	<u>764</u>	<u>822</u>	<u>925</u>	<u>883</u>	<u>911</u>	<u>1,026</u>	<u>1,122</u>	<u>989</u>
Total, Resident	7,558	7,256	7,899	8,578	8,536	8,146	8,247	9,067	9,181	8,550
Total, Apprenticeship	160	157	212	209	171	173	171	165	131	140
Flex-time	21	17	12	14	15	14	10	9	14	9
Non-Resident										
Fall & Spring	252	290	370	335	360	315	327	288	245	223
Summer	<u>23</u>	<u>23</u>	<u>33</u>	<u>25</u>	<u>31</u>	<u>32</u>	<u>28</u>	<u>33</u>	<u>26</u>	<u>19</u>
Total, Non-Resident	275	313	403	360	391	347	355	321	271	242
College of San Mateo Total	8,014	7,743	8,525	9,161	9,113	8,680	8,783	9,562	9,597	8,941
Canada College										
Resident										
Fall & Spring	2,982	2,787	2,752	2,773	2,816	2,988	3,358	3,489	3,606	3,631
Fall & Spring (N/C)		8	7	5	6	6	25	8	43	50
Summer (N/C)								1		2
Summer	<u>306</u>	<u>351</u>	<u>318</u>	<u>347</u>	<u>359</u>	<u>381</u>	<u>392</u>	<u>466</u>	<u>18</u>	<u>298</u>
Total, Resident	3,288	3,146	3,076	3,125	3,181	3,375	3,775	3,964	3,667	3,981
Flex-time	8	7	7	11	11	7	4	3	6	3
Non-Resident										
Fall & Spring	158	155	190	157	152	155	152	116	76	73
Fall & Spring (N/C)		1	1	1	1	1	4	2	3	2
Summer (N/C)										
Summer	<u>12</u>	<u>15</u>	<u>14</u>	<u>13</u>	<u>11</u>	<u>8</u>	<u>12</u>	<u>10</u>	<u>1</u>	<u>2</u>
Total, Non-Resident	170	171	205	171	164	164	169	128	80	77
Canada College Total	3,466	3,324	3,289	3,307	3,356	3,546	3,948	4,095	3,753	4,061
Skyline College										
Resident										
Fall & Spring	5,182	5,155	5,318	5,541	5,470	5,222	5,780	6,375	6,107	6,014
Fall & Spring (N/C)				14	-	-	-	-	-	-
Summer (N/C)										
Summer	<u>625</u>	<u>595</u>	<u>634</u>	<u>749</u>	<u>828</u>	<u>1,021</u>	<u>897</u>	<u>1,010</u>	<u>865</u>	<u>826</u>
Total, Resident	5,807	5,750	5,952	6,304	6,298	6,243	6,677	7,385	6,972	6,840
Total, Apprenticeship	20	23	32	45	43	43	42	31	9	4
Flex-time	12	12	7	10	16	10	4	4	5	4
Non-Resident										
Fall & Spring	70	83	100	121	166	203	159	154	124	109
Summer	<u>9</u>	<u>11</u>	<u>11</u>	<u>16</u>	<u>18</u>	<u>23</u>	<u>26</u>	<u>22</u>	<u>18</u>	<u>13</u>
Total, Non-Resident	79	94	111	137	184	226	185	176	142	122
Skyline College Total	5,918	5,879	6,103	6,496	6,541	6,522	6,908	7,596	7,128	6,970



CALIFORNIA COMMUNITY COLLEGES
2004 - 2005 SECOND PRINCIPAL APPORTIONMENT
SAN MATEO COMMUNITY COLLEGE DISTRICT

EXHIBIT C

Workload Measures	Base	Restored	Actual	District Credit Program-Based funding Standard		Current Year Standard	
				Funded	Base Standard	Base	Year
Credit FTES	19,800.62	0.00	20,237.39	20,237.39	\$142,552,632	\$147,544,484	Percent of Standard
New Credit Enrollment	14,972	0	12,477	12,477			Current
Continuing Credit Enrollment	25,899	0	27,038	27,038			Year
Noncredit FTES	29.70	0.00	49.43	49.43			Base
Gross Square Footage	1,241,639	N/A	1,220,892	1,220,892	District:	53.53	56.51
Leased Space FTES	107.34	N/A	0.00	0.00	Statewide Avg:	54.43	58.07

I. Base Revenue (TS-58771).				IV. Other Revenue & Adjustments.	
A. Total Base Revenue			\$76,364,815	Equalization (TS-58775)	\$779,601
1. Credit Base Revenue	\$68,144,113			Partnership for Excellence	
2. Noncredit Base Revenue	\$54,485			P.F.E. Credit	\$3,530,268
3. M & O Base Revenue	\$8,166,217			P.F.E. Non-Credit	\$5,301
4. Restoration	\$0			Audit Adjustment	\$0
5. Decline	\$0				
B. Total Base Revenue (Revised)			\$76,364,815	V. Budget Stability (TS-58776).	\$0
II. Inflation Adjustment (TS-58773).					
A. Statewide Cost-of-Living Adjustment		2.41%			
B. Ratio of Statewide Percent of Standard to District Percent of Standard (1.0 if < 1.0)		1.0167			
C. Effective District Credit COLA Rate		2.45%		VI. Retrospective Deficit Mechanism (TS-58779).	
D. Credit Base Cost-of-Living Adjustment		\$1,869,792		A. Total Computational Revenue	\$79,935,035
E. Noncredit Base Cost-of-Living Adjustment		\$1,313		B. Deficit Factor	0.99740797 %
F. Total Base Cost-of-Living Adjustment		\$1,871,105		C. Total Available General Revenue	\$79,727,841
III. Growth/Restoration (Decline) Revenue (TS-58774).				VII. State General Apportionment (TS-58770).	
A. Growth Rates:				A. Total Available General Revenue	\$79,727,841
FTES:	1.72%			B. Less Property Tax Revenue	\$59,318,666
Other:	1.72%			C. Less Student Enrollment Fees(98%)	\$6,521,324
Overcap:	0.00%			D. State General Apportionment	\$13,887,851
B. Growth Revenue Exclusive of M & O					
1. Regular Growth Revenue Cap	\$14,329,611			VIII. Other Allowances and Total Apportionments.	
Unadjusted Reg. Growth Rev. Cap	\$1,176,838			A1. State General Apportionment	\$13,887,851
2. Actual Growth	\$1,089,668		\$791,762	A2. Full-time Faculty Adjustment (TS-51025)	
3. Funded Regular Growth			\$0	Number of Faculty not Hired	\$0
4. Funded Overcap Growth				Statewide Average Replacement Cost	\$57,704
Credit FTES:	0.00			Full-time Faculty Adjustment	\$0
Non-credit FTES:	0.00			A3. Net State General Apportionment	\$13,887,851
5. Funded Supplemental Growth			\$297,806		
Credit FTES:	83.16			IX. Decline (INFORMATIONAL).	
Non-credit FTES:	5.06			A. 1 Year Ago	\$0
C. M & O Growth Revenue.				A. 2 Years Ago	\$0
1. Regular Growth Revenue Cap	\$1,751,745			A. 3 Years Ago	\$0
Unadjusted Reg. Growth Rev. Cap	\$143,858				
2. Actual Growth	\$-170,054		\$-170,054		
3. Funded Growth			\$919,514		
D. Total Growth					

Report produced on Thursday, June 23, 2005 at 11:25 AM by CLEE
Regular Growth Caps adjusted by a factor of 12.176809296431900 to match funding.
Overcap rates adjusted by a factor of 1.00 to match funding.

Funded FTES Credit	20,237.39
Non-Credit	49.43
	20,286.82
Funding (VI.C)	\$79,727,841
Funding per FTES	\$3,930