

**SAN MATEO COUNTY COMMUNITY
COLLEGE DISTRICT**

**CAPITAL OUTLAY – BOND FUND
PERFORMANCE REPORT**

JUNE 30, 2005



INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Measure C Citizens' Oversight Committee
San Mateo County Community College District
San Mateo, California

We have performed the agreed-upon procedures listed below, which were agreed to by the management of the San Mateo County Community College District and the Measure C Citizen's Oversight Committee, solely to review at least 25% of the expenditures of the 2001 General Obligation Bond funds for the period of July 1, 2004 through June 30, 2005 for the purpose of verifying if the use of the funds is within the scope of the published materials specifying the intended use of bond funds.

Financial Summary

- 1. The general obligation bond funds were authorized at an election of the registered voters of the District held on November 6, 2001. The bonds were authorized at an issuance of \$207,000,000 principal amount for the purpose of financing the addition and modernization of school facilities.
2. Total expenditures and encumbrances through June 30, 2005, were \$135,915,818.
3. An analysis of expenditures is as follows:

Table with 4 columns: Expenditures, Prior Periods, 7/1/04 to 6/30/2005, Total. Rows include Books and supplies, Services and operating expenses, Capital outlay, Retentions on construction, Land purchase, Total expenditures, Other uses of funds, Bond issuance costs, Transfer to other funds, Total expenditures and other uses, Contract commitments, June 30, 2005, Total expenditures and commitments.

4. Available unspent funds from the first series of bonds as of June 30, 2005 are:

	Prior Periods	7/1/04 to 6/30/2005	Total
Series A & B 2001 general obligation bonds	\$ 96,875,613	\$ 69,995,132	\$ 166,870,745
Bond premium	1,199,606	1,887,262	3,086,868
Bond proceeds available	98,075,219	71,882,394	169,957,613
Less costs of issuance	-	(811,851)	(811,851)
Less amount required to deposit to bond redemption fund	-	(1,075,411)	(1,075,411)
Net available proceeds for construction	98,075,219	69,995,132	168,070,351
Transfer from other funds	-	110,000	110,000
Interest earned	5,390,288	202,408	5,592,696
Total revenues received	<u>\$ 201,540,726</u>	<u>\$ 70,307,540</u>	173,773,047
Total expenditures and commitments			(135,915,818)
Amount available			<u>\$ 37,857,229</u>

Agreed Upon Procedures Performed

1. Verify that the expenditure of funds was accounted for separately in the accounting records to allow for accountability.
2. Verify that the net funds from the sale of the General Obligation Bonds were deposited in total into the District's accounts by obtaining settlement statement for the new bond issue and verifying amounts deposited into the building and bond interest and redemption funds.
3. Select 25% of the expenditures and verify that the funds expended complied with the purpose that was specified to the registered voters of the District through election materials, district resolutions, and master plan. See supplemental information for list of expenditures reviewed.
4. Verify that the State and District policies were followed in the awarding of bids and expenditure of the funds.

Results of Procedures

1. The general obligations bond fund expenditures were accounted for separately in the capital outlay - bond fund of the District.
2. The net proceeds from the sale of the general obligation bonds during the year were deposited into the capital outlay - bond fund.
3. Our review of the expenditures for the period July 1, 2004, through June 30, 2005, did not reveal any items that were paid from the general obligation bond funds that did not comply with the purpose of the Bonds as approved by the registered voters of the District on November 6, 2001. We did not request that management of the District consult with legal counsel on any expenditures during the current period.

4. Our review of the policies over awarding of contracts revealed no exceptions to the policies of the District or the requirements of the State as they relate to awarding of contracts. Our review of the District policies over disbursement of funds revealed no exceptions to the disbursement policies of the District.

We were not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the San Mateo County Community College District and the Measure C Citizen's Fiscal Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

Vavrine K, Tine, Day, & Co LLP

Pleasanton, California
September 30, 2005

Invoice Date	Description	Item Number in Exhibit A of Election Doc	Item Number in Facilities Project List	Amount	Location Coding	District wide 490xx and 49409	Canada 49300	CSM 494xx	Skyline 492xx	Authorized by Exhibit A of Election Doc	Traced to Bond Project Worksheet
Chevron											
11/8/2004	Performance Based energy Savings Project	4-9	I.T.1-6	305,456.68	49001-1149-6210-715000	305,456.68				✓	✓
10/28/2005	Performance Based energy Savings Project	4-9	I.T.1-6	932,519.85	49001-1149-6210-715000	932,519.85				✓	✓
10/28/2005	Performance Based energy Savings Project	4-9	I.T.1-6	1,119,228.99	49001-1149-6210-715004	1,119,228.99				✓	✓
5/31/2005	DW Zone Controls	4-9	I.T.1-6	129,927.95	49325-1149-6210-715000		129,927.95			✓	✓
4/6/2005	DW Zone Controls	4-9	I.T.1-6	138,913.47	49325-1149-6210-715000		138,913.47			✓	✓
3/1/2005	DW Zone Controls	4-9	I.T.6	359,853.39	49222-1149-6210-715000				359,853.39	✓	✓
				<u>2,985,900.33</u>							
Swinerton Management											
1/14/2005	Capital Improvement Program	51	DW	287,088.00	49004-1149-5690-715003	287,088.00				✓	✓
12/13/2004	Capital Improvement Program	51	DW	128,256.00	49004-1149-5690-715003	128,256.00				✓	✓
9/7/2004	Capital Improvement Program	51	DW	106,731.00	49004-1149-5690-715003	106,731.00				✓	✓
4/27/2005	Capital Improvement Program	51	DW	149,908.00	49004-1149-5690-715000	149,908.00				✓	✓
12/13/2004	Capital Improvement Program	51	DW	124,748.00	49004-1149-5690-715000	124,748.00				✓	✓
9/7/2004	Capital Improvement Program	51	DW	106,524.00	49004-1149-5690-715000	106,524.00				✓	✓
				<u>903,255.00</u>							
P.L. Annuzzi, Inc.											
12/16/2004	Skyline Bldg 8 Swing Space	50	III.D.1.	350,958.60	49207-1149-6210-715000				350,958.60	✓	✓
11/17/2004	Skyline Bldg 8 Swing Space	50	III.D.1.	219,898.80	49207-1149-6210-715000				219,898.80	✓	✓
				<u>570,857.40</u>							
McGuire & Hester Inc											
10/22/2004	Skyline 2004 Infrastructure Project	46	III.C.2	259,291.20	49211-1149-6120-715000				259,291.20	✓	✓
8/20/2004	Skyline 2004 Infrastructure Project	46	III.C.2	224,743.60	49211-1149-6120-715000				224,743.60	✓	✓
				<u>484,034.80</u>							
Big D Pacific Builders											
1/12/2005	Canada Bldg5 Waterproofing & Accessibility	10	I.D.	115,446.00	49310-1149-6210-715000		115,446.00			✓	✓
3/30/2005	Canada Bldg5 Waterproofing & Accessibility	10	I.D.	124,448.00	49317-1149-6123-715000		124,448.00			✓	✓
3/30/2005	Canada Bldg5 Waterproofing & Accessibility	10	I.D.	113,745.00	49318-1149-6124-715000		113,745.00			✓	✓
11/9/2004	Canada Bldg5 Waterproofing & Accessibility I	10	I.D.	171,423.00	49317-1149-6123-715000		171,423.00			✓	✓
10/28/2004	Canada Bldg5 Waterproofing & Accessibility I	10	I.D.	208,071.00	49318-1149-6124-715000		208,071.00			✓	✓
12/13/2004	Canada Bldg5 Waterproofing & Accessibility I	10	I.D.	108,799.00	49310-1149-6210-715000		108,799.00			✓	✓
12/13/2004	Ramps	10	I.D.	67,764.00	49305-1149-6120-715000		67,764.00			✓	✓
				<u>909,696.00</u>							
G. Swanson Construction Inc.											
8/20/2004	Canada Bldg 13 Summer 2004 Improvements	23-24, 34	I.O-P,II.H.	179,704.00	49309-1149-6210-715000		179,704.00			✓	✓
8/9/2004	Canada Bldg 3 and 18	23-24	I.P-Q, II.F	113,825.00	49322-1149-6210-715000		113,825.00			✓	✓
				<u>293,529.00</u>							
Rudolph and Sletton Inc											
5/31/2005	CSM Bkdg 18 Modernization and Seismic Proj	13, 1,3,12	I.A-T, II.A-D	801,496.00	49401-1149-6210-715000		801,496.00			✓	✓
3/22/2005	CSM Bkdg 18 Modernization and Seismic Proj	13, 1,3,12	I.A-T, II.A-D	873,550.00	49401-1149-6210-715000		873,550.00			✓	✓
				<u>1,675,046.00</u>							
tBP Architecture											
12/13/2004	Modernization of CSM bldg 1/5/6	23-25	I.O/P/Q	125,612.75	49410-1149-6211-715000			125,612.75		✓	✓
Preston Pipelines											
1/21/2005	Skyline Heating Hot Water Distribution	14	I.F.	402,259.50	49211-1149-6120-715000				402,259.50	✓	✓
3/1/2005	CSM Quad 5 & 6 infrastructure	43, 23-25	III.B.3/I.P-Q	532,280.43	49410-1149-6120-715000			532,280.43		✓	✓
1/31/2005	CSM Quad 5 & 6 infrastructure	43, 23-25	III.B.3/I.P-Q	916,564.50	49410-1149-6120-715000			916,564.50		✓	✓
				<u>1,851,104.43</u>							

Invoice Date	Description	Item Number in Exhibit A of Election Doc	Item Number in Facilities Project List	Amount	Location Coding	District wide 490xx and 49409	Canada 49300	CSM 494xx	Skyline 492xx	Authorized by Exhibit A of Election Doc	Traced to Bond Project Worksheet
Coast Side Associates											
8/20/2004	CSM Bldg 19 Classroom remodel	28-37	I.O/P/Q, III.D.1	<u>228,168.50</u>	49417-1149-6210-715000			228,168.50		✓	✓
Hensel Phelps Construction											
5/31/2005	Skyline Bldg 6/7A Design-Build project	46	III.C.2	<u>579,213.00</u>	49203-1149-6220-715003				579,213.00	✓	✓
McCarthy Building companies											
5/31/2005	CSM Bldg 36 Science Building	41	III.B.1	761,737.00	49403-1149-6210-715003			761,737.00		✓	✓
4/15/2005	CSM Bldg 36 Science Building	41	III.B.1	914,514.00	49403-1149-6210-715003			914,514.00		✓	✓
				<u>1,676,251.00</u>							
	Invoices Tested			<u>12,282,668</u>		<u>3,260,461</u>	<u>1,472,066</u>	<u>5,153,923</u>	<u>2,396,218</u>		
	Total 04-05 Expenditures per GL			<u>31,830,747</u>		<u>8,559,812</u>	<u>4,105,826</u>	<u>13,718,349</u>	<u>5,446,760</u>		
	Percent Tested			<u>39%</u>		<u>38%</u>	<u>36%</u>	<u>38%</u>	<u>44%</u>		