

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOND OVERSIGHT COMMITTEE**

November 27, 2007

Board Room

Meeting Notes

Committee Attendees: Committee Chair Jim Wyatt, Marta Bookbinder, Patrick Cheng, Stanley Gross, Linda Ashbury, Chris Eden, and Bill Nack

District Staff Attendees: Kathy Blackwood, Barbara Christensen, José Nuñez

Call to order

The meeting was called to order at 3:30 p.m.

Approval of minutes from meeting of August 20, 2007

It was moved by Chris Eden and seconded by Stanley Gross to approve the minutes. The motion, passed, all members voting "Aye".

Review of cumulative report on expenditures through September 30, 2007 for Measure A and Measure C

Kathy Blackwood discussed the financial reports. For Measure C, \$195 million of the \$207 million authorized is spent. This is 96%, including the commitments. Ms. Blackwood pointed out that interest on the investment of Measure C funds is being used to pay for a portion of the Regional Public Safety Center. Measure A expenditures now total \$51 million, and commitments stand at \$5.6 million, which is approximately 11% of the total funds spent. The District has also been working with the auditors and is pleased with how the audits are coming. Vice Chancellor Nuñez told the Committee that the last CIP I project (funded by Measure C) should be completed in December 2008.

Report on Sustainability Efforts in CIP 1 and 2

Vice Chancellor Nuñez distributed copies of his Power Point presentation. Highlights are as follows:

- CIP Projects at Cañada
 - B16 and 18 Sciences (Swing Construction)—starts in January
 - B7 FMC (new construction)—Measure A and State money, bid in December, \$8 million
 - B8 Admin. Phase 2 Renovation—submit in January
 - B5/6 University Center Renovation—joint State and Measure A money, \$12 million, out to bid Feb/March
 - Utility Infrastructure Upgrade—\$.5 million project
 - Gateways Project—at DSA, bid in Jan/Feb, \$6-7 million, construction in March/April

- CIP Projects at College of San Mateo
 - B2 Music Renovation (Design)—bid in Feb/March
 - B4 Fine Arts Renovation (Design)—bid same time as B2 in Feb/March, \$8 million
 - B14 & 16 Instructional Renovation (Design)—70% design, bid in May/June, \$8 million
 - CSM CIP2 Design Build Project (Pending Approval)--\$160 million, working with design builders to reduce it, only 1 submittal, Dec 14 will go to the Board to award the project

- CIP Projects at Skyline
 - B1 Fine Arts Phase 2—spent on facelift projects and acquisition of furniture
 - B3 Physical Education Phase 2—elevators, heating ventilators, small project
 - B7 Allied Health—Measure A is about \$1 million and State money is about \$12 million
 - B30 FMC Replacement—State giving about \$7 million to fund this project
 - Sky CIP 2 Design Build (RFP Process)—still underway, \$100 million, design \$65-70 million

Barbara Christensen informed the Committee about the Coastside satellite project which will be bond-funded and operated by CSM. The District has leased 5,000 sq. ft. of space in the Shoreline Station Center near Highway 92 and Highway 1. There has been very positive response from the city of Half Moon Bay and business groups. Barbara suggested that the next meeting in January or February be held at this location.

Appointment of new member to Bond Oversight Committee

Barbara Christensen said the Board had a discussion about the new member to replace Coleman Campbell. It was an idea of the Board that the member should probably come from the environmental community. This is a general seat. The next Board Meeting will be on the 14th of December and Barbara will inform the group when the new member is appointed.

Committee members' comments/request for future agenda items

Barbara added that this coming March, the District has been named as the recipient of Sustainable San Mateo County's top award. The District will be featured at a dinner. Part of the items they have cited in making this decision included the housing project and the green building efforts of the College District.

Public comments

Marta Bookbinder congratulated the group. She expressed her gratitude in being part of the Bond Oversight Committee and a witness to the District's commendable work.

Adjournment

The meeting was adjourned by consensus at 4:20 p.m.