



**President's Council Meeting
September 22, 2005**

Minutes

Attendees:

Skyline College President Vicki Morrow; President's Council Chair Greg Cochran; Kim Benton, Susan Brissenden-Smith, Jim Comstock, Ellis & Phil Garlington, Denise Kelly, Anne LeClair, Carolyn Livengood, David Mandelkern, Jeannene Minnix, Cherie Napier, Mario Panoringan, Monica Poindexter, Mario Puccinelli, Carol Tanzi, Tedi Vriheas, Bonnie Wells, Sandy Irber, Director of College Development, Marketing & PR and Roxanne Brewer, Staff Assistant.

Special Guests: Tony Clifford; new Vice President of Student Services, Lori Adrian; and Vice President of Instruction, Regina Stanback-Stroud.

Welcome

Greg Cochran welcomed everyone and introduced the new President Council Members.

Skyline's newly created President's Council Advisory Board will be made up of individuals who have a connection with Skyline College. The President's Council will be seeking their advice, input, wisdom, networking, and they will be invited to our "special events." A complete list of the Advisory Board members will be available at our next meeting.

Appreciation was expressed to Susan Brissenden-Smith for her service on the President's Council. Susan will now serve as Liaison to the President's Council Advisory Board.

Remarks & Introductions

Dr. Vicki Morrow gave a brief re-cap of her Opening Day remarks. Opening Day is the first day that all Skyline staff and faculty are together at the start of the fall semester. Vicki said she has spent her first nine months at Skyline learning about the college, the people, the issues, the culture, and having a ball doing it! Carolyn Livengood wrote about Opening Day in the *San Mateo County Times* and a copy of her article was placed in the Council members' meetings binder.

During Opening Day, "ASK ME" buttons were provided to all staff members and student assistants. These buttons were worn for the first couple of weeks of school and positive feedback was

received about their usefulness for students. It is also a top priority that Skyline College looks clean, sharp, inviting, with a zero-tolerance for graffiti.

Praise was given to the President's Council for the effort and support of the **President's Innovation Fund (PIF)**. PIF provides seed money that encourages Skyline College's faculty and staff to dream out loud. The guidelines for the PIF and the recent awardees were placed in the members' binders.

Facilities/Construction

Vice President of Instruction, Regina Stanback-Stroud, gave an update on the current construction projects. In January 2007 the college will have a "new front door" between the **Student Support & Community Service Center & the Science Annex**. The two new buildings will create a "welcoming gateway" adding comfort and professionalism to the campus. The quote by Mahatma Gandhi, "*You must be the change you wish to see in the world.*" will be engraved on the exterior of the Student Support & Community Service Center building.

Regina stated that "the addition of the will provide a Commons area so collegiate energy can be unleashed and flow throughout the campus". The Skyline Book Store, a cyber café, the cafeteria, a reading/lounge area, the Student Activities offices, as well as a conference center for community organizations will be housed there. The construction of the Science Annex is important because it will enable Skyline College to continue to provide first-rate science instruction in the state-of-the-art facilities; and also provide the capacity to respond to the technological advances that will undoubtedly be experienced in the future. True to the college's vision, Skyline College will be able to open doors in the science fields with:

- ~A Biology lab that incorporates the ability to perform PCR analysis, transformation and recombination of DNA and DNA mapping
- ~State -of-the-art organic chemistry lab
- ~Geology and Oceanography lab with adjacent storage spaces
- ~And a new Division office to house the activities of the Science/Math/Technology Division faculty and staff and direct students within the new science complex.

A "Topping Out" Ceremony will be held in early November.

Emergency Response

Vice President of Student Services, Lori Adrian, indicated that Skyline College is a model for its emergency preparedness. Since 2001, Skyline has been practicing full blown emergency exercises, which are part of the state's Standardized Emergency Management System (SEMS). On **October 19th & 20th** Skyline will participate in an **emergency exercise** that simulates a 7.0 earthquake with Skyline EMT students participating as injured victims of the disaster. Training for staff prior to the exercise will be conducted by the president of the Emergency Management Consultants, Inc, Joe Horton.

Measure A Bond

The Measure A Bond issue will be on the ballot in November. The SMCCD Measure A Facilities Needs Fact Sheet was provided in the members' binders. The last bond measure has had a positive impact on the Skyline campus with major infrastructure renovations, painting of buildings, signage, landscaping, major renovations including seismic upgrades to our Language Arts & Business Programs, creating swing spaces for programs whose buildings are being renovated and the gymnasium renovation and seismic upgrades. As mentioned previously the construction of Student Support & Community Service Center and the Science Annex was funded by the previous bond measure. If the Measure A Bond passes, Skyline will be able to build a workforce development center which could include The Center for Work Force Development and the Center for International Trade, build a Child Development Center, provide dramatically improved instructional spaces for the Creative Arts and Social Science, renovate the outdated Main Theatre, and update classrooms to be state of the art technologically. Future plans are for the Administration offices to move to Building 2.

Fresh Look Project

The Fresh Look Project takes a look at how the college communicates with our students and the community. A research component utilizing student focus groups will occur in early October. The President's Council members are asked to participate in an on-line survey that will take about 10 minutes to complete. **Please complete the survey by Tuesday October 11th. It was e-mailed to the members by Vicki Morrow.**

Skyline Tours

Campus tours are the foundation of Skyline's community building program. The President's Council and the Advisory Board are invited to 'take the tour' on either October 13th at 8:00 a.m. or October 24th at 4:30 p.m. A review of the Raising More Money Model for fundraising will be included. **Sign up with Roxanne by e-mailing: brewerr@smccd.net or by calling 650-738-4625.** To date, the following individuals have already signed up:

October 24th at 4:30 p.m.

Carol Tanzi

October 13th at 8:00 a.m.

Jeannene Minnex

Tess Lagandaon

Anne LeClair

President's Breakfast

President's Breakfast Chair, Carol Tanzi, recapped the growth of the President's Breakfast since its inception. The President's Breakfast is *the* primary source of funds for the President's Innovation Fund (PIF). The breakfast will be held on **March 23, 2006 at 7:30 a.m. at the South San Francisco Conference Center.**

Volunteers are needed to join with Breakfast Committee to create another memorable and successful event. The Breakfast Committee will meet once a month from 5:00 - 6:00 p.m., at Skyline College, Building 1, Room 1317. **The first meeting will be on Thursday, October 25th in**

Building 1, Room #1319. To date, *Mario Puccinelli, Anne LeClair, Jeannene Minnex, Cherie Napier, and Kim Benton* have generously volunteered.

*Meeting adjourned at 5:15 p.m.

NOTE: Date Changes for the President's Breakfast Committee

Tuesday, October 25th at 5:00 p.m. in Room 1319

Tuesday, November 15th at 5:00 p.m. in Room 1319

Next President's Council Meeting:

November 17th @ 4:00 p.m., Building 5, Room 5131