



COMPLETED INITIATIVES FOR 2006-07 AND PLANS FOR 2007-08

COMPLETED INITIATIVES FOR 2006-07		
	Update	Plans for 2007-08
<p>Accreditation Self Study. Skyline College underwent its periodic evaluation through an internal self-study and an external professional peer review process. The college spent academic years 2005/06 and 2006/07 conducting a rigorous self study and identifying planning agenda items for the next five years.</p>	<p>The college's self-study report was submitted in mid-August 2007 to the accrediting commission (Western Association of Schools and Colleges/Accrediting Commission for Community and Junior Colleges) for reaffirmation of accreditation.</p>	<p>The site visit will take place October 22-25. The college will begin work on our own self-identified planning agendas. The accrediting commission will take action on the college's status in January 2008, and by early February we will receive the visiting team's final report and recommendations.</p>
<p>Education Master Plan. The development of the Education Master Plan began in spring 2006 and was facilitated by an educational planning consultant who gathered environmental scanning information and received feedback through a variety of venues including program planning questionnaires completed by all departments across the college, one-to-one and group interviews, interactive strategy sessions and town hall forums. The plan was completed at the end of the spring semester 2006 and is being used as a guide for program and services planning for the next five years.</p>	<p>In 2006-07 the Educational and Facilities Master Planning task force along with the Institutional Planning Committee (IPC) reviewed the plan and began to develop an implementation schedule for many of the recommendations and suggestions in the Ed Master Plan.</p>	<p>The Educational Master Plan is being used to guide our outreach efforts, facilities planning, new program development, strengthening of our student service offerings, enrollment management efforts and generally planning for the future.</p>
<p>Employee Survey. An employee survey was administered to all employees in fall 2006. The purpose of this survey study</p>	<p>The results are in use for the accreditation self study and</p>	

COMPLETED INITIATIVES FOR 2006-07		
	Update	Plans for 2007-08
was to measure employees' perceptions and satisfaction with the Skyline College work environment as it relates to the following six ACCJC Accreditation themes: 1) Institutional Commitment, 2) Dialogue, 3) Evaluation, Planning and Improvement, 4) Institutional Integrity, 5) Organization, and 6) Student Learning Outcomes. The results from the survey were used to inform responses to the accreditation standards and for other college-wide planning and improvement efforts, as well as evaluating the college's mission and goals.	other issues. To be repeated every three years, so the next survey will be in the fall of 2009.	
Facilities Master Plan. The Facilities Master Plan began in the spring 2006 after the passage of a second district-wide bond for facilities construction and upgrades. The development of the Facilities Master Plan was facilitated by an architectural firm who scheduled a number of task force meetings and town hall forums throughout the spring semester so that all constituency groups could provide feedback and keep posted on new developments. The Facilities Master Plan is a document which describes an overall physical development concept through maps and narratives. The Plan reflects a strategy to provide the facilities to support the college vision and mission and is defined by a vision statement, goals and guiding principles.		In the fall of 2007, a firm will be selected to execute the design/build part of the college's Capital Improvement Program in early fall. Planning for other work is under way (e.g. Building 1 renovation; Building 2 renovation).
First Year Experience. Skyline was selected to participate in the national Foundations of Excellence in the First College Year in summer 2006. The Foundations of Excellence provides funding and a model for first-year students, which is comprised of a set of principles that are termed Foundational Dimensions®. These Dimensions guide measurement of institutional efforts and a framework for the first year experience. The process encompassed a college task force that began with an audit of the college's existing first year experience and continued with a process of evaluation using the Foundational Dimensions and related performance	The recommended action plan includes such elements as adopting a statement of philosophy to guide our work with first year students, creating institutional structures that promote first year student success, clarifying policies and processes that engender smooth transitions and strong connections for first year	The recommended action plan will be entered into the college's governance process. Some of the subsequent work called for in these recommendations will be incorporated into the Basic Skills Initiative.

COMPLETED INITIATIVES FOR 2006-07		
	Update	Plans for 2007-08
indicators. The process is designed to culminate in the development of an action plan for the college.	students, enhancing the diversity of faculty, staff, programs, and curriculum; and implementing a research agenda that evaluates the progress and success of first year students.	
Vision & Mission Renewal. Skyline College engaged in a renewal of the current vision and mission in order to synchronize with the college's planning cycle and make use of new information that has surfaced from our recent education master plan. The process encompassed a review of the college's purpose and an assessment of where the college wants to be in ten years. The IPC led the process and facilitated input from all constituency groups.	The college vision and mission statements were renewed and adopted by the college, The Board approved the mission statement in spring 2007.	

Plans for 2007-08		
	Update	Plans for 2007-08
<p>Basic Skills Initiative. A new state wide effort is underway to improve basic skills success in California community colleges, supported by some additional funding provided by the state. The State Chancellor's Office released a new annual accountability report that contains trend data on basic skills success and improvement rates along with other student performance measures.</p>		<p>Skyline's work will build upon the First Year Experience and include an assessment of our current basic skills approaches and plans for the future.</p>
<p>Campus Change Network. CCN is an initiative aimed at creating deeper and more sustained change regarding diversity, access and equity. A college leadership team participated in a broader statewide network of colleges through meetings led by California Tomorrow. The team attended workshops, engaged in strategic planning, data analysis and self-reflection to build its capacity to initiate and support college access and equity reform efforts at the campus level. The project led to recommendations in four areas: designing a first semester experience for students, improving campus transportation, creating an outreach team, and beginning an all campus orientation.</p>	<p>The first semester experience idea became the basis for the Foundations of Excellence in the First Year Experience (FYE). See First Year Experience item above. An outreach team has been working together.</p>	<p>The FYE group's recommendations will be entered into the college's governance process. A survey of student transportation needs will be conducted. Outreach efforts will continue to be expanded.</p>
<p>Equity and Diversity Initiative. The college's SEED Committee (Stewardship for Equity, Equal Employment and Diversity) has a broad charge in relation to the college's diversity efforts, including to support and promote educational initiatives that result in intercultural awareness and respect for diversity in students, faculty and staff. One part of that effort was to bring an even sharper focus to the role of diversity in our educational environment by means of a two day event in the spring of 2006-07. The event is intended to provide a strong foundation for a longer term, even broader diversity initiative.</p>	<p>First year effort completed with the successful "Who Are We—Fascinating Rhythms" series of lectures and performances.</p>	<p>Efforts in the 2007-08 year will focus on supporting and coordinating the college's numerous diversity events, and on issues of equal employment opportunity and student equity.</p>

Plans for 2007-08		
	Update	Plans for 2007-08
<p>Fresh Look Project. The Fresh Look Project began in spring 2005 and involved a close look at all of the ways Skyline College communicates with its students and the world—signage, publications such as the catalog, class schedule, flyers and posters, the website and more. The purpose is two-fold; 1) For the sake of the people who need and want the programs and services that Skyline offers and 2) For the sake of potential donors who want to help Skyline shine even more. Professional marketing assistance was engaged to assist with the Fresh Look Project along with an advisory group which serves as a shared governance body providing continuous direction and input.</p>	<p>The new logo was selected, design standards were created, and the redesigned class schedule was published. The redesign of the website was begun.</p>	<p>The website redesign will be completed and the redesign of the catalog and the student handbook will be undertaken.</p>
<p>Outreach, Recruitment and Retention (formerly called Enrollment Management). Enrollment management is an organized effort by an institution to influence student enrollments. It is linked to strategic planning, supported by research and implemented through recruitment efforts, admissions, financial aid, transfer and career services and retention strategies. Skyline is seeking to bring enrollment management to the forefront in an organized and coordinated manner so that the myriad of existing college strategies make use of shared resources and support the college's potential for enrollment growth.</p>	<p>Skyline has expanded its outreach efforts to include events at the South San Francisco Community Center and at the Serramonte mall. Concurrent enrollment was expanded through the district wide Futures Project, resulting in many additional high school students registered for Skyline classes in fall 2007. In the spring on 2007, the Institutional Planning Committee undertook a thorough inventory of the college's efforts in enrollment management using a Noel Levitz assessment tool.</p>	<p>Outreach efforts will continue to be enhanced. Concurrent enrollment classes will be offered at the high schools in our service area. The Institutional Planning Committee will convert the inventory of the college's enrollment efforts into an action plan.</p>
<p>Resource Development. The cost of innovating and sustaining programs, services, events and outreach activities all demand a level of funding that is currently unobtainable. Consequently, Skyline embarked on an</p>	<p>Donations (gifts and 3 year pledges) for the President's Innovation Fund have increased from \$49,473 in '06 to \$77,775 in</p>	<p>Initiate fee-based use of the Student Center. Continue to increase the innovation funding raised by the President's</p>

Plans for 2007-08		
	Update	Plans for 2007-08
<p>effort to increase support through such external resources as fundraising efforts, possible identification of a dedicated grant developer, increasing fee-based use of College facilities and implementing an alumni association.</p>	<p>'07. Scholarship awards have increased from \$61,711 in '06 to \$92,111 in '07. Plans for renting of the Student Center are being made. A draft approach to grant seeking at the college level is being prepared. At the district level there is also enhanced support for grants development and the foundation is being reshaped to increase its fund raising capability.</p>	<p>Breakfast. Implement the college's proposed grants development approach. Collaborate with the district office in district wide grant seeking. Expand contract education efforts.</p>
<p>SLOAC (Student Learning Outcomes Assessment Cycle). During the 2005/06 academic year the SLOAC committee was formed to organize and implement a process for student learning outcomes and assessment at Skyline College. The committee developed, trained, piloted and implemented a proprietary approach to student learning outcomes and assessment. In keeping with the College's mission, to foster student learning, the SLOAC process ensures that student learning outcomes are at the center of its key processes and allocation of resources through a process of continuous assessment of student learning.</p>	<p>The college has adopted institutional level SLOs, and developed many course level SLOs and assessment plans. The college provided training in assessment and the SLOAC Committee worked closely with many faculty and staff to develop and implement their SLOs and assessments.</p>	<p>Ongoing. Skyline will continue to train faculty and staff in the SLOAC approach to student learning outcomes and implement the process across the curriculum.</p>