

Date: September 24, 2009, 5:00 pm
 Chair: Advisor Tiffany Schmierer (TS)

Location: 1-1103-Ceramics Classroom
 Minutes by: Victoria Vargas (VV)

Attending: Robyn Graham (RG)
 Zan Truman (ZT)
 Matt Brown (MT)
 Ryan De Souza (RD)

Jeff Richards (JR)
 Anne Kurtilia (AK)
 Barbara Frauman (BF)
 Victoria Vargas (VV)

Skyline College Ceramics Club Meeting Minutes 1

| Agenda Item | Discussion/Motion/Action/Status | By | Due |
|--------------------|---|----|-----|
| Call to Order | Eight Members present: quorum determined TS introduced club officers (those present) Linda Fahey, President Jeff Richards, Vice President Victoria Vargas, Secretary Jennifer Christiansen, Treasurer Introductions: see above attendees | | |
| | <p>TS states reason for starting a ceramics club.</p> <p>1) Reason for the club - Help to build a strong clay community, organize events and fundraisers, get connected with larger campus events, and have the opportunity to ask for funding for projects (like empty bowls) and have an official account. Club Constitution Purpose: The ceramics club has been organized to promote the knowledge and practice of ceramic arts. The ceramics club wants to create a community of clay art enthusiasts who can share ideas and bring art out of the classroom and into the Skyline and local communities through organizing workshops, fundraisers, and student shows. (TS expanded on this and read our constitution)</p> <p>2) Tiffany consulted with Dean Donna Bestock, Dean of SS/CA who asked that the ceramic student sale be put under the club umbrella so we have an official account to put our sale funds.</p> <p>3) Also under sale-funds from the sale will be put into club account and can be used for studio supplies, events, or another project. (sale funds can be used for anything voted on by the group).</p> | | |
| SOCC meeting recap | <p>VV gave a recap of SOCC (Skyline Organization and Club Council).</p> <p>1. Food rules Policy for fundraising with food at Skyline College has changed due to food service provider and guest complaining about lack of safe food handling. Caterer with insurance certificate of liability will be required in order to sell food. No homemade food can be sold; needs to be pre-packaged.</p> <p>2. Account Account is being setup. Club representative needs to attend 3 meetings prior to requesting any funding from SOCC. TS explained that club yearly dues are \$5.00. ZT commented that if important to collect dues as paying of dues represents commitment to participate.</p> | | |

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| Empty Bowls Project | <p>TS stated that Empty Bowls started really small in Michigan as fundraiser. Now more than 50 organizations at many different levels of participation. TS added that Linda Fahey (LF) designed/developed a draft flyer for empty bowls. TS invited comments. MB commented on color contrast relative to typography and also the use of the word charity. MB suggested using hunger instead of charity. MB suggested leaving room on flyer for sponsorship. It should also include all info about the event, where to buy tickets, etc. TS to inform LF.</p> <p>TS added that looking for local non-profit that fight hunger; need to zero in on an organization and get the involved early; start securing donations.</p> <p>A bowl pledge sheet was sent around. TS requested that bowls be completed by end of this semester in order to install in glass cabinet so other students/faculty can see bowls and progress.</p> <p>had lead at the Culinary Academy.</p> | | |
| | <p>Discussion about food policies and caterers. Club members to bring to next meeting ideas re: recipient non-profit to whom proceeds will be donated.</p> <p>Discussion on bread. Bread could be donated to caterer.</p> <p>Discussion on caterer donating their services.</p> | ALL | 10/8/09 |
| | <p>Discussion on tickets. BF suggested that everyone should have ticket. ZT suggested having option on ticket as a sliding scale. ZT also commented on letting caterers know how much club is willing to spend as she did with her wedding menu.</p> <p>MB stated that need to make sure club is not in the negative especially with catering costs.</p> <p>Meanwhile, TS will inquire with Pacific dining about cost for preparing soup.</p> | TS | 10/8/09 |
| Holiday Sale | <p>The required paperwork has been turned into the Student activities office for the sale. Yearly ceramic sale can now be under umbrella of club. 10% of proceeds from ceramic sale will go to club account. Stefanie Clemons is out sick but will be involved in ceramic sale in December. TS showed club the flyer that SC designed – a cup and bowl talking to each other. TS asked for feedback on flyer.</p> <p>December ceramic sales rules to be discussed at next meeting. TS requested that any issues be brought to next meeting for discussion. Funds from the sale are used to purchase studio supplies.</p> | | |

Adjournment 6:00pm