

<b>Skyline College Ceramics Club</b> <b>Agenda</b> <b>Saturday, Nov. 17, 2012</b> <b>Ceramics Room 1-1103</b> <b>10-11 AM</b>		Time	
Call to order		5 min	Set Quorum Introductions
ASSC meeting recap SOCC	Cindy	10 min	<ol style="list-style-type: none"> <li>1. The Ceramics Club won 2<sup>nd</sup> place in the Toy Drive-congratulations to the group! \$200 will be deposited into our club account.</li> <li>2. The Harvest Festival raised \$52.00, thanks to Emyn for doing Henna Tattoos and Cindy for decorating and working the table.</li> </ol>
Visiting Artist Series, Fall and Spring	All	15 min	<ol style="list-style-type: none"> <li>1. David Kuraoka will be coming to Skyline on Wed. Nov. 28<sup>th</sup> from 6-8:30 PM. An invitation was sent to CSM and past alumni.</li> <li>2. The poster is ready. Please post!</li> </ol>
Sale and Fundraisers	All Action	20min	<ol style="list-style-type: none"> <li>1. Holiday Sale: December 4<sup>th</sup> – 6<sup>th</sup>. Set-up on Dec. 3<sup>rd</sup> and cleanup on the 6<sup>th</sup> and 7<sup>th</sup>. Set-up time will be 4-8 pm on the 3<sup>rd</sup> and clean up will be 9-10 pm on the 6<sup>th</sup> or 11-1pm on the 7<sup>th</sup>. Everyone must do a clean up task and no one packs up work early. We also need to do accounting on the 5<sup>th</sup>.</li> <li>2. TS needs sale contracts turned in before the sale. The sale shift sign-up is on TS's office door. Sale sheets for listing pieces need to be filled out clearly.</li> <li>3. Poster: Thanks Stephanie for the design, TS added text. TS will send a digital version to the group for posting online or emailing out. TS will also send it out for an all faculty email.</li> <li>4. Things we need: tablecloths, boxes and bags, receipt books, snacks for sale table (prepackaged), other?</li> <li>5. Other sale discussion or things to do?</li> <li>6. February Valentine's Sale? I have clay under the wedging table to make pieces for this fundraiser. Please mark the bottom with Skyline.</li> <li>7. Empty Bowls (Fall 2013): Start making bowls, clay is under the wedging table please mark the bottom with EB.</li> </ol>
Funds	All	5min	<ol style="list-style-type: none"> <li>1. Supplies needed?</li> <li>2. Other</li> </ol>
Announcements		5 min	1.