

# Homework Grading Policy

For full credit all of the following must be included:

- Homework shall be done on letter-size (8.5" x 11") paper.
- Only one column of work per page
- Staple together all pages of your homework in the upper left corner of the paper. No paper clips or any other devices to connect the pages. One staple for all the homework.
- Write your name in the upper-right corner of at least the first page.
- Start each new section on the front side of a new page.
- Label the section and problem numbers on the top middle of the page the section starts.
- Make your work neat and clear so that I can read it. Use a straight edge for graphs.
- All problems must be complete with the correct answers and all work must be shown
- Box or highlight your final answer.
- Only the assigned problems should be included.
- All assignments are due at the start of class the day they are due.

## Sample Written Homework

The image shows a sample of handwritten homework on lined paper. The paper has a red vertical margin line on the left. The handwriting is in blue ink. The work is organized into sections. The top right corner contains the student's name and date. The top middle contains the section and problem numbers. The body of the paper contains two problems, each with a clear label and a boxed final answer. Arrows point from text labels on the right to specific parts of the homework.

Upper right hand corner  
First and last name  
Date

Top line (middle)  
Section number and problem numbers worked on that page

Body of paper  
Problem number clearly labeled; information for problem written out neatly

Underneath problem

Handwritten text on paper:

Cindy moss  
2/10/2008

5.2 #1 - 15 odd

1. Solve by factoring:  
 $x^2 + 3x + 2 = 0$   
 $(x + 2)(x + 1) = 0$   
 $x + 2 = 0$  or  $x + 1 = 0$   
 $x = -2$  or  $x = -1$   
The solutions are  $-2$  and  $-1$

3. Solve by using the quadratic formula:  
 $3x^2 - 5x + 2$

## Tips For Doing Homework

- Dedicate time daily to work on this class
- Keep all homework for this class in a notebook
- You will get more out of doing your homework if you work on it in many short sessions as opposed to fewer long sessions
- Follow the guidelines otherwise deductions will be taken