## Website: http://www.smccd.net/accounts/hough/index.html Email: hough@smccd.edu

Materials: We will be using Elementary Algebra, Graphs and Authentic Applications, Skyline College Edition. It should have a MyMathLab access code included free with the book.
Office: My office is in building 2, room 2307. My office hours will be daily from 11:00-12:00. In addition, I have class until 9:40 in 1-1205, so I will stay around until our class starts answering questions.
Attendance: Attendance on time is expected and required. If you know you will be absent, tell me before hand and get the assignment or call one of your classmates. Falling behind in a math class just doesn't work.

Homework: I will expect you to complete the homework that I assign in class in time for the next day's meeting. First do the problems in the book on paper, then type your answers to the boxed problems in MyMathLab. In MyMathLab, you can resubmit answers until you get the problem correct, but after 3 tries it changes to a new problem! If you don't complete the homework by the due date, you can do the late assignment for half-points. Homework and quizzes together count for $25 \%$ of your grade in the class.
Quizzes: Some days when homework is due, I will start the class with a short "pop" quiz. These will be unannounced, and will be a problem straight out of the homework. Some days we will have a "group" quiz in which you will work together with three other classmates. There will be no make-up quizzes, but if you are absent you may do the quiz you missed for "half-points." Homework and quizzes together count for $25 \%$ of your grade in the class.

Hours by Arrangement and Supplemental Instruction: You are required to complete extra hours outside of class in activities that contribute to your success in the class. The easiest way to do this is to attend the Supplemental Instruction class which will be held on Fridays from 11:10-12:30. If you are unable to attend this time because of your work or class schedule, you can arrange to make up the time in the Learning Center with the tutors. Hours by Arrangement count for $10 \%$ of your grade.
Exams: There will be approximately 3 exams. There will be no make-up exams, but your lowest score will be worth half as much as each of your higher exams. Exams will count for $50 \%$ of your grade in the class.
Final: The final exam will be given on Friday, December 12 from 8:10-10:40 and will be held in our classroom. The final is open note and open book. The final is cumulative and will count for $15 \%$ of your grade.
Grading: All letter grades will be determined by the following standard grading curve:

| grade $\geq 90.0 \%$ | A |
| :--- | :--- |
| $80.0 \% \leq$ grade $<90.0 \%$ | B |
| $70.0 \% \leq$ grade $<80.0 \%$ | C |
| $60.0 \% \leq$ grade $<70.0 \%$ | D |
| grade $<60.0 \%$ | F |

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\begin{aligned}
& \hline \text { Important Dates: } \\
& \text { Sep } 12 \longrightarrow \text { last day to drop } \\
& \text { Nov } 17 \longrightarrow \text { last day to withdraw } \\
& \text { Dec } 12 \longrightarrow \text { Final Exam. } \\
& \hline
\end{aligned}
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