

**Skyline College
Official Course Syllabus
2009 Fall Semester**

Respiratory Therapy 484
Medical Terminology for Respiratory Therapy
Division: Science, Math, Technology
2 units
Online Course with 2 meetings TBA
CRN# 88794

Instructor: Raymond Hernandez
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Course Prerequisites: Admission to the Respiratory Therapy Program
Course Classification: Credit course applicable for the Associates Degree in Respiratory Therapy. **Transfer:** CSU

Required Text:
Medical Terminology for Health Professions, 5th or 6th Edition Ehrlich, A. 2005/2009, Delmar Publishing

Course Description: A course designed for respiratory therapy students to study and practice the language of medicine. Special attention to body systems and words most encountered in this profession.

Course Objectives: Students completing the course will be able to describe the process for learning medical terminology and the use of word roots, identify commonly used medical prefixes and suffixes, utilize human anatomical systems, state the meaning of commonly used medical words, define medical words from diagnostic procedures and pharmacotherapy, and apply and spell medical words applicable to respiratory care

Methods of instruction or required student preparation: Student drill and practice, CD rom interactive activities including pronunciation and critical thinking, written exercises incorporating case histories with medical words.

Course Attendance Policy: Since this web-based instruction, students are required to pace themselves to complete a chapter every week.

The **midterm** will be administered the week of October 26, 2009 and will cover chapters 1-8. All online quizzes must be completed and passed prior to the midterm.

The **final** will be administered the week of December 14, 2009 and will cover chapters 9-15.

Make-up and Extra-credit Policy: As this is a web-based course and students are given access to tests for a week at a time, no make up tests will be given if the student misses the completion date. The lowest scored test will be excluded from the final grade.

Class conduct policy: Cell phones must be turned off and put away during class. No talking during lectures unless instructed to do so. Please respect your student colleagues participation during class. When another student is presenting, listen actively and encourage him/her. You are also responsible for adhering to the Code of Student Conduct outlined in the College Catalog as well as the Respiratory Therapy Program Handbook.

Academic Integrity: the work you submit/present must be your own. The Skyline College Catalog has a complete statement defining cheating and plagiarism. If you are caught cheating or plagiarizing another person's work, you may be disciplined in one or more of the following ways:

- You may receive a failing grade on the test, paper or assignment,
- Under the standards of academic sanctions, you may be subject to a warning, temporary exclusion from an activity or class, censure, disciplinary probation, suspension or expulsion

Online tests are to be completed without use of textbooks or notes.

Course Evaluation: This course is awarded a letter grade. Your grade will be determined by:

Homework	10%
Online Tests:	20%
Midterm Exam:	35%
Final Exam:	35%

The grading scale is as follows:

A	90-100%
B	79-89%
C	75-79%
D	60-74%
F	<60%

Disability: In coordination with the DSPS office, reasonable accommodation will be provided for eligible students with disabilities. If you do not have an accommodation letter, please contact the DSPS Office at (650) 738-4280

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RPTH 484

Medical Terminology for Respiratory Therapists

This course is designed to allow you the student to progress at your own pace. It is required that you pace yourself and complete a chapter every week.

All quizzes will be taken online. The exams will contain multiple choice and fill in questions. A finite amount of time will be allowed for the student to complete the online quizzes. The student must complete the online quiz for each chapter by the date listed. The lowest online score will be dropped.

Logon to the RT program website to gain access to the online quizzes. Click on the link "online quizzes". This will take you to the WEBACCESS homepage. To logon, type in your #G for ID (G000000001) and your birthdate for password (MMDDYY). Once logged in you can then access RPTH 484 and find the appropriate quiz. The test will be available early each week and you will have until 2359 on the identified day in which to complete.

1. Introduction to medical terminology (Homework Sept 3) (Quiz Sept 5)
2. The human body in health and disease (Homework Sept 10) (Quiz Sept 12)
3. The skeletal system (Homework Sept 17) (Quiz Sept 19)
4. The muscular system(Homework Sept 24) (Quiz Sept 26)
5. The cardiovascular system (Homework Oct 1) (Quiz Oct 3)
6. The lymphatic and immune systems(Homework Oct 8) (Quiz Oct 10)
7. The respiratory system (Homework Oct 15) (Quiz Oct 17)
8. The digestive system (Homework Oct 22) (Quiz Oct 24)
9. The urinary system (Homework Oct 29) (Quiz Oct 31)
10. The nervous system (Homework Nov 5) (Quiz Nov 7)
11. The eyes and ears (Homework Nov 19) (Quiz Nov 14)
12. The integumentary system (Homework Nov 19) (Quiz Nov 21)
13. The endocrine system (Homework Dec 3) (Quiz Nov 28)
14. The reproductive system (Homework Dec 3) (Quiz Dec 5)
15. Diagnostic procedures and pharmacology (Homework Dec 10) (Dec 12)

Midterm Exam Date: _____

Final Exam Date: _____