



Respiratory Therapy Program

The following items are mandatory requests by the program's affiliate clinical sites and therefore deemed mandatory to enter the Respiratory Therapy Program:

- **Background Check / Drug Screen (\$98.00) – must be completed prior to July 1, 2011** by SMCCD approved agency: www.VerifyStudents.com

Please note the following areas will be examined:

- Social Security Number Trace
- Felony/Misdemeanor Conviction Search (All Names/Counties)(7 year)
- Sex Offender Database Search
- Department Health Human Services/Officer Inspector General Cumulative Sanction/Excluded Parties List
- General Services Administration Excluded Party/Debarment List Search

- Drug testing will be performed using a 10 panel, urine-based test performed at SAMHSA certified laboratories. All drug tests will be sent to a medical review officer (MRO). Every individual that has a non-negative laboratory result will have an opportunity to speak with an MRO before a report is submitted to Respiratory Therapy Program.

Students are asked to minimize their fluid intake 24 hours prior to completing the test as it may trigger a questionable result

Should any positive hits appear, the Program Director, Division Dean, and Vice Chancellor of Human Resources will review results. The background check and drug screen must be cleared to enter program.

- **Physical Examination** – this requirement must be completed prior to August 18, 2011 by your health care provider i.e. Physician, Physician's assistant, or Nurse Practitioner. The following areas will be addressed and must be assessed as satisfactory by your health care provider:
 - General physical addressing abilities qualifications disclosed on page of physical examination form.
 - Negative PPD or Negative chest X-ray for active Tuberculosis (within 30 days of completion date).
 - Satisfactory immunizations from communicable diseases disclosed on physical form.
 - Commencement or completion of Hepatitis 'B' Vaccine

The following must be completed at the specified intervals:

- **CPR – Health Care Provider** must be completed prior to entry into clinical sites (February 2012)
- **Human Physiology** – Those who have not completed this graduation requirement must enroll and complete no later than Fall 2011.
- **Microbiology** – Those who have not completed this graduation requirement must enroll and complete no later than Spring 2012.


Failure to complete these science courses with a 'C' or better or any of these requirements satisfactorily within the timeframes specified will be cause to drop student from the Respiratory Therapy Program.



Ordering Procedures for: Background & Drug Screening

SKYLINE COLLEGE – RESPIRATORY THERAPY PROGRAM

✓ **A valid email address is required to complete this process** (if you do not have an email account you can establish a free account at Yahoo.com)

1. Log onto our website at www.VerifyStudents.com
2. Click the **Start Here** Button (next to “students only”)
3. Enter the special promotional code listed at the bottom of this page and then hit the ‘**GO**’ Button.
4. Complete the online application section in its entirety.
5. Have credit card (Visa/Mastercard/American Express/Discover) information ready in order to process payment. 
6. Click the ‘**Submit**’ Button at the end of the process and you will be taken to the drug screening self-scheduling tool. Follow the simple on-screen instructions to initiate the drug screening process. Once complete, hit the “done” button.

PLEASE NOTE THAT YOU WILL BE GIVEN A LIMITED AMOUNT OF TIME TO COMPLETE YOUR DRUG TEST. DRUG TESTING SHOULD BE COMPLETED BEFORE THE DATE LISTED ON THE DRUG SCREENING FORM YOU WILL RECEIVE.

7. You will be provided with an electronic receipt and confirmation code at the time of completion (PLEASE BE SURE TO SAVE THIS RECEIPT FOR YOUR RECORDS).

YOUR PROGRAM’S PROMOTIONAL CODE IS:

SKYLINECOLLEGERTD

Please note that this information is for the sole purpose of background screening for this school only. Unauthorized use of our service is prohibited