

Skyline College Respiratory Therapy Program Community Advisory Committee Meeting Minutes
January 28, 2003

In Attendance: John Schindler (SFGH), Keith Rasmussen (Kaiser SF), Julio Barba (UCSF), Brian Daniel (UCSF), Diane Janakes (CPMC), Mike Williamson (PD), Jan Moreno (2nd year student), Jennifer Ramos (2nd year student), Fordeliza Manio (2nd year student), Travis Scott (1st year student), David Vinson (1st year student), Byron Shipp (2nd year student).

Chair: Lee Guion (St. Lukes)

Recording: Chris Comstock (Mills-Peninsula)

TOPIC	DISCUSSION	ACTION
Review of minutes from last meeting	Approved	
Introductions	Respiratory Care Managers and Interim Managers Brian Daniel, Clinical Instructor First and second year RT students	
Old Business: Current enrollment Recruitment	Second year class: 5 students (decreased from 6) First year class: 9 students (decreased from 12) All health science prerequisite classes are over-enrolled. These are largely students pursuing careers in nursing. Recruitment focused on nursing students on waiting lists and RT as alternative choice.	

TOPIC	DISCUSSION	ACTION
<p>Recruitment (continued)</p> <p>Facilities</p> <p>Medical Director</p>	<p>New program recruitment materials distributed and reviewed.</p> <p>Others ideas: Recent Chronicle article on unemployment and health careers. Print media contacts? Foothill grant for direct marketing and designated recruiter.</p> <p>Health and Science annex (by Bldg 7). Concept: all health careers programs on 2nd floor. Fall 2005</p> <p>Tom Addison will help “in a pinch.” Gordon Mak (SMGH) is interested. Dr. Hotti retired this semester.</p>	<p>Managers to take materials to their facilities.</p> <p>Lee to address Health Careers Class at Canada College Feb 1 and use these new materials.</p> <p>Skyline will continue to focus on currently enrolled students and encourage them to pursue RT.</p> <p>Ray will follow up. Decision will be made by Fall semester 2003.</p>
<p>New Business: State budget</p> <p>Mentor Program</p> <p>Respiratory Therapy Club</p>	<p>Expect severe cuts. (\$2.1 million by mid year. Potential \$10 million in 2004)</p> <p>Mandatory hiring freeze. Ray and Brian have interim positions. Permanent faculty positions must be filled for accreditation purposes. RT program slated for modification (not elimination) Community needs are an important factor in deciding the viability of the program.</p> <p>Ray would like to begin a mentoring program, utilizing Skyline graduates to mentor students. It is hoped a mentoring program will improve academic performance and student satisfaction and lead to increased success in the program.</p> <p>Jan Moreno is president. Thanks for Brian and Ray for being “more than teachers” and</p>	<p>Managers asked to consider how this will work in their departments and to identify potential mentors.</p> <p>All encouraged to eat at Chevy’s</p>

	encouraging students to look beyond beside practice. Students raised money so all could attend AARC convention in Tampa. Now raising money for Tahoe conference.	on Thursday nights as a portion of bill will go to RT Club.
Announcements: Keith	Kaiser has forgivable loan program (\$5000) for RT students. Cycle begins in late April. 12 loans/7 applicants from N. Ca. No Skyline students applied.	Ray and Brian to ensure potential students know about loan programs.
Ray	Job Fair. Tentatively May 15 in Gallery Theater. Graduating student by college: Ohlone 5, Foothill 13, Napa 11, Skyline 5	
Next meeting	June 10, 2003	