

Skyline College Respiratory Therapy Program Community Advisory Committee Meeting Minutes
November 7, 2001

In attendance: Chris Comstock (Mills-Peninsula), Michael Mahlmeister (UCSF), Gene Ann LaMoria (Seton), Ray Hernandez (CD), Mike Williamson (PD), Keith Rasmussen (Kaiser SF)

Chair: Lee Guion (St. Luke's)

Recording: Julio Barba (UCSF)

Topic	Discussion	Action
Review of minutes from May 15, 2001	None	Approved
Acknowledgements & Announcements	Ray and Isabel made wonderful sandwiches. Thank you! Spring job fair was successful. Mike suggests we continue it annually.	Agreement
Old Business: RCB Updates CSRC Student recruitment	<p>RCB proposal to increase CEU provider fees. CSRC is attempting to rally opposition at the RCB meeting on Friday, Nov 10 in Burbank, CA. RCB and NBRC. Test sites still not identified.</p> <p>CSRC financial difficulties may impact future annual meetings. Ray discussed membership drive plans to promote membership in all RT departments. Prizes to be awarded for the largest increase in membership. (Of the 13,582 RCPs in CA, only 1,564 are CSRC members)</p> <p>--Representatives from Skyline College attended a very large Health Sciences recruitment fair at Pac Bell Park on May 15. --High school outreach person hired --Media advertising options being explored --New health sciences brochure being developed --Evening classes being explored</p> <p style="text-align: right;">Mike W.</p> <p>Kaiser implementing a student loan forgiveness program Keith</p>	<p>Those available Friday to attend</p> <p>Managers to encourage membership for staff</p> <p>Continued active recruitment</p> <p>None</p>

Topic	Discussion	Action
<p>Facilities Update</p> <p>Medical Director</p> <p>Community needs assessment</p>	<p>--\$270 Million Bond issue passed by voters in San Mateo County. Skyline College facilities strategic plan under review. Passage of Bond improves plan options.</p> <p>--Surgical and anesthesia technician programs under development.</p> <p>--Possible development of Skyline as a Health Sciences Campus. Exciting future prospect.</p> <p>Still not filled. Candidate being courted</p> <p>Times have changed. Expectations and needs of managers are lower/different with fewer available candidates for hire.</p>	<p>Mike to follow</p> <p>Mike and Ray continue to explore</p> <p>None. Questionable need for mounting a new survey.</p>
<p>New Business:</p> <p>Faculty changes</p> <p>Grad testing status</p> <p>Enrollment</p>	<p>--Mike Williamson is the interim Dean of SMT Division and titled program director until a decision is made on the Dean position.</p> <p>--Hemodynamics class needs an instructor for Spring semester (1 day/2 hrs/wk)</p> <p>--Mildred Collins, EKG instructor, is leaving. No replacement. Mike requesting recommendations for next year.</p> <p>Numbers of those taking the RRT exams fell off sharply in 2000. RT Program received notice from CoARC that participation and passing are below threshold accreditation standards. Program must respond and provide action plans to CoARC.</p> <p>Nine students in first year class. Only 4 clinical sites needed</p>	<p>Ray will provide direction for RT program in the interim. Hospital-based RCPs will teach selected classes in the 2001/2002 year.</p> <p>Action plan to be developed by Mike & Ray and presented to advisory committee at next meeting</p>
<p>Announcements</p>	<p>--Ohlone College offering 2-day polysomnography classes.</p> <p>--RT club is sending 2 students to the AARC convention</p>	

Next meeting	Tuesday, Feb 5, 2002	
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