

DRAFT B
Cañada College Academic Senate Governing Council Minutes
Thursday, October 11, 2007

Council Members in Attendance: Martin Partlan, David Clay, Katie Schertle, Carol Rhodes, Jenny Castello, Sharon Finn, Monica Malamud, Lezlee Ware

Senate Members and Guests in Attendance: Tom Mohr, Ray Lapuz, Allison Kronenberg, Ron Trugman

1. Call to Order: 1:51 p.m.

2. Adoption of Agenda: Motion to adopt the agenda with proposed amendments: passed.

3. Approval of Minutes: Motion to approve 9/27/07 meeting minutes with proposed amendments: passed.

4. Public Comment: None.

5. Committee Reports:

5.1 Finance: No report.

5.2 Curriculum: The committee has been working on the language of the criteria for the GE Handbook. Faculty members are encouraged to check their courses to determine which of the criteria listed in each Area their courses meet.

5.3 Planning and Budget: An extensive discussion took place regarding Professional Development monies currently being debated. College Council has been selected to decide how those monies will be allotted. The procedures for reviewing requests for new hires was also assessed.

5.4 College Council: There was a discussion about the naming of the new housing facility to be constructed on the Cañada campus and also of campus roads. The carillon chimes were also discussed.

5.5 AFT: Negotiation items for re-opener: Distance Ed, strengthening the language regarding Part Time seniority, and grievances. The MOU on large classes was extended for one more year (this Memorandum of Understanding has been in effect since fall 2005, and it establishes guidelines for large classes, including additional compensation). Forming tenure review committees is a problem for one-person departments where the faculty member is undergoing tenure evaluation, because there are no discipline experts available. There is some question about the forms for evaluations posted on the District website vs. those posted on the AFT website. A request has been made by the Professional Development reps from each campus to add a Flex Day in the middle of the semester. The Community College Initiative is coming up in the election and AFT has voted to contribute \$20,000.

5.6 Professional Personnel: The current debate regarding the allotment of certain one-time only professional development monies has been directed to the College Council, which will make the final decision.

5.7 SLOs: A conference took place in San Jose which was well-attended by Cañada faculty members. The SLO Chair from Skyline has written a letter in support of the request for an additional Flex Day in the middle of the semester. There are teaching and learning resources in the Academic Senate Room of the library

Your Governing Council for the 2008 – 2008 academic year – working for you!

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provided by Jossey-Bass; we are looking for ideas to make faculty aware of these resources, such as the development of a book club.

6. Old Business:

6.1 Committee Appointments:

6.1.1 Diversity Committee – Leslie Sachs and Val Goines: Motion to forward these names: passed with two abstentions.

6.1.2 DASC – No names yet.

6.1.3 College Council – There are six faculty positions: 4 division reps, a part-time rep, and the Chair. In the past, the division that contributes the Chair has named a different rep. This could create difficulties because of the varying sizes of the divisions. ASGC has decided to contact those faculty members from the division without a rep who are not scheduled for lab or class time and request that one take the position of division rep.

6.2 Academic Titles: It has been suggested that referring to faculty members (full and part-time) with their correct academic titles (Professor, Associate Professor, Assistant Professor, and Instructor), particularly in formal situations (including written communication), would improve the feeling of professionalism and respect at our institution.

6.3 Honors Program Update: One name has been submitted for the position of the Honors Program Developer: Patty Dilko. She has been appointed by the Vice President of Instruction as directed by the Academic Senate President.

6.4 Plus Minus Grading: Skyline voted against and Cañada and CSM voted in favor of the proposal to move to Plus/Minus Grading.

6.5 Enrollment Limits: An agreement between AFT and the District Administration is being drafted to give purview to the Curriculum Committee to establish enrollment limits for courses.

7. General Information (Non-Academic)

7.1 Naming of College Roads and Housing: A list of proposed names for the new housing project was reduced to six names: Cañada Vista, Farm Hill Vista, Cañada Vista Hills, Olive Hill, Olive Vista, and Cañada Hills.

7.2 Facilities Update: An update was given about the progress of campus facilities improvements/changes.

8. New Business:

8.1 Distance Ed. Policy: The Governing Council has begun reviewing sections of the District Distance Education Policy Draft.

8.2 Plagiarism: Purchasing “Turn It In” software for our students to use to help them detect unintentional plagiarism in their own work has been suggested. It would cost \$850 per year per campus plus \$2.50 per student. The second part of the cost could be included in the students’ materials fee.

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8.3 Prerequisite Blocking: At the District ASGC meeting, it was noted that prerequisite blocking can be problematic for certain courses whose students tend to be professionals with equivalent experience. It was suggested that if the department of one campus chooses to eliminate prerequisite blocking, the other campuses' departments with the same course(s) would have to do the same.

9. Matters of Council Interest: Reps need to get feedback from faculty members about Block Scheduling. A decision has to be made by December in order to have the scheduling change in place for fall 2008.

10. Motion to Adjourn: 4:16 p.m.

11. Upcoming Meetings: October 25, November 8, December 13.

To request that an item be added to the agenda, please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings).

View past minutes at http://www.canadacollege.edu/inside/academic_senate/0607/index.html

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