

DRAFT 1
Cañada College Academic Senate Governing Council Minutes
Thursday, December 13, 2007

Council Members in Attendance: Martin Partlan, David Clay, Jenny Castello, Katie Schertle, Dave Patterson, Carol Rhodes, Sharon Finn, Monica Malamud, Denise Erickson

Senate Members and Guests in Attendance: Anniqa Rana, Ron Trugman, Patty Dilko, Ray Lapuz, Tom Mohr,

1. Call to Order: 2:03 p.m.

2. Adoption of Agenda: Motion to adopt the agenda with proposed amendments: passed.

3. Approval of Minutes: Motion to approve 11/29/07 meeting minutes: passed. It was noted that some comments at the 11/29 meeting about members of the ASGC were offensive and should be noted in the minutes if other names are also mentioned.

4. Public Comment: None

5. Committee Reports:

5.1 Curriculum: Many new and updated courses and degrees have been approved in several disciplines. Also the naming of certificates has changed and requires approval from the state.

5.2 Planning and Budget: Hiring Justifications were discussed. The process of immediately filling vacancies in classified positions was supposed to have been discussed but, as yet, has not been. This topic is scheduled for the next meeting.

5.3 College Council: There was an informational presentation about the new concessions stand to be opened in March and another about Basic Skills. There were discussions on street and building names for the new housing project and the hiring priorities for full-time faculty and full-time classified. There was a report on instructional equipment expenses and a presentation involving the distribution of one-time funds for professional development.

5.4 AFT: There was an update about the Concurrent Enrollment Pilot Project. It has been decided not to continue having high school teachers teach college courses at the high schools. We need to review the forms used for faculty evaluations and examine how appropriate these evaluation procedures are. The Administrative Executive Salary increases have been approved by the Board – AFT opposed these raises due to fiscal viability, not on principle. The District Foundation has contributed to Prop 92.

5.5 Professional Personnel: SB1131 money issue has been resolved. SoTL scholars gave presentations recently and were very well received. The Basic Skills Initiative has agreed to support the SoTL program.

5.6 Finance: No report.

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5.7 SLOs: The SLO Coordinators met to discuss the accreditation recommendation about incorporating SLOs into faculty evaluations. This conversation will be taken up by a committee which will begin reviewing the current faculty evaluation procedures.

6. Old Business:

6.1 Committee Appointments:

6.1.1 College Council: Ron Trugman is now the official Representative from College Council.

6.1.2 DSAC: Those interested in this position should contact their division representative.

6.2 Honors Research: Patty has compared programs throughout the state and is requesting that a committee of 2 -3 people be assembled to evaluate them. This should consist of about two meetings in the spring and the evaluation of some documents. What needs to be answered in this research? 1) Different models of honors programs (including criteria for getting in); 2) Risk of polarizing the student body by various demographics; 3) Honors programs have advantages, but those must be created without accepting potential disadvantages that go with them; 4) Honors programs must add rigor to our current level of rigor instead of lowering our current standards and just renaming what we currently do; 5) Can honors programs be integrated with Basic Skills programs in any way, e.g. learning communities, summer bridge, etc.?; 6) How can diversity be incorporated in all forms in an honors program?; 7) How do the honors programs of universities impact us?

6.3 Block Scheduling: Why work on block scheduling separate from the 15-week calendar? They seem to fit together well and should happen at the same time. Block scheduling is easier to switch to as many departments already use it. The 15- week calendar has a wider variety of implications for all constituencies. Many instructors feel the longer time period would be beneficial for instruction. There's some concern about the ease of moving from one campus to the other if the whole district isn't in on block scheduling. There's also concern about block scheduling and looking at the student holistically (i.e. look at a student's entire week and total campus time) and that it might make it harder for student services and students to link up. It would be helpful to see a mock schedule that shows a student's whole life on campus, including class time, library time, health center time, student event time, cafeteria time, etc. There's no empirical pedagogical data that shows block scheduling (longer class times) are more/less effective in terms of student success. Scheduling is an administrative decision; the calendar is negotiated.

6.4. Distance Ed Policy: Postponed until the next meeting.

6.5 Enrollment Limits: Changes about class size should come to the Curriculum Committee and the Curriculum Committee should keep a record of all class sizes for reference should discussions about changes arise. The Curriculum Committee needs criteria or some sort of process to help it address issues of class size as they arise. **Motion to compare the current 12/07/07 draft with the former draft and forward to the District ASGC. Passed.**

7. New Business:

7.1 Proposed New Basic Skills Programs: Various categories of estimated funding needs have been identified and prioritized by the Basic Skills Task Force and will be presented to Budget and Planning and College Council for consideration. A Coordinator and possible committee are needed to continue working on

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the various projects which will stem from the funding proposals. There are questions about the permanence of some positions should Basic Skills funding be discontinued. Is the college committed to all of those positions? If this Task Force eventually morphs into a committee, should it be a sub-committee of College Council or ASGC? Most feel it should be a sub-committee of the ASGC. Also, everyone is encouraged to review the BSI information recently sent via email by Marilyn McBride and Anniqua Rana.

7.2 Minutes and Voting – Policies and Procedures: Postponed until the next meeting.

8. Matters of Council Interest: Katie Schertle will be stepping down from the position of Secretary of the Governing Council at the end of the fall semester. The ASGC will appoint a new Secretary who will serve for the spring, 2008 semester.

9. Motion to Adjourn: 4:12 p.m.

10. Upcoming Meetings: January 24, February 14 & 28, March 13 & 27, April 10 & 24, May 8

To request that an item be added to the agenda, please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings).

View past minutes at http://www.canadacollege.edu/inside/academic_senate/0607/index.html

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