



**San Francisco State University - Cañada College
Summer Engineering Institute 2009**

July 11 – July 23, 2010

June 1, 2010

Dear Engineering Student,

Congratulations! You have been selected to participate in the two-week Summer Engineering Institute at San Francisco State University from July 11-23, 2010. The program is funded by a grant from the US Department of Education. The goal of the institute is to provide participants a better understanding of the engineering profession through practical, applied and hands-on problem solving and design-oriented projects.

Enclosed, please find and review the following program materials:

- (1) Form A – Registration Form: Please note that **your signed registration form must be received by our office no later than Friday, June 18, 2010**. If your completed registration form is not in our office by close of business on Monday, June 18, 2010, your place on the SEI will be given to another student on the waiting list.
- (2) SEI Rules and Regulations (with Forms B-1 and B-2),
- (3) Form C – Video Release Agreement,
- (4) Form D – SFSU Release and Hold Harmless Agreement,
- (5) Form E – Project Access Parental Release
- (6) Information for Parents,
- (7) Information for Students,
- (8) SEI Master Schedule,
- (9) Opening Day Program,
- (10) SEI Emergency Contact Information, and
- (11) SFSU campus map.

Note that only Form A needs to be received by our office by Friday June, 18nd. Completed and signed Forms B, C, D and E should be submitted upon arriving at SFSU on July 11th.

Please plan to arrive between 3:00 p.m. and 4:00 p.m. on the first day of the institute on Sunday, July 11th. Upon arriving at SFSU, please proceed to the Richmond Room (first floor of the Tower Conference Center) where you will be provided with a packet containing the entire program. You will be guided to the university dormitories where a room will be assigned for you.

We are looking forward to meeting you and making this program successful in enhancing your academic experience at Cañada College or SFSU, and your future career as an engineer.

Sincerely,

Amelito G. Enriquez

Professor and Summer Engineering Institute Coordinator