

Basic Skills Meeting Agenda  
8/18 3:00-4:00pm 3-104

1. Coordinator

2/2 (Leonor/Michelle): Carla unable to fill position, 2 units cut

Because of cuts in counseling, Carla Stoner-Brito had to decline Basic Skills Co-Coordinator position to work in counseling. Could faculty assist with counseling as advisors?

Learning Communities Coordinator (Salumeh)

Working on Basic Skills in other courses (not just ESL, English, Math)  
Should we be using the term Essential Skills (to open a dialogue with Transfer faculty)  
CSU sending Basic Skills students to Community College.  
How are Basic Skills students tracked, how do we identify Basic Skills students in transfer courses?  
Funding: students enrolled in courses that are not transferable, non-degree applicable. (For example, ENGL and READ 836 are degree applicable, and consequently we don't get Basic Skills funding for those courses). What are the costs/benefits of making ENGL/READ 836 non degree applicable?

Coordinators hope to meet with each of Basic Skills Committee member to draw on your experience, perspective, expertise. Please tell us if you know of meetings we should attend.

2. Reports

Basic Skills Summer Leadership Institute (Michelle)

Institutionalizing Basic Skills at your campus  
Creating a culture of evidence (building assessment capacity, using data to drive decisions)  
Panel of Cañada students  
Documenting and sharing activities  
Research partnerships with universities (Pasadena/Claremont)  
Logic Modeling (Anniqua)  
Faculty Inquiry Network  
Research: Carnegie Foundation

Tillery Institute (Anniqua, David)

Theme: Contextualized Learning  
Discussed connecting Basic Skills courses with vocational or transfer-level courses (e.g., ESL + LIBR 100). Giving students a context for work they're doing, plus technological support.  
1-unit transferable courses connected to ESL. Content based courses. When it was done in the 1980s, it only worked with the content instructors were passionate and enthusiastic (ownership).  
Longer students are in remediation track, less likely they are to succeed (64 non-transferable courses in ESL).  
Non-credit courses

What are the natural linkages?

Expenditure Report (Leonor)

California Budget: we spend and then get reimbursed later. So we've already spent money we may not get reimbursed for.

Theoretically we will get 166,759

Need to make a case that Basic Skills students are in transfer courses, and deserve some of those funds (tracking students)

Keep students at center of conversation, try to avoid Basic Skills vs. Transfer dynamic

Important to be optimistic but also frank about the budget with students.

PBS movie *Discounted Dreams*

### 3. Action Plan

Draft due at Basic Skills Coordinator Meeting (Newport Beach, 9/17)

Final Action Plan Due 10/15. Move October Basic Skills Committee meeting to 10/6?

Actions:

5 Learning Communities

Summer LEAP

Professional Development Activities

Summer LEAP Projects: report next meeting, documenting projects and success

#### Ideas (from 5/5/09 Basic Skills Committee meeting)

- Orientations
- Projects that can be institutionalized, assessed
- Maintaining and increasing adjuncts participation in BSI at Cañada
- Maintain Basic Skills Website (funds request form)
- Social events connected to academic activities
- Social Skills, etiquette, business etiquette, behavior
- Service Learning (CBET reading volunteers)
- Instructors teaching together, swapping classes for the day
- Other modes of linking courses besides Learning Communities
- Faculty mentors, student mentors
- On Course workshop: <http://www.oncourseworkshop.com/>
- Bringing student voice into Basic Skills Committee, assessment activities
- Working with Greg on developing and documenting meaningful assessment activities
- Library: Audio Books and Ebooks
- Flash drive drive
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- Anniqua and Michael Stanford projects
- [Sarah] linking ideas to grant projects

Request to improve communication with Academic Senate (Martin Partlan)

Events:

- Newport Beach conference (September)
- Student Success (October)
- Basic Skills (December @ Canada)

Next meeting: Tuesday September 15