

Basic Skills Meeting Agenda  
8/18 3:00-4:00pm 3-104

1. Coordinator  
2/2 (Leonor/Michelle): Carla unable to fill position, 2 units cut  
Learning Communities Coordinator (Salumeh)
2. Reports  
Basic Skills Summer Leadership Institute (Michelle)  
Tillery Institute (Anniqua, David)  
Expenditure Report (Leonor)
3. Action Plan  
Draft due at Basic Skills Coordinator Meeting (Newport Beach, 9/17)  
Final Action Plan Due 10/15. Move October Basic Skills Committee meeting to 10/6?

Actions:

- 5 Learning Communities
- Summer LEAP
- Professional Development Activities

**Ideas (from 5/5/09 Basic Skills Committee meeting)**

- Orientations
- Projects that can be institutionalized, assessed
- Maintaining and increasing adjuncts participation in BSI at Cañada
- Maintain Basic Skills Website (funds request form)
- Social events connected to academic activities
- Social Skills, etiquette, business etiquette, behavior
- Service Learning (CBET reading volunteers)
- Instructors teaching together, swapping classes for the day
- Other modes of linking courses besides Learning Communities
- Faculty mentors, student mentors
- On Course workshop: <http://www.oucourseworkshop.com/>
- Bringing student voice into Basic Skills Committee, assessment activities
- Working with Greg on developing and documenting meaningful assessment activities
- Library: Audio Books and Ebooks
- Flash drive drive