



Financial Aid Office
Worksheet for Student Borrowers 2009-2010

Dear Potential Student Borrower:

The Cañada College Financial Aid office is dedicated to student success. Often, students need to borrow money to help with school related expenses. Typically, a student who needs to borrow money to get through school is making a good investment for the future. However, many students enter into debt without a clear picture of how it will affect them in the future. We hope that the following Worksheet for Student Borrowers will assist students with borrowing responsibly.

If you need assistance completing this worksheet, please attend a Workshop for Responsible Borrowing. These workshops are held most Mondays beginning the week of July 13, 2009 in the Financial Aid Office, Building 9-109. Please call or stop by to RSVP in advance as these workshops will be cancelled if no one is signed up by noon on the Friday before the next scheduled Monday workshop.

Filling out the section below will help you understand and complete the Federal Stafford Loan Request Form and Disclosure on the following pages. Return this completed Worksheet and Stafford Loan Request form to the Cañada College Financial Aid Office, Building 9, 4200 Farm Hill Blvd., Redwood City, CA 94061, Phone: 650-306-3307.

Name: _____ Date: _____

Social Security Number: _____ G-Number (College ID): _____

1. The educational goal/program I am enrolled in at Cañada College is: _____

2. The career goal/type of work I plan to do after completing my educational goal is: _____

3. The month and year I expect to complete my educational goal are: _____

4. I have developed a **Long-Term** Student Educational Plan (SEP). Yes _____ No _____
(We strongly recommend that you meet with a counselor to develop a SEP for your goal.)

5. I currently owe \$ _____ in student loans.

6. I plan to borrow \$ _____ this academic year (Fall 2009 and Spring 2010).

7. After this year I expect I will need to borrow \$ _____ to complete my goal.

8. I expect my total student loan debt to be \$ _____ upon completing my educational goal.

9. I expect my starting salary will be \$ _____ after I complete my goal.

Starting salary information may be found at:

<http://www.collegegrad.com/salaries/salaries.shtml> or <http://www.studentsreview.com/salary-by-major.php>

10. My approximate loan payment will be \$ _____ per month for years.

Loan repayment calculators may be found at:

<http://www.finaid.org/calculators/loanpayments.phtml> and <http://www.edwise.com>

Loan Disclosure and Terms

Students: Friday October 30, 2009, is the application deadline for 2009-2010 FALL ONLY loans. **Friday, April 16, 2010**, is the application deadline for 2009-2010 "FULL YEAR (fall/spring) and SPRING TERM ONLY loans.

We will determine your academic year for maximum loan eligibility. This is set according to the school's standards for the time normally required to complete your program.

We evaluate each loan request on a case by case basis. If you are enrolled in a program that has extraordinary costs or you are purchasing a computer, you may have your budget adjusted by making a written request and attaching appropriate documentation.

We can honor no more than **two loan request forms** per student per academic year.

The college must limit loan defaults to avoid losing all federal financial aid programs. For this reason, we often decline loan requests to higher risk students. Therefore, your loan request may be *denied* or *reduced* if you:

- ✓ Have an undeclared major or undecided educational goal.
- ✓ Are not enrolled in a Title IV eligible program of study (16 or more units in length – *California Ed Code requires new program to be at least 18 units in length – check with financial aid office.*)
- ✓ Are not making steady progress in a degree, certificate or transfer program.
- ✓ Are not currently making satisfactory academic progress.
- ✓ Have already borrowed to a **maximum** appropriate for Cañada College programs (*We suggest \$16,000 - including student loan debt from other colleges.*)
- ✓ Appear to be or have been in default or delinquent on financial obligations.
- ✓ An incomplete or missing Worksheet for Student Borrowers.

Obligations and Responsibilities of Student Borrowers:

- ✓ Federal Loans are not grants. I must repay this debt.
- ✓ I understand that the interest rate for **Unsubsidized** loans is fixed at 6.8%.
- ✓ I understand that a .5% origination fee will be deducted from each check.
- ✓ Interest on **Subsidized** Loans is paid by the taxpayers while I am in college. I must be enrolled in and complete at least six units (half time) each semester or my remaining loan disbursements will be canceled.
- ✓ I must pay the interest on **Unsubsidized** Loans while I am in college, or I may have it added to the principal (this increases the amount I must repay).
- ✓ I must begin repaying the loan **six months** after I graduate, withdraw, or drop below half time status.
- ✓ If I **do not pass** at least six units each semester with a 2.0 GPA, I will **lose loan eligibility** for the following semester and my remaining loan disbursements will be canceled.
- ✓ I **must complete loan entrance counseling** each year I request a loan. If I am a first time Cañada borrower, that loan counseling will be in-person. Returning borrowers in good academic standing that do not have excessive loan debt will be allowed to complete on-line loan entrance counseling.
- ✓ I **must complete loan exit counseling** before the second disbursement of my student loan is released to me.
- ✓ I do not have a **disability** that will prevent me from obtaining gainful employment in my program of study.
- ✓ I do not have a **criminal conviction** that will prevent me from obtaining gainful employment in my program of study.
- ✓ My awards cannot exceed my cost of attendance (budget). If additional grants or scholarships are added after a loan has been approved, my loan amounts will be reduced to accommodate the new awards (for example: Cal Grant, EOPS textbook vouchers and scholarships from any source, etc.).

Please sign below; your request WILL NOT be processed without your signature.

I have read and understand all of the above statements.

Student's signature: _____ Date: _____

BUDGET PLANNING WORKSHEET

Student Name: _____ S.S.#: _____
LAST, FIRST M.I

MONEY COMING IN EACH MONTH

Total Net Income (Per Month): *Include take-home pay, unemployment benefits, TANF, SSI, disability benefits, bonuses, self-employment income, interest, dividends, assistance from family members, etc.*

\$

Total Expected Financial Aid (Per Month): *Include Pell Grant, SEOG, ACG, EOPS, Federal Work Study award, Cal Grant, scholarships, etc – use annual award amount and divide total amount by 9 or 12 to determine the monthly amount you should budget to meet you expenses.*

\$

MONEY GOING OUT EACH MONTH

Fixed Expenses:

Mortgage or Rent

\$

Savings/Investments - Retirement, emergency, mutual funds

\$

Installment Payments - Include auto, credit card payments and loans

\$

Taxes (not withheld by employer) - Property, income, social security

\$

Insurance - Auto, homeowners, life, health

\$

Variable Expenses:

Food - Groceries, restaurants, snacks

\$

Utilities - Gas, electricity, garbage, telephone

\$

Home - Furnishings, maintenance, improvements

\$

Transportation - Gas, fares, parking, maintenance

\$

Clothing & Personal Care - New clothes, dry cleaning, hair cuts

\$

Entertainment/Gifts - Recreation, vacation, gifts

\$

Medical/Dental - Not covered by insurance

\$

Child Care

\$

Miscellaneous: _____

\$

Total Expenses

\$

Surplus (+) or Deficit (-)?

Subtract your estimated expenses from your net income to determine if you have a surplus (extra money) or a deficit (not enough money to cover expenses).

Annual (9 or 12 Months)	Monthly
\$	\$



CAÑADA COLLEGE FEDERAL STAFFORD LOAN REQUEST FORM 2009-2010

Please complete the form below (**typed or INK**) if you are interested in a Stafford Loan. The form must be completed in its entirety and returned to the Financial Aid Office at Cañada College. Your loan request will be reviewed and you may be approved for less than what you request depending on your grade level, cost of attendance, aggregate loan limit or other factors.

Before borrowing, please discuss with our office any unusual expenses, income reductions, loss of benefits and other factors that affect your ability to pay for college. You may be eligible for additional grant assistance which you should seek out before borrowing funds that must be repaid.

Student Name (please print)	Cañada Student ID (G#)	Social Security Number
Mailing Address	City	State Zip Code
Telephone Number (including area code)	Email Address (optional)	Driver's License # / State
Month: Year:	6-8 9-11 12 or more	
Estimated Grad Date from Cañada	Circle units of enrollment	Birth Date (mm/dd/yy) Age

Do you expect to receive a Cal Grant and/or additional scholarships? If yes, list sources and amounts.

\$ _____

Cañada College Borrowers:

To assist in determining the amount of loan you wish to borrow you please visit www.nslds.ed.gov to review your federal financial aid history.

Annual Stafford Loan Limits Effective for the 2008-09 Award Year	Base Amount	Additional Unsubsidized	
	Subsidized (All Students)	Dependent Students (<i>except</i> students whose parents cannot borrow PLUS)	Independent Students and Dependent Students whose parents cannot borrow PLUS
1st year Undergraduate	\$3,500	\$2,000	6,000
2nd year Undergraduate	\$4,500	\$2,000	6,000
Aggregate Undergraduate Loan Limits	\$23,000	\$31,000 sub & unsubsidized	\$57,500 sub & unsubsidized

Fall/Spring (Academic Yr) Fall Only Spring Only Enter the amount you wish to borrow for the circled loan period: \$ _____
 Circle Loan Request Period

Note: You will pay less in finance charges over the life of the loan if interest payments on Unsubsidized Stafford Loans are made while in school. Interest payments are not required, but any accrued unpaid interest will be capitalized (added to the loan balance) at repayment resulting in a higher unpaid balance at repayment.

Do you wish to pay unsubsidized interest while in school? Circle One: Yes No

Please select a lender

The list below contains lenders that have indicated they will lend to Cañada students. You may choose from the list below or select any lender of your preference - make sure to review borrower benefits before choosing a lender. In certain cases, there may be a delay in processing your loan if the lender has not already established a lending relationship with Cañada students or it may be necessary to select a different lender should the lender you choose no longer be offering student loans. You will be notified in the event this is required.

I have selected: _____ Lender Code# _____

Lender Name	Lender Code	To check out borrower benefits, please visit websites below
Sallie Mae Education Trust	802218	www.salliemae.com
All Student Loan	833752	www.allstudentloan.org
Key Bank	811025	www.key.com/stafford
Nelnet Educational Trust	833669	www.nelnet.com
Wachovia	830005	www.wachovia.com
Discover Student Loans	831312	www.discoverstudentloans.com

Signature _____ Date _____

PLEASE RETAIN FOR YOUR RECORDS

FIRST TIME BORROWERS AT CAÑADA COLLEGE: You must be attending school in the semester you are requesting the loan for a minimum of 30 days and be making satisfactory academic progress before your loan can be disbursed to you. Also, you must complete Entrance Counseling. Visit the Financial Aid website at: www.canadacollege.edu/financialaid for dates and locations.

ALL BORROWERS:

- ◆ You must be enrolled in a minimum of 6 units in an eligible program of study
- ◆ You must be making satisfactory academic progress as stated in the Cañada College Catalog and Financial Aid Handbook
- ◆ You must demonstrate financial need for subsidized loans as determined by the Free Application for Federal Student Aid (**FAFSA**)
- ◆ Before selecting a lender, consider borrower benefits and what is important to YOU! Some examples of borrower benefits include:
 - Interest rate reduction if you sign up for ACH (automatic payment deduction for savings or checking)
 - Good customer service (either on the web or by phone) - 24-7-365 support, bi-lingual assistance, etc.
 - Additional interest rate reduction if you have other banking relationships with same lender (i.e. car loan, savings, etc)
 - Your loan will not be sold (you always know who to contact with questions)
 - Other
- ◆ You must complete a Stafford Loan Request Form
- ◆ You must complete Entrance Counseling
- ◆ You must meet all other eligibility requirements
- ◆ You must complete, sign and return the Master Promissory Note (MPN) to your lender for them to certify your loan
- ◆ Deadline to complete all requirements for a loan is 30 days prior to end of each semester
- ◆ Loan may be declined up to 14 days after disbursement, contact the Financial Aid Office.

LOAN AMOUNTS MAY BE PRO-RATED FOR:

- ◆ One semester loans
- ◆ Students with less than 24 credits to earn in their program
- ◆ By federal regulation, the Financial Aid Administrator may deny certification or reduce the amount of a loan. However, the reason for denial or reduction must be sent to the student in writing.

SOME FACTS ABOUT DEFERMENT:

Under certain circumstances, you may be eligible to postpone Stafford Loan repayment with a deferment. During deferment, the government pays the interest on your subsidized Stafford Loan (but not on unsubsidized Stafford Loans).

SOME FACTS ABOUT FORBEARANCE:

Forbearance is another way to temporarily postpone Stafford repayment. Lenders may allow a forbearance if they believe you intend to pay the loan, are temporarily unable to make payments, and are ineligible for a deferment. During forbearance, interest continues to accrue (increase) on your loan. Stafford Loan forbearance may be granted if you are:

1. Waiting for a deferment to be approved and have fallen behind on your payments.
2. Subject to military mobilization
3. Living in a geographic area that has been declared to be a disaster area by the president or your governor.
4. Experiencing poor health conditions.

Other forbearance conditions may apply. Call your lender or your loan servicer for more information. AVOID DELINQUENCY AND DEFAULT AT ALL COSTS!

Repaying your student loan is not an option – it's a requirement. When you are late on a payment, you are considered "delinquent." Once you are more than 90 days late, your delinquency WILL be reported to national credit bureaus, which will negatively affect your credit rating. Please note, that the reality is that even at ONE day late, you may be reported. If you are 270 days late on your scheduled payments, you have gone into "default." That is when the loan holder assumes you do not plan to repay the loan and the default will stay on your credit report 7 years – long enough to make it difficult to obtain auto loans, credit cards, and other financing.

Defaulting is something to avoid at all cost. Your lender will work with you to find suitable repayment arrangements should making the standard repayment be difficult or impossible for you. **Do not ignore your debt.** You can be denied state and federal employment, have your wages garnished, be denied specific professional licensing, have liens on your future tax refunds and other financial penalties imposed.



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