

COURSE HOURS TABLE:

SPRING/FALL SEMESTER (DAYTIME) COURSES:

M-W-F courses have about 48 (50 minute) meetings spanning approx. 17 weeks;
M-W / Tu-Th courses have 34 (75 minute) meetings spanning approx. 17 weeks;

SUMMER COURSES:

6-week M-T-W-Th courses have about 23 (130 minute) meetings spanning 6 weeks;
5-week M-T-W-Th courses have about 20 (140 minute) meetings spanning 5 weeks;

WEEKLY SEMESTER COURSES:

Weekly semester courses have about 17 (180 minutes) meetings spanning 17 weeks.
The attendance component of your final grade will be graded as shown below.

ATTENDANCE AND TARDY GRADING SCALE:

(Two tardies/leaving early equals one absence)

For (48) 50-minute classes meeting three times weekly:

- A = 0 to 2 absences ☺
- B = 3 to 5 absences
- C = 6 to 8 absences
- D = 9 to 11 absences
- F = 12/more absences ☹

For (34) 75-minute classes meeting two times weekly:

- A = 0 to 2 absences ☺
- B = 3 to 4 absences
- C = 5 to 6 absences
- D = 7 to 8 absences
- F = 9/more absences ☹

For (23) 130-minute classes* meeting four times weekly:

- A = 0 to 1 absences ☺
- B = 2 to 3 absences
- C = 4 to 5 absences
- D = 6 to 7 absences
- F = 8/more absences ☹

For (20) 140-minute classes* meeting four times weekly:

- A = 0 to 1 absences ☺
- B = 2 to 3 absences
- C = 4 to 5 absences
- D = 6 to 7 absences
- F = 8/more absences ☹

For (17) 180-minute evening classes* meeting once weekly:

- A = 1 absence ☺
- B = 2 absences
- C = 3 absences
- D = 4 absences
- F = 5/more absences ☹

*There will be a 20 minute break for 130-minute and 140-minute course meetings.
There will be a 30 minute break for 180-minute (once weekly) course meetings.

Students must sign-in on the attendance sheet a second time next to their name upon returning from breaks, or will be marked absent for the remainder of class.