

Skyline College

Official Course Outline

Date: August 2008

1. TITLE:

ADMJ 123 – Concepts of Enforcement Principles

3.0 units. Three lecture hours per week

Recommended: Eligibility for ENGL 836

2. COURSE CLASSIFICATION:

Credit course applicable to the Associate Degree, and to the Criminal Justice Certificate

3. COURSE DESCRIPTIONS:

Catalog Description:

Explanation of theories, philosophies, and concepts related to the role expectations of the enforcement officer. Emphasis is placed on patrol, traffic, and public services responsibilities and their relationship to the administration of justice systems.

Schedule of Classes Description:

Theories, philosophies, and concepts related to the role expectations of the enforcement officer. Emphasis on patrol, traffic, and public services responsibilities.

4. COURSE JUSTIFICATION:

This is a transfer course to fulfill General Education requirements of the Associate Degree (F3), and is transferable as follows: CSU. This course is an elective course in the Administration of Justice Program curriculum for students seeking a Criminal Justice Certificate.

5. STUDENT LEARNING OUTCOMES (SLO'S):

Upon successful completion of the course, students will be able to:

- Demonstrate their knowledge of the fundamental duties of the patrol officer, including familiarity with general enforcement concepts, traffic enforcement techniques, public service responsibilities, safety & survival concerns, handling calls for service, and other patrol duties.
- Describe the history, evolution, development, function and purpose of patrol, and the relationship of the patrol unit with other units within the police organization.
- Discuss major issues, problems, and controversies that relate to the function of police patrol and the patrol officer, such as budgeting, staffing, deployment, patrol objectives, use of force, police pursuits, ethics, selection and recruitment, and other concerns.

6. SPECIFIC INSTRUCTIONAL OBJECTIVES:

To assist students in reaching the goals outlined in the course SLO's, this course will include:

- Study of the history, evolution, development, function and purpose of patrol, and the role, duties and responsibilities of the patrol officer in society.
- Exploration of the various tasks commonly associated with the patrol function, such as handling routine and emergency calls, crime prevention and investigations, traffic enforcement, and more.

- Analysis of the ethical considerations of being a police officer, with emphasis on the “Law Enforcement Code of Ethics”, and its relationship to the concept of professional policing.
- Discussion of basic concepts of patrol, such as “community policing”, patrol patterns and various methods of patrol, officer training and skill development, and observation techniques.
- Consideration of the legal, ethical, and practical aspects of effecting arrests, issuing citations, conducting investigations, searches and seizures, and techniques for officer safety and survival.
- Examination and evaluation of the role of the patrol officer in the future of law enforcement.

7. COURSE CONTENT:

- a. Introduction to Policing and Patrol
- b. Ethics in Law Enforcement
- c. Preparing for Patrol Duty
- d. Basic Concepts of Patrol
- e. Police Communications
- f. Handling Routine Calls for Service
- g. Handling Emergency Calls for Service
- h. Police Vehicle Operations
- i. Traffic Laws and Enforcement
- j. Substance Abuse and Gangs
- k. Conducting Field Interviews
- l. Making Arrests and Issuing Citations
- m. Investigations and Reports
- n. Courtroom Procedures
- o. Civil Disturbances and Disasters
- p. Officer Safety and Survival
- q. Future of Law Enforcement

8. REPRESENTATIVE METHODS OF INSTRUCTION:

Methods of instruction will include:

- Lectures on course lessons, text readings (25-50 pages assigned per week), and related topics, combined with class discussions to stimulate critical thinking and provide students with opportunities to demonstrate understanding of course material. Students are expected to take notes and engage in class and group discussions to maximize retention of the course material.
- Reviews of course related handouts, articles, illustrations, and current events to enhance the students’ experience by exploring and applying material to a contemporary real-world setting.
- Audiovisual presentations which illustrate and enhance the concepts of topics covered in class.
- Tests, quizzes, research papers, and writing assignments to demonstrate comprehension of the course material through hands-on applications and written examinations.

Methods of instruction may also be augmented by:

- Practical demonstrations, displays, and in-class role-playing exercises, as applicable to the topic.
- Student interviews of criminal justice professionals and preparing a written report on the results.

- Guest speakers with expertise in various areas of criminal justice, to provide diverse and unique perspectives on a variety of controversial issues in their field.
- Field trips to law enforcement and other criminal justice agencies, courts, jails, and prisons.
- Individual student consultations, as necessary, to ensure that student learning is taking place.
- Practical work experience such as ride-alongs or other applicable site work to enhance learning.

9. ASSIGNMENTS:

Typical assignments:

- a. Research and Writing or Oral assignments about course related topics which demonstrate student knowledge, comprehension, and application skills, may include:
 - term papers, short papers, research papers, essay papers, and oral presentation reports.
 - reports on field interviews, site visits, observations, work performed, or film critiques.
- b. Case Study assignments to develop critical thinking and concept application, may include:
 - reviewing and critiquing Supreme Court, appellate court, and trial court cases.
 - responding to the questions, scenarios, or case studies included in text chapters.
- c. Tests and Quizzes, consisting of the written, oral, and/or practical application variety to assess comprehension of assigned readings, course content, and other related course activities.

10. EVALUATION OF STUDENT PERFORMANCE:

Typical methods of evaluation of student performance may include the following:

- a. Written examinations, such as quizzes, midterm exams, and final exams to demonstrate student understanding and proficiency skills concerning the material presented in the course.
- b. In-class and out of class assignments to demonstrate student ability to apply course concepts to assigned tasks utilizing comprehension, application, analysis, and critical thinking skills.
- c. Case study exercises to demonstrate student ability to integrate multiple concepts to solve realistic situations.
- d. Class discussions of course material to permit the exchange of ideas involving a variety of course related issues and concerns.
- e. Attendance and promptness, class citizenship and conduct, and participation and cooperation.
- f. Grading Method: Letter Grade.

11. RECOMMENDED or REQUIRED TEXT(S):

The recommended or required course textbook, selected at the discretion of the course instructor, may include (but is not limited to) the following suggested current editions on the subject matter:

- *Police Patrol Operations*, by Mark R. Miller; published by Copperhouse.
- *Police Field Operations*, by Thomas F. Adams; published by Prentice-Hall.

- *Police Operations: Theory and Practice*, by Karen M. Hess and Henry M. Wroblewski; published by Thompson-Wadsworth.
- *An Introduction to Policing*, by John S. Dempsey and Linda S. Forst; published by Thompson-Wadsworth.
- *Patrol Procedure*, by George T. Payton; published by Criminal Justice Services.