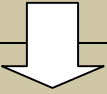


3-Point Police Report Writing Rubric Administration of Justice Program 110



Reports are graded according to a 3-point rubric, which is accessible to all students on the instructor's web page. Each skill category will be evaluated, checked and graded. Total points will be divided by 3 for report grade.

REPORT FACTORS	EXCELLENT A - 4 Clear and Consistent Mastery of the Skills	VERY GOOD B - 3 Very Good Mastery of the Skills	GOOD C - 2 Competent Mastery of the Skills	FAIR D - 1 Fair Mastery of the Skills	POOR F - 0 Poor/No Mastery of the Skills
 <i>I</i> (ABC's of Report Writing) <u>A</u> CCURATE, <u>B</u> RIEF, AND <u>C</u> OMplete	Displays consistent focus on the all of the ABCs: The report accomplishes the ABC goals consistently and in a very polished manner. Report would stand up very well under scrutiny in court. Report explains and justifies all actions taken. <input type="checkbox"/>	Displays above average focus on most the ABCs: The report accomplishes the ABC goals inconsistently, but is above average. Report would stand up relatively well under scrutiny. Report explains and justifies most actions taken. <input type="checkbox"/>	Displays competent focus on the ABCs: Report only adequately accomplishes the ABC goals, but is acceptable. Report would only be adequate if scrutinized. Report adequately explains/ justifies actions. <input type="checkbox"/>	Displays minimum focus on ABCs. Report min. meets the ABC goals and needs improving. Report may not survive scrutiny. Report barely explains/ justifies... <input type="checkbox"/>	Focus on ABCs largely absent. Report fails to meet the ABC goals of reports. Report would be indefensible. Report fails to explain/ justify.. <input type="checkbox"/>

