



**ASCSM Student Senate Meeting Minutes
(Unapproved)**

Monday, June 30, 2008

1:00 pm

College of San Mateo, Building 18, Room 206

The meeting was called to order at 1:18 pm.

Members in Attendance

Executive Officers

Vice President Roger Nishimoto; Vice Chair Katerina Mazina.

Senators

Megan Claire; Sonali Desai; Alexa Hemken; Lina Li; Shawn McGriff; Melika Rezaee; Steffi Santana; Christiane Zorzo.

Associates

Francisco Duarte; Alex Quintana; Kiana Rezaei

Members Absent

Executive Officers

President Richael Young.

Senators

Mofeda Debabo; Marie Gershenovich; Charlotte Loprete; Diego Lourenco De Lima; Efrosini Proios; Doup Robinson; Nicholas Shen.

Student Activities Office (SAO) Staff in Attendance

Aaron Schaefer, CSM Coordinator of Student Activities; Fauzi Hamadeh, CSM Student Activities Accounting Technician.

Visitors

Laura Saxton; Michelle Saxton; Leila Shirazi.

Approval of the Agenda

Motion to approve by Senator Claire; Seconded by Vice Chair Mazina.

Approval of the Minutes

Motion to approve by Vice Chair Mazina; Seconded by Senator Desai.

Out of Order: New Business

A. Veteran's Book Loan

Item 1: Proposal for the Veteran's Book Loan; Motioned by Senator Claire; Seconded by Senator Li.

The ASCSM discussed a permanent loan to the Veteran's Book Loan. This loan would help veterans pay for books when they come back to school. They need the money but cannot receive financial aid because they have been in the service. The veterans would be required to pay the loan back. There would also be a check and balance system between the coordinator of the book loans and the ASCSM to ensure that the money is being used properly. The ASCSM would give \$2,500 out of College Program Assistance.

Motion to provide the Veteran's Book Loan with \$2,500 from College Program Assistance account carries with 7 in favor, 0 opposed, and 0 abstaining.

Resume Order: Special Presentations

A. Workshop on Parliamentary Procedure, Part 1

The ASCSM viewed part of a video discussing parliamentary procedure. It covered motioning, voting, debates, and amendments. Aaron Schaefer also went over the new senate binders.

B. The Brown Act

The ASCSM discussed what and how the Brown Act works. A lot of information such as agenda posting, meeting rules, and voting regulations was discussed.

Senator Rezaee arrived at 1:57 pm during Special Presentations.

Advisor Reports

Aaron Schaefer, CSM Coordinator of Student Activities, thanked everyone for attending the meeting and advised the senate to give early notice if they will not be able to attend a meeting. He also suggested that the senate look at the new Google Groups site as well as the facebook site and informed the ASCSM that videos would soon be posted. Also, the Student Activities office is in the process of changing its name to "Student Life and Development," which will probably take effect in the spring semester. Finally, all senators have desks and mailboxes. Keys will be made available soon.

Fauzi Hamadeh, CSM Student Activities Accounting Technician, reported that Building 5 is coming down during the next few weeks. The current fencing surrounding the building will soon come up to Building 1 and the college is now working on establishing alternate routes for students.

Unfinished Business

Item B: Stage 1.0 Budget Approval

Item 1: Proposal for the Stage 1.0 Budget Approval: Motioned by Vice Chair Mazina; Seconded by Senator Claire

No discussion.

Proposal for the Stage 1.0 Budget Approval carries with 8 in favor, 0 opposed, and 0 abstaining.

New Business

Item B: Replacing the ID Machine

Item 1: Proposal to Replace the ID Machine: Motioned by Vice Chair Mazina; Seconded by Senator Desai

The ASCSM discussed replacing the ID Machine that was stolen from Building 13. The camera as well as the printer need to be replaced. The printer will now be tied down and there will be a warranty. This would require \$6,559.18 from the ASCSM Reserves.

Proposal to replace the ID Machine using \$6,559.18 from the Reserves carries with 8 in favor, 0 opposed, and 0 abstaining.

Item C: Security Camera for Building 13

Item 1: Proposal for Security Camera for Building 13: Motioned by Senator Zorzo; Seconded by Senator Claire

The ASCSM discussed purchasing a security camera system for Building 13. The system is from Costco. It can record and allow others to view the tapes from elsewhere. There would be three cameras. This would not exceed \$600 from Furniture and Fixtures

Proposal to purchase Security cameras for Building 13 using no more than \$600 from Furniture and Fixtures carries with 8 in favor, 0 opposed, and 0 abstaining.

Item D: Birthday Acknowledgements

Item 1: Proposal for Birthday Acknowledgements: Motioned by Senator Li; Seconded by Senator Claire.

The ASCSM discussed having birthday acknowledgements for members of the Senate. This would build community among the senators by letting everyone know whose birthday it is. It would require \$300 from Awards and Award Ceremonies for summer and fall semesters.

Proposal to fund Birthday Acknowledgements with \$300 from Awards and Award Ceremonies carries with 7 in favor, 1 opposed, and 0 abstaining.

Item E: Transfer of Golf Cart Funds to Trust Account

Item 1: Proposal for Transfer of Golf Cart Funds to Trust Account: Motioned by Senator Rezaee; Seconded by Vice Chair Mazina.

The ASCSM discussed transferring the money passed by the previous senate to purchase a gold cart into a trust account so that money would be prevented from going into the reserves. If the golf cart turns out to run on gas, the gas money would need to be set up as its own account.

Proposal to transfer the golf cart money into a trust account carries with 8 in favor, 0 opposed, and 0 abstaining.

Item F: Welcome Week

Item 1: Proposal for Welcome Week: Motioned by Senator Claire; Seconded by Senator Mazina

The ASCSM discussed creating an ad hoc committee to take care of planning Welcome Week. The committee, which would work with the PR committee, would discuss how to make students feel more welcome during the first week of school. The volunteers for the committee are Associate Quintana, Senator Claire, Senator Li, Senator McGriff, Senator Santana, Vice Chair Mazina, Vice President Nishimoto, and Senator Zorzo.

Proposal to create an ad hoc committee for Welcome Week carries with 7 in favor, 0 opposed, and 0 abstaining.

Senator Desai left at 3:08 pm during discussion.

Item G: ID Card Supplies

Item 1: Proposal for ID Card Supplies: Motioned by Senator Claire; Seconded by Senator Zorzo.

The ASCSM discussed purchasing ID card supplies for the fall and spring semester. It would require \$500 from the Student Body Cards account

Proposal to purchase ID card supplies for \$500 from the Student Body Cards carries with 7 in favor, 0 opposed, and 0 abstaining.

Out of Order: Announcements and Hearing of the Public

Alex from Outreach came and spoke to the senate about participating in outreach to prospective students. He encouraged ASCSM to help staff tables at Hillsdale Shopping Center on July 19th and 20th from 12-4 as well as at the San Mateo County Fair on August 8th-10th, and August 15th-17th. Outreach is located in Building 9, Room 130.

Future Agenda Items

Welcome Week was suggested as a future agenda item.

Hearing no objections, the meeting was adjourned at 3:22 pm.

The next meeting of the ASCSM Student Senate will be Monday, July 14th, at 2:00 pm in Building 18, Room 206.

Submitted by:

/s/ Megan Claire

Megan Claire
Temporary ASCSM Secretary