



SAN MATEO COUNTY  
**COMMUNITY**  
 COLLEGE DISTRICT

# Meeting Minutes

## District Managers' Health and Safety Committee (DMHSC)

Date:	Start:	End:	Next Meeting	Next Time	Location:
July 17, 2023	2:00 pm	3:00 pm	Sept. 5, 2023	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Managers' Health and Safety Committee (DMHSC) Meeting Agenda #53	<a href="#">\\appserv2\Districtwide Safety Committee</a>

Attendees:	
X Barrick, Emily – (CSM) X Colin, Cherie – (SKY) X Dean, Rob – (CSM) Demissie, Yoseph – (Dist) X Djedi, Anthony - (CSM) Garcia Vince – (Dist) X Gutierrez, Robert – (Dist) X McLain, David – (CSM) X Melgoza, Ingrid – (Dist) X Minkin, Ben'Zara – (Dist) X Morello, Jr., Joe - (SKY) Pinkham, Karen – (CAN)	X Prisecar, Ludmila - (CAN) X Reyes, Thommy – (Dist) X Rodriguez Antone, Megan – (CAN) X Rudovsky, Michele – (CSM) Storti, Richard – (Dist) X Tordesillas, Dennis – (Dist) X Tupper, Brian – (Dist) (Chairperson) X Vangele, Jim – (SKY) X Warne, Maxwell – (SKY) X Jason Wendt – (CAN) X Yoch, Owen – (CSM)

Item	Description	Action by	First Noted	OPN/ CLO
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RECURRING ITEMS				
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	<b>COVID-19 Recover Plan and Safety Procedures</b> <ul style="list-style-type: none"> <li>• Reporting for the fall and masking guidance</li> </ul> 7/17/23: -After the conclusion of the COVID-19 pandemic in the nation, SMCCCD's focus is managing industrial illness and injury per OSHA guidelines. -SMCCCD no longer has an active masking policy. Wearing a mask is optional. All signage regarding masking should have been removed. The policy will only be reactivated if required by the local public health department. -OSHA requires the District to report employees who test positive on COVID to determine if there is an outbreak. Students are not included. -Test kits will be made available to staff and faculty through the	<b>MR JMj</b>		<b>Ongoing</b>
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	<p>Bookstores. Masks and gloves will also be made available upon request. Kits on hand will expire on February 2024. Students will be afforded the same supplies upon request. This provision will be reassessed in three months.</p> <p>-The decision tree published in the District’s COVID-19 webpage pertains to employees only</p>			
	<p><b>Emergency Action Plan (EAP)</b></p> <ul style="list-style-type: none"> <li>Emergency Action Plan</li> </ul> <p>7/17/23:</p> <p>-The EAP is a CalOSHA required document and has been completed. Emergency poster information is derived from the EAP. EAP chapters include medical emergencies, common response protocols (e.g. Big Five, Power Outage, etc.) and drill protocols (e.g. radio and fire extinguishers).</p> <ul style="list-style-type: none"> <li>Department of Emergency Management website</li> </ul> <p>-Will be meeting with ITS to discuss webpage construction</p> <p>-Estimated completion date is week of July 24</p>	BZM		Ongoing
	<p><b>Districtwide Building Captains Plan</b></p> <ul style="list-style-type: none"> <li>Training Updates</li> </ul> <p>7/17/23:</p> <p>-BZM to discuss building captain training with VPAs.</p>	BZM		Ongoing
	<p><b>District Employee Emergency Preparedness Training</b></p> <ul style="list-style-type: none"> <li>AEDs and First Aid Kits</li> </ul> <p>7/17/23:</p> <p>-New trauma and first aid kits will be deployed and will be located next to AED units.</p> <p>-NARCAN will be issued to DPS officers, building captains and is included in the first aid kit.</p> <p>-Phillips made AEDs will be replaced by the new CR2 model. The target Districtwide replacement project completion date is end of this summer.</p>	BZM		Ongoing
	<p><b>PSPS forecast and AQI monitors update</b></p> <p>7/17/23:</p> <p>-Purple Air monitors have been installed in all campuses</p> <p>-For air quality monitoring, refer to <a href="http://airnow.gov">airnow.gov</a> and <a href="http://purpleair.com">purpleair.com</a></p> <p>-BZM proposes adding <i>Air Quality Index Review</i> as an agenda item to future DMHSC and Managers Forum meetings.</p>	BZM		Ongoing
	<p><b>Campus Health and Safety Committees Update</b></p> <p>7/17/23:</p> <p><u>CAN</u></p> <p>-Many facilities and public safety related items have been brought up</p> <p>-There have been no major COVID-19 issues reported</p> <p><u>CSM</u></p> <p>-COVID-19 topics have subsided</p> <p>-June meeting was focused on the Jazz on the Hill event and health on</p>	VPAs		Ongoing

	campus matters such flu and allergy -Recruiting participants to join safety meetings has been an issue			
	<p><b>Round Table</b> 7/17/23: BT: <u>SKY Power Outage</u> Effective collaboration between PIO, Facilities, Public Safety and Emergency Preparedness enabled a smooth and successful handling of the incident</p> <p>RD: -Interfacing with new athletes and athletic programs to acclimate students with the campus and administration (i.e. policies). -Conducted a site walk of the campus with the San Mateo Police Department. Planning to conduct training in the future. -CSM Health Center will be moving to building 5</p> <p>DMcL: (Introduced as the new Interim Executive Director of Community and Government Relations) -Andrea Vizenor has taken over the director of community relations and marketing responsibilities at CSM. Andrea will be added as a new member to the DMHSC.</p> <p>OY: The replacement of Philips Heartstart AEDs with the new CR2 machines has been successfully completed. Thank you to Ben and Vince.</p>			
<b>OLD BUSINESS</b>				
<b>52.0</b>	<p><b>Dogs on Leash Law</b> 7/17/23: BT will send drafts of the signage to MR. Public Safety officers in all campuses have done a good job in talking to community members about the policy.</p>	<b>BT</b>	<b>3/3/23</b>	<b>OPN</b>
<b>52.1</b>	<p><del><b>Pre-emergency Preparedness Discussion</b></del> <del>3/6/23:</del> <del>The District was able to respond to the recent big storms effectively due to the pre-planning conducted by the Crisis Action Team at the districtwide level.</del> <del>The Office of Emergency Preparedness (OEP) will be conducting table top exercises in the future.</del> <del>All PIOs have access to RAVE and received training. RAVE user guide available to PIOs from OEP.</del></p> <p>7/17/23: Item closed</p>	<b>BT</b>	<b>3/3/23</b>	<b>OPN</b>

<p><b>46.3</b></p>	<p><del>911 Zones replacement signage</del> <b>Emergency Action Plan Signage (new name)</b>  7/17/23:  New signage will have a QR code linked to the Emergency Management website which provides safety / emergency procedures and assembly areas. The goal is to make information easily accessible.</p> <p>-Title of agenda item renamed</p>	<p><b>BZM</b></p>	<p><b>7/6/21</b></p>	<p><b>OPN</b></p>
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